

DATE: April 20, 2009

REPORT NO. CD-2009-051

TO: Chair and Members of Committee of the Whole

FROM: Ted Salisbury, General Manager
Community Development Services

1.0 TYPE OF REPORT

CONSENT ITEM []
ITEM FOR CONSIDERATION [x]
PRIVATE AND CONFIDENTIAL ITEM []

2.0 TOPIC

**Waterfront Master Plan Terms of Reference:
Modifications, Revised Timeline, and
Summary of Community Workshop Input**

3.0 RECOMMENDATION

- A. THAT Staff Report CD-2009-051 regarding modifications to the Waterfront Master Plan Terms of Reference, revisions to the Terms of Reference timeline, and input received from the community workshop BE RECEIVED; and
- B. THAT the modifications to the Waterfront Master Plan Terms of Reference as outlined in Staff Report CD-2009-051 and specifically identified in Appendix A of this report BE APPROVED; and
- C. THAT the revised Waterfront Master Plan Terms of Reference Timeline, as outlined in Staff Report CD-2009-051 and specifically identified in Appendix B of this report, BE APPROVED; and
- D. THAT Policy Planning Staff BE DIRECTED to commence the Request for Proposal process as outlined in Staff Report CD-2009-051 and in accordance with the City of Brantford Purchasing Policy.

4.0 PURPOSE

The purpose of this report is to present the information gathered following consultation with seven Advisory Committees of Council and the Community Workshop in relation to the Terms of Reference for the Waterfront Master Plan. This report will also present a revised timeline for the RFP process.

5.0 BACKGROUND

City Council has passed a series of resolutions leading towards the completion of a waterfront master plan. Part of this process was the completion of a Terms of Reference to be used towards the selection of a consulting firm to complete the study.

At its February 9, 2009 meeting, Council passed the following resolution:

- A. THAT Staff Report CD-2009-006 regarding the draft Terms of Reference for the Waterfront Master Plan Project BE RECEIVED; and
- B. THAT Policy Planning Staff BE DIRECTED to conduct one public meeting to gain input from the community, including but not limited to key stakeholder groups, Committees of Council, First Nations, and members of the general public, in regards to the content of the draft Terms of Reference for the Waterfront Master Plan; and
- C. THAT staff BE DIRECTED to retain the services of a Facilitator in accordance with the City's Purchasing Policy to specifically assist in the facilitation of the Public Meeting for the Terms of Reference review; and
- D. THAT staff BE DIRECTED to follow the time line, as outlined in Appendix B to staff report CD2009-006, in order to commence the Request for Proposal process; and
- E. THAT a Waterfront Task Force BE STRUCK and undertake the roles as set out in the Terms of Reference, comprised of the Mayor and one Council representative from each Ward, including:
 - i. Councillor Kinneman
 - ii. Councillor Sless
 - iii. Councillor McCreary
 - iv. Councillor Carpenter
 - v. Councillor Ceschi-Smith; and
- F. THAT the Mayor BE DIRECTED to forward a letter to the Chief of Six Nations of the Grand River, extending an invitation for a representative to sit on the Waterfront Task Force, and
- G. THAT the following City Committees: Multi-Use Trails and Bikeway Advisory Committee; Economic Development Advisory Committee, Environmental Policy Advisory Committee, Tourism Advisory Committee and Parks & Recreation Advisory Committee BE PROVIDED with the draft terms of reference for review and BE REQUESTED to provide comments prior to the finalization of the Terms of Reference.

Following this direction, a public workshop was scheduled and held on February 26, 2009. A facilitator was retained, Sue Cumming of Cumming + Associates, to assist in the organization and facilitation of the actual workshop. A separate report, prepared by Ms. Cumming, summarizing the output from the workshop is attached as **Appendix E** to this Report. Items from the Facilitator Report have been incorporated into the final version of the Terms of Reference. Discussion in regards to the actual workshop will follow in Section 8 of this report.

Additionally, staff met with seven Committees of Council to discuss and gain input in regards to the Terms of Reference. The key items gathered from these groups is summarized in **Appendix D** of this report.

Following the workshop and meeting with each of the 7 Committees of Council, staff and the facilitator reviewed, summarized and incorporated, where appropriate, information gathered from the community in regards to the draft Terms of Reference. Based on this input, the ToR has been finalized as outlined in **Appendix A** of this report.

6.0 STRATEGIC PLAN CONTEXT

Goal 3: Managed Growth & Environmental Leadership is specifically related to this issue. One of the five long-term desired outcomes identified to meet this goal states “Brantford will be known as a city that manages growth wisely, makes optimum use of its infrastructure, and is a leader in infill and brownfields redevelopment.”

Strategic Action 3.10 specifically states: “develop a multi-use master plan for the lands along the Grand River corridor within the City limits.”

Therefore, the commencement of a waterfront master plan study is consistent with the overall goals of the City’s Strategic Plan. Furthermore, it is a strategic action identified for completion within 3 to 5 years of the Strategic Plan inception. The completion of a Waterfront Master Plan is also one of Council’s priorities to be achieved during its term from 2007 to 2010.

7.0 INPUT FROM OTHER SOURCES

Various staff and committees provided input towards the completion of the draft Terms of Reference. Planning and Parks & Recreation staff met and discussed the proposed study on numerous occasions. The City’s Purchasing Division was also consulted. Additionally, planning staff attended five committee meetings, including the Environmental Policy Advisory Committee, Brantford Heritage Committee, Parks, Recreation & Waterfront Advisory Committee, Tourism Advisory Committee, and Multi-use Trail & Bikeway Advisory Committee in order to gain general information and feedback in regards to the preparation of this

report. Information and data was used from previous waterfront and riverfront studies.

In addition, the public had the opportunity to provide input. There is an email address specific to this project, in which comments have been received and responded to. Additionally, a comment box was available at City Hall (Security Desk) in which one comment was received.

Finally, a community workshop was held on February 26, 2009. A summary of comments received will be discussed further in this report. However, comments received from members of the community were heard, recorded, and incorporated, where appropriate, into the final Terms of Reference.

8.0 ANALYSIS

Staff report CD2009-006 provided an overview and discussion in regards to the content of the Terms of Reference. The organization and categorization of the ToR has not changed. Therefore, only the modifications made to the document will be discussed in this staff report.

Appendices C and D provide a detail listing of comments received, modifications and staff responses. Overall, the main themes and concerns shared through the public workshop process were already included in the Terms of Reference. Modifications were made to better detail and list the requirements for the study.

8.1 Summary of Modifications

8.1.1 Project Organization

In terms of staff involvement, based on input from the Economic Development Advisory Committee and the Tourism Committee, and with the agreement of the Director of Economic Development, the Manager of Tourism will be a “core” member of the Waterfront Staff Advisory Team. Furthermore, based on input from these two Committees as well as feedback from the workshop, a new section was added to the ToR entitled “Economic Development & Tourism”. The two related Committees and staff have reviewed these additions, and there is agreement to the content of the new section.

8.1.2 Community Participation and Communications Strategy

Modifications to this section included the addition of the requirement for the creation of public / collaborative website for this project. Further detail in regards to the type and size of meetings was identified.

There was a lot of discussion during the workshop as well as from some Committees of Council in regards to the creation of a project committee comprised of members of the public. Based on the structure of the community participation and communications strategy, it was determined that the creation of another committee for this project would not be beneficial. At present this project includes a Task Force, which has a member of Council from each Ward as well as the Mayor. Six Nations will be invited to have a representative on this Task Force as well. The staff advisory committee will work within the context of a technical advisory committee.

The purpose of a comprehensive communications strategy is to ensure that a cross-section of the community consistently has an opportunity to participate and provided input throughout the process. The creation of an additional committee comprised of community members would not help towards the completion of the project. The first challenge would be the selection and appointment of individuals to this committee. Furthermore, it would need to be determined if members of current Committees of Council would be appointed to this committee or if private members of the community would be appointed. The selection process alone would negatively impact the project timeline. In addition to this, it is not evident how the addition of such a committee would add value to the overall advancement of the project.

