

**Schedule A
CITY OF BRANTFORD
Mobile Sign Usage Policy**

Appendix B

APPLICATION/PERMIT FOR PORTABLE SIGNS ON CITY PROPERTY

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------------------------------------------------|--------------|
| SIGN PERMIT NO. | | Application Date: | |
| LOCATIONS | | REQUESTED TIME PERIOD (Maximum 14 days) | |
| <input type="checkbox"/> Colborne Street & Lynnwood Drive (NW corner) | Monday | Sunday | |
| <input type="checkbox"/> Colborne Street & Wayne Gretzky Parkway (NE corner) | Monday | Sunday | |
| <input type="checkbox"/> Paris Road (in parkette south of Hardy Road) | Monday | Sunday | |
| <input type="checkbox"/> Veterans Memorial Parkway & Blackburn Drive (NW corner) | Monday | Sunday | |
| <input type="checkbox"/> Veterans Memorial Parkway & Shellard Lane (NW corner) | Monday | Sunday | |
| <input type="checkbox"/> Wayne Gretzky Parkway & Henry Street (NW corner) | Monday | Sunday | |
| NON-PROFIT / CHARITABLE ORGANIZATION, COMMUNITY GROUP / AGENCY, PUBLIC INSTITUTION | | | |
| Name of Organization: | | | |
| Address: | | City: | Postal Code: |
| Phone Number: () | | Fax Number: () | |
| Email Address: | | | |
| Contact Name: | | Signature: | |
| MOBILE SIGN CONTRACTOR | | | |
| Name of Sign Contractor: | | | |
| Address: | | City: | Postal Code: |
| Phone Number: () | | Fax Number: () | |
| Email Address: | | | |
| Sign Contractor covenants and agrees at all times during the term hereof to take out and keep in full force and effect a policy(s) of: | | | |
| Commercial General Liability Insurance , insuring against damage or injury to persons or property with limits of not less than \$2,000,000.00 per occurrence or such greater amount as the City may from time to time request. The insurance policy shall: | | | |
| (a) Include as additional insured "The Corporation of the City of Brantford"; | | | |
| (b) Contain a cross-liability clause, severability of interests clause endorsement; | | | |
| (c) Contain a clause including Contractual Liability coverage arising out of the contract or agreement; | | | |
| (d) Proof of insurance will be submitted by way of an executed Certificate of Insurance in a form satisfactory to the City each year or ten (10) days prior to renewal of policy All requested lines of coverage to be shown on the Certificate; | | | |
| (e) If cancelled or changed in any manner, that would affect the City as outlined in coverage specified herein for any reason, thirty (30) days prior written notice by mail or facsimile transmission will be given by the insurer(s). | | | |
| Standard Form Ontario Automobile Liability Insurance that complies with all requirements of the current legislation of the Province of Ontario, having an inclusive limit of not less than \$1,000,000.00 per occurrence or such greater amount as the City may from time to time request, in respect of the use or operation of licensed vehicles owned or leased by the Sign Contractor for the provisions of services | | | |
| The policies shown above will not be cancelled or permitted to lapse unless the insurer notifies the City in writing at least thirty (30) days prior to the effective date of cancellation or expiry. | | | |
| Non-Owned Automobile Liability Insurance (If applicable) in standard form having an inclusive limit of not less than \$1,000,000.00 per occurrence or such greater amount as the City may from time to time request, in respect of the use or operation of vehicles not owned by the Sign Contractor for the provisions of services. | | | |
| Sign Contractor Signature: _____ Date: _____ | | | |
| OFFICE USE ONLY | | | |
| Risk Management Approval Signature: | | Date: | |
| Building Department Approval Signature: | | Date: | |
| <p>The collection, use and disclosure of personal information is governed by the Municipal Freedom of Information and Protection of Privacy Act, RSO 1990, as amended Building Code 1992, SO 1992, as amended and is used to control and record this application and issuance of a Sign Permit.</p> <p style="text-align: center;">Please direct all mobile sign inquiries to the Building Department at 519.759.4150</p> <p style="text-align: center;">Completed and signed application forms can be faxed to 519.752.1874 or dropped off in person at the Building Department in City Hall located at 100 Wellington Square. Office Hours are Monday to Friday 8:30 a.m. to 4:30 p.m.</p> | | | |