

DATE: March 9, 2009

REPORT NO. CD-2009-028

TO: Chair and Members of Committee of the Whole

FROM: Ted Salisbury, General Manager
Community Development Services

1.0 TYPE OF REPORT

CONSENT ITEM []
ITEM FOR CONSIDERATION [x]
PRIVATE AND CONFIDENTIAL ITEM []

2.0 TOPIC

**Waterfront Master Plan Terms of Reference
Workshop Update**

3.0 RECOMMENDATION

THAT Staff Report CD-2009-028 in regards to the Waterfront Master Plan Terms of Reference Workshop Update BE RECEIVED.

4.0 PURPOSE

The purpose of this staff report is to provide an update on the Waterfront Master Plan Terms of Reference Workshop.

5.0 BACKGROUND

On Thursday February 26, 2009, a workshop was held for members of the public in order to review and discuss components of the draft Terms of Reference for the Waterfront Master Plan study. There were over 70 individuals in attendance at this workshop, with a considerable amount of input provided.

Staff are in the process of compiling, organizing, and reviewing the comments collected from this workshop.

6.0 STRATEGIC PLAN CONTEXT

Goal 4: "Excellence in Governance & Municipal Management" states:

- Brantford citizens will be engaged in, and informed about, their community and their city government.
- The City of Brantford will be known for its open and accessible government.

The workshop held on February 26, 2009, to review the draft Terms of Reference, meets these Strategic Plan Goals.

7.0 INPUT FROM OTHER SOURCES

N/A

8.0 ANALYSIS

The format of the community workshop provided for a large amount of input and dialogue. In order to thoroughly review and analyze the data, staff require more time. The additional time will be used to assess the comments received and determine where and in what manner the comments are applicable to the Terms of Reference. The Facilitator hired for the workshop will also be providing a report summarizing key points from the workshop.

Staff will present the finalized Terms of Reference along with the revised project Timeline at the April 20, 2009 Committee of the Whole meeting.

9.0 FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

10.0 CONCLUSION

Further time is required in order to adequately review and document all of the information gathered from the Waterfront ToR Workshop. The intent of this delay is to provide a better-designed Terms of Reference that fully represents the input gained from the community workshop held on February 26, 2009.

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In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required yes no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk yes no

Is the necessary by-law or agreement being sent concurrently to Council? yes no