With a comprehensive communications and community participation process in place, all members of the public will have a variety of opportunities and venues for participating and providing input throughout the course of the project. It was determined that the addition of another committee for this project was therefore not appropriate.

8.1.3 Public Expectation For Process

This is a new section added to the Terms of Reference that was completed after the Community Workshop. This section was completed by the Facilitator, and is discussed in detail in the Facilitator Report (**Appendix E**).

Some of the key values outlined in this section include high standards of environmental protection, preservation, and restoration. The community values rigorous controls and programs for water quality, source water protection, natural and built heritage, and archaeological resource management. There is a desire to incorporate opportunities for the participation of people of all ages with the view of creating a viable waterfront for future generations.

8.1.4 Work Program

Additions and modifications were made to each of the sub-sections of the work program. The input received was valuable in that it provided refinement and

clarification to the required actions for the project. The detailed list of modifications made in this section is summarized in **Appendices C and D**.

8.2 Community Workshop Input

There was considerable input received during the Community Workshop. The format of the workshop ensured that each section of the draft ToR was reviewed and that there was time for detailed discussion and documentation of that discussion.

Staff recorded all of the comments received. Furthermore, staff reviewed all of the written comments received including the work booklets that many participants provided. All of the comments received were responded to, and as stated earlier, are summarized in **Appendices C and D**.

Many of the suggestions made during the workshop were actually outcomes. In other cases, the suggestions were already a part of the ToR, just worded in a different way. And in other cases the suggestions were new or important additions to the ToR.

This was a valuable exercise as it was an opportunity to listen the community, learn from each other, and educate one another as well. Every effort was made to incorporate all reasonable input and information. Where suggestions were not included, an explanation was provided, for example: the issue is being addressed in another way; or it has been addressed already in a previous study or policy amendment; or the issue is beyond the scope of the Waterfront Master Plan. Overall, the proposed Terms of Reference is comprehensive in nature and addresses the broad themes and issues of concern to our community.

8.3 Terms of Reference Timeline

Due to the large amount of information gathered from the community workshop, staff requested and received additional time to complete and submit the finalized Terms of Reference to Council.

In order to ensure the project stays on schedule with a project commencement date of June 2009, staff are recommending some revisions to the ToR timeline previously approved by Council.

Following the presentation of the modified Terms of Reference to COW – Community Development on April 20, 2009, and the ratification of the recommendations by Council on May 4, 2009, the revisions are as follows:

- RFP Circulated (in accordance with the City's Purchasing Policy) – May 8, with submissions due May 29, 2009;

- RFP Selection Process (in accordance with the City's Purchasing Policy) – June 1 to June 10, 2009
- Presentation of Selection Outcomes to Waterfront Task Force: June 17, 2009
- Notice of Award / Study Commencement: June 22, 2009

The main change to the timeline is that the Presentation of Selection Outcomes will be submitted to the Waterfront Taskforce for approval, and not to Council for final approval. This is within the City's Purchasing Policy. For projects under \$250,000, Consultant selection does not require Council approval. However, the Waterfront Taskforce is comprised of a representative from each Ward as well as the Mayor. This revision to the timeline will ensure that the project starts as originally scheduled, thus providing 12 months for study completion in June 2010.

9.0 FINANCIAL IMPLICATIONS

Council has approved the budget for the Waterfront Master Plan project, which is \$250,000. Some of the funds have been already used in order to facilitate the Terms of Reference Workshop, which is estimated to be approximately \$10,000. These funds were used for the advertisement of the function, the room and food, as well as the facilitator fee.

10.0 CONCLUSION

Within the context of this particular project, the incorporation of a community workshop to review the draft Terms of Reference was a way to provide members of the public with the opportunity to share in the overall project process. Every effort was made to incorporate all reasonable input and information. Where suggestions were not included, an explanation was provided. Overall, the proposed Terms of Reference is comprehensive in nature and addresses the broad themes and issues of concern to our community.

