

**PLAN REVIEW STEERING COMMITTEE  
MINUTES  
Monday August 28, 2006 AT 1:00 PM**

**PRESENT:**

**COUNCIL:** Councillor Starkey, Councillor Carpenter, Councillor Martin, Councillor Ceschi-Smith,

**STAFF:** Sandra Lawson, Don Radford, Matt Reniers, Russ Loukes, Tricia Givens, Wayne Wood

**CONSULTANTS:** Bernie Hermson and Dave Aston – MHBC Planning, Kevin Jones – EarthTech, Sue Cumming – Cumming & Associates.

**REGRETS:** Councillor Lancaster, Cynthia Compeau – County of Brant

**ABSENT:** Councillor Kings, David Cole – Six Nations

**DELEGATION:** None

**1. DECLARATION OF CONFLICTS OF INTEREST: None**

**2. ADDITIONS & ALTERATIONS TO THE AGENDA: None**

**3. APPROVAL OF AGENDA: Accepted**

**4. MINUTES**

It was **Moved by** Councillor Carpenter  
**Seconded by** Councillor Martin

**“THAT the Minutes to the Plan Review Steering Committee Meeting of June 26, 2006 BE APPROVED.”** **CARRIED**

**5. REPORTS / ITEMS**

**5.1 Public Consultation Updates**

**5.1.1 PCC#3: Introduction**

S. Cumming provided an update of the public consultation centre (PCC). PCC#3 is scheduled for September 19, 2006 at the C.B. Costain/SC Johnson Community Centre between 4:00 pm and 8:30 pm. Public transit will be provided. Notice for this meeting will be posted in the Civic New for two weeks prior to the meeting. Notices will also be mailed out to members of the public as well as agencies prior to the meeting.

The draft Official Plan Amendment as well as Transportation Master Plan Technical Documents will be available on the project website prior to the meeting.

### **5.1.1 Discussion on report format for recommendations for engaging the public in implementation of directions emanating from the OPA and TMP**

S. Cumming outlined the importance of creating a strategy of implementing all the approved policy. It was agreed by the Steering Committee that creating a plan of implementation is important. This item is not a part of the overall Terms of Reference. It was agreed that S. Cumming would discuss the creation of this report with T. Givens prior to its commencement.

## **5.2 Official Plan Updates**

### **5.2.1 Official Plan Amendment**

B. Hermson provided a review of the official plan amendment policy document. He explained that all of the policy recommendations had been presented to the Plan Steering Committee, Technical Committee, City Council, and the public prior to the drafting of the Amendment.

Staff reviewed the first draft, and the consultants then made adjustments. The second draft Amendment was circulated to the Technical Committee including the Ministries of Municipal Affairs and Housing; Public Infrastructure Renewal, and Transportation for initial input. The final Amendment will be circulated, in accordance with the Planning Act, prior to the statutory public meeting, which is scheduled for October 23, 2006. A copy of the Amendment will be available on the project website, once it is finalized.

### **5.2.2 Update: Meeting with MPIR**

B. Hermson summarized the meeting attended by City planning staff, the Official Plan Review consultant, and Erick Boyd of the Ministry of Municipal Affairs and Housing with planning staff with the Ministry of Public Infrastructure and Renewal on August 24, 2006. The purpose of this meeting was to obtain feedback on the draft Official Plan amendment. Representatives from MPIR were provided with a copy of the draft Official Plan Amendment prior to the meeting. City staff had an opportunity to get feedback on the proposed policy in relation to the Places to Grow legislation. It is anticipated that the Ministry will be in a position to provide feedback in regards to the City's first draft within the next eight to ten weeks. B. Hermson noted that the City of Brantford would be the first municipality within the Greater Golden Horseshoe to implement an Official Plan Amendment under the new Places to Grow legislation.

## **5.3 Transportation Master Plan Updates**

K. Jones introduced the various technical reports for the TMP Update. The reports included:  
Model Development and Calibration

- 2031 Forecasting Results
- Evaluation Process
- Alternative Networks
- Preliminary Evaluation Results
- Preliminary Transportation Policies
- Downtown Transportation Plan – preliminary recommendations

K. Jones provided a comprehensive review of the "Development of Network Alternatives" as a background to how the next stages were selected. K. Jones then presented the "Evaluation Results" for the transportation improvement alternatives. This was a comprehensive presentation, of which members of the Steering Committee were provided copies. Electronic copies of the reports and presentations will be available on the project website over the coming weeks. The project website is as follows: <http://www.brantford.ca/content/publishing.nsf/Content/Shaping+a+Liveable+Community>, under the title "Technical Reports".

K. Jones then presented the Downtown Transportation Plan. He outlined the approach to the study, then summarized with the recommendation to move toward a 2-way street system. Again, this information will be available on the project website over the coming weeks.

#### **5.4 General Questions and Discussion**

The steering committee requested that all of this information be provided to City Council prior to PCC #3 and that they be given an opportunity to comment and question the various technical reports and recommendations.

It was decided that the project team would present, as a delegation, to the Committee of a Whole on September 11, 2006. Additionally, staff would provide a project update along with minutes from the August 28, 2006 Steering Committee meeting, for Council's information. . The Chair of the Steering Committee asked that the information presented to the steering committee on the alternative networks and their evaluation be available to the council members at the time of the presentation, so that they have an opportunity to review the information prior to the public meetings. It was agreed that these documents would be included with the minutes. NOTE: Due to the length of these documents, it was determined that electronic copies would be provided on the project website. Hard copies may be requested, to the attention of Tricia Givens, Policy Planner.

The Steering committee decided that another Steering Committee meeting was necessary, in regards to the TMP component, to review the finalized policy recommendations. This meeting was scheduled for October 2, 2006 from 12:00pm to 3:00 pm. Lunch would be provided.

### **6. INFORMATION ITEMS**

6.1 None.

### **7. NEW BUSINESS: None**

### **8. ADJOURNMENT: 4:05 pm**