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General Manager
Community Development Services

Attachments:

Appendix A – Waterfront Master Plan Terms of Reference, Modified

Appendix B – Waterfront Master Plan RFP Timeline, Revised

Appendix C – Workshop Recorded Flipchart Comments Summary & Staff Response

Appendix D – Advisory Committee and General Public Comment Summary & Staff Response
Appendix E – Public Feedback Report, prepared by Sue Cumming

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required yes no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk yes no

Is the necessary by-law or agreement being sent concurrently to Council? yes no

MODIFIED TERMS OF REFERENCE

WATERFRONT MASTER PLAN STUDY CITY OF BRANTFORD

1.0 INTRODUCTION

The City of Brantford is seeking proposals from qualified Consultants to assist it, the Waterfront Staff Advisory Team, the Waterfront Task Force, and the community at large in the development of a Waterfront Master Plan for lands associated with the Grand River within the City of Brantford municipal boundary.

1.1 STUDY OBJECTIVES

The intent of the Terms of Reference is to provide a general workplan for the completion of the Waterfront Master Plan Study (“Study”) in a phased approach. The overall Study objectives are:

1. To ensure ongoing and inclusive community consultation for all phases of the Study and to gain a level of community acceptance at the completion of each phase;
2. To develop a Waterfront Vision Statement that articulates the City’s vision for the lands within the Study Area;
3. To develop and utilize guiding principles to be adhered to throughout the Study process;
4. To develop and recommend a comprehensive Waterfront Master Plan, including Official Plan policy, for the Study Area; and
5. To develop and recommend an implementation strategy for the proposed Waterfront Master Plan including a prioritization list, timeline, and cost estimates.

1.2 STUDY LOCATION

The Grand River winds through the City of Brantford for a distance of 35 kilometres (22 miles). For the purposes of this Study, “waterfront” is defined as the lands included within the “Study location” of this document.

The lands subject to this planning exercise are those lands:

- Directly abutting the Grand River;
- Lands abutting the riverfront properties zoned OSI Type 1 Zone, OS2 Cemetery Zone, OS3 Open Space Restricted Zone and DC – Development Constraint Zone;
- Tributaries of the Grand River (including, but not limited to D’Aubigny Creek);
- Mohawk Lake and Canal

To simplify the examination of areas along the River, seven “sections” have been identified that will divide the Study Area (see **Appendix I** for map), as follows:

1. “Northwest” – from the City of Boundary to Brant Park Conservation Area
2. “Homedale / Oakhill Drive” – Lafayette Avenue to Scarfe Avenue
3. “Downtown Core Area” – Lorne Bridge to Veteran Memorial Parkway
4. “Eagles Nest Tract” – Gilkison to Birkett/Mohawk
5. “Landfill Area” – Birkett/Mohawk to Beach Road
6. River Tributaries
7. Canal and Mohawk Lake

1.3 BACKGROUND¹

1.3.1 The Grand River Watershed

The Grand River watershed encompasses all the land drained by the Grand River and is the largest watershed in southern Ontario. It is 6,800 square kilometers (2,625 square miles).

The headwaters of the Grand River are near the town of Dundalk, which is also the highest point in Ontario (525 m or 1,722 feet above sea level). It flows south 280 km to its mouth on Lake Erie at Port Maitland. The elevation at Lake Erie is about 174 m (571 feet) above sea level). This is an approximation since the lake rises and falls in seasonal cycles.

The Grand River is a "dendritic" river, meaning it is shaped like a tree, with the Grand River as the tree trunk and many branches or tributaries that join it along the way. Some of these tributaries are major rivers in their own right. In Brantford, a significant tributary is D'Aubigny Creek, which is a coldwater fishery.

The Wisconsin glacier covered the valley 20,000 years ago and shaped the Grand River Valley. It pushed soil and rock ahead of its advance, filling in older river systems. As the glacier melted, two major landscape features emerged in our part of Ontario. The first is the huge deposits of gravel, sand and clay that were left behind. Today these form the basic sub-soils in regions of the watershed, and are why there are glacial drumlin hills near Guelph, gravel pits near Paris, and clay soils in Haldimand County.

The second landscape feature is the river itself. It is suspected that an ancient river used to run west to east from Stratford to Dundas and Hamilton. This old river valley was "filled in" by the Wisconsin glacial till, and the meltwaters carved today's Grand River in a north-south direction.

The Grand River is one of the few rivers in Canada designated as a "Canadian Heritage River". This designation is awarded via a voluntary federal-provincial-territorial program, which gives national and international recognition to outstanding Canadian rivers. The Grand River is the predominant feature within Brantford, flowing from the northwest portion of the City in a southeasterly direction.

1.3.2 Settlements Along the Grand River

The diversity of cultures along the Grand River today reflects the patchwork of ethnic groups that together define Canada's identity. Long before the arrival of European immigrants, however, native cultures prospered near the Grand River. Some 820 archaeological sites show evidence of their presence in the area.

By the time the French explorers and missionaries arrived, the Iroquois Confederacy and the Mississaugas held sway over the River. The French who penetrated the watershed

¹ Background information drawn from previous waterfront and riverfront studies, "Nominating the Grand as a Canadian Heritage River", and data gathered from the Grand River Conservation Authority.

in the late 1600s renamed the natives' "Tinctuo" the Riviere Rapide or Riviere Ouse. Etienne Brule, Father Daillon and Fathers Brebeuf and Chaumont all visited the lower valley, while Fathers Dollier and Galinee accompanied La Salle to the river's mouth.

Following the American Revolution, the Six Nations people from New York State received a land grant along the river in recognition of their loyalty to the Crown. In 1785, the Mohawk Village and its historic Mohawk Chapel were established near Brant's ford, named after the famous leader and statesman Joseph Brant. Brant sold leases to other United Empire Loyalists, who settled primarily in the lower basin below Paris.

In the lower valley from Brantford to Lake Erie, old locks and canals serve as reminders of the Grand River Navigation Company system that linked communities with the Welland Canal and the world.

Today, there are 925,000 people living in the Grand River watershed. It spans all or part of 38 upper, lower, and single tier municipalities (cities, townships, counties and regions). The north and south reaches of the watershed are heavily farmed due to the temperate climate and good soils, so agriculture is a major industry.

The central region is the most populated, with large cities that include Kitchener, Waterloo, Guelph, Cambridge and Brantford. The population of Brantford is approximately 90,000. Most Grand River communities were founded due to the waterways, which powered mills and other manufacturing industries. A major challenge for the future is coping with significant population growth. Most watershed cities rely on the river or wells for their water supplies. Specifically, Brantford draws 100% of its drinking water from the Grand River. All the municipalities discharge their treated sewage into the River.

It is expected that up to 300,000 more people will be living in the Grand River watershed by the year 2031. In Brantford, it is projected the population will increase to approximately 126,000 by 2031. Maintaining or even improving the quality of our waterways while conserving the natural infrastructure of wetlands, woodlands and wildlife habitat, will be a major challenge in light of this growth.

1.3.3 Council Resolution, 2008:

In recognition of this important feature, at its October 6, 2008 meeting, Council approved the following resolution:

- A. THAT staff Report CD2008-143 regarding Grand River Waterfront Master Plan: Study Options and Approaches BE RECEIVED; and
- B. THAT the Waterfront Master Plan Study will BE COMPLETED using Option #1 (outside Consultant) as outlined in Staff Report CD2008-143; and
- C. THAT the Acting Treasurer BE DIRECTED to identify an appropriate funding source for the completion of the Grand River Waterfront Master Plan.

The development of a Waterfront Master Plan is viewed as assisting in the accomplishment of the objectives of the City's Strategic Plan. Specifically, Action 3.10 would be accomplished following the completion of the Master Plan as it states: "to

develop a multi-use master plan for the lands along the Grand River corridor within the City limits.” The commencement of a Waterfront Master Plan is consistent with the goals of the City’s Strategic Plan 2006.

Over the past twenty-six years, numerous studies and plans have been created in regards to the City of Brantford’s waterfront /riverfront and recreational linkages to this feature. These studies include:

- “Brantford River Front Development”, 1982
- “Brantford Riverfront Core Area Study”, 1982
- “Brantford Celebrates the River: Riverfront Core Area Development Opportunities Plan”, 1990
- “Master Development Plan: Proposed Core Area Development”, 1991
- “City of Brantford: Core Area Waterfront Study”, 1995
- “Mohawk Lake Land Use Planning Study”, 1987
- “Mohawk Lake Revitalization Plan”, 1999

Due to various occurrences beyond the control of the Municipality, many of the recommendations from these studies and work plans were not been implemented. These occurrences include the discontinuation of funding, changes in land use, and economic realities impacting the City as a whole. Copies of these reports will be provided to the selected Consultant firm.

The above noted studies were reviewed prior to the drafting of the Terms of Reference, and where appropriate, similar approaches or processes have been incorporated into the project plan. City Official Plan Policy along with the Parks & Recreation Master Plan was also reviewed in the drafting of this document.

Additionally, in the preliminary determination of items to include in the Terms of Reference, input was gathered from five key Committees of Council, including: Environmental Policy Advisory Committee, Brantford Heritage Committee, Parks, Recreation & Waterfront Advisory Committee, Tourism Advisory Committee, and Multi-use Trail & Bikeway Advisory Committee. The information gathered from these five committees was integral in the organization, categorization and drafting of the Terms of Reference.

Prior to the finalization of the TOR, input will be gained from the community. Where appropriate, suggestions will be incorporated into the final TOR.

2.0 PROJECT ORGANIZATION

The project is to be undertaken on behalf of the Council of the Corporation of the City of Brantford.

The Consultant will be required to work within the Study organization as shown in the exhibit following section 2.3. This section describes the role and function of the following City representatives that will direct the Study. Note that, the community consultation component will also provide an important role in the project direction. Description for this item is outlined in Section 3.0 of this document.

1. **Waterfront Task Force:** Comprised of five City Councillors (a representative from each Ward) and the Mayor. A representative from Six Nations will be invited to join the Task Force.
2. **Waterfront Staff Advisory Team:** Comprised of appropriate technical staff.
3. **Study Direction:** Policy Planning Division: Senior Policy Planner, Planning Department.

Presentations at City Council are to be scheduled a minimum of three times during the Study period in addition to public participation as detailed in this document.

2.1 WATERFRONT TASK FORCE

Meetings will be held with the Waterfront Task Force, with attendance by senior management staff, including the General Managers of Community Development Services and Engineering and Operational Services. Six Nations will be invited to send a representative to attend these meetings.

The Waterfront Task Force will be responsible for the following:

1. Liaison with Council in regard to all political issues associated with the Study;
2. Be responsible for approval of all consultative processes with the public;
3. Review the Final Terms of Reference and recommendation for Consultant selection and Study commencement to City Council;
4. Meet periodically during the Study to review progress, consider any adjustments to the work program, provide input; and
5. Submit final Study recommendations to City Council.

2.2 WATERFRONT STAFF ADVISORY TEAM

The Waterfront Staff Advisory Team will consist of staff from municipal departments, including but not limited to: Parks and Recreation; Environmental Services; [Economic Development and Tourism](#); and Planning. Staff from other agencies, including, the Grand River Conservation Authority will also be invited to be a part of the staff advisory team.

The Waterfront Staff Advisory Team will be responsible for the following:

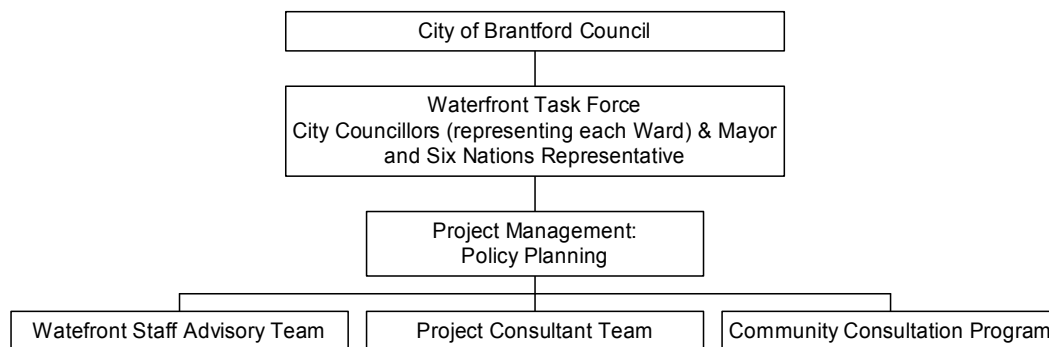
1. Review RFP submission, participate in the interview and/or evaluation process, and jointly submit recommendations in regard to the Consultant selection to the Waterfront Task Force;
2. Provide input with regard to technical issues;
3. Liaison with outside agencies that are not represented on the Committee; and
4. Provide technical assistance to the Waterfront Task Force and to the Consultant.

The Waterfront Staff Advisory Team will meet as required to assist with Consultant selection, ensure that all municipal input is provided in an efficient and co-ordinated fashion, ensure all aspects of the Terms of Reference are properly addressed, and provide technical assistance to the Waterfront Task Force.

2.3 STUDY DIRECTION

The Waterfront Master Plan Study will be under the direction of the Policy Planning Division, and coordinated by the Senior Policy Planner. The Senior Policy Planner will be responsible for the day-to-day liaison with the Consultant in regard to all aspects of the Study.

Organizational Chart for teh Watefront Master Plan Study



3.0 COMMUNITY PARTICIPATION AND COMMUNICATIONS STRATEGY

Community Consultation will be an integral component to the Waterfront Master Plan Study. The Consultant is to propose an effective community consultation program that is designed to achieve the following:

- A. To provide for the dissemination of information to the community at each phase of the project in order that individuals and identified groups are kept informed of progress and proposals for change;
- B. To provide a feedback mechanism to encourage community input regarding the issues and proposals being considered throughout the project process; [such as a public collaborative website](#);
- C. To ensure that a cross-section of the community is provided with information regarding the project and that their views are represented and considered in the process;
- D. To ensure that key stakeholder groups and First Nations who have expressed an interest in the project are provided with the opportunity to participate throughout the process;
- E. To provide opportunities for [formal and informal](#) small group discussions, [such as focus groups](#), and larger community workshops/[meetings/open houses etc.](#) designed to obtain input from a balanced cross-section of the community*;
- F. To include First Nations within the communication strategy, specifically “A” through “D” of this section;
- G. To complete bi-monthly update reports for the Waterfront Task Force outlining the work completed to date.

* City staff will be responsible for the administrative duties related to booking space, notifications etc. for the community meetings, with the Consultants providing the presentations, presentation materials, relevant data, and minutes for the community meetings.

3.1 PUBLIC EXPECTATION FOR PROCESS

~~Section to be completed after public consultation re: TOR~~

On February 26, 2009 the public communicated their expectations for the Waterfront Master Plan through a City workshop to obtain input on the draft Terms of Reference. A report on the outcomes of the session can be found in Appendix E of Staff Report CD-2009-051, and recommendations from the workshop have been incorporated into Section 4.0 “Work Program” of the Terms of Reference.

A number of important themes emerged from the workshop discussion specific to “big opportunities” for the final waterfront plan. The Brantford community values the creation of a plan for the waterfront that has high standards for **environmental protection, preservation and restoration**. The community values rigorous development controls; programs for water quality and source water protection;

natural and built heritage; and archaeological resource management. Limits for future growth, a high degree of regulation of development, coupled with responsible stewardship and land use within the study area is expected. There is a strong desire to incorporate opportunities for the continued participation of people of all ages with the view of creating a viable waterfront for future generations. In addition to these overarching values, the public is looking for the waterfront plan to work towards the following:

- A healthy Waterfront ecosystem inclusive of a vegetation canopy along the river and continuous wildlife corridors and native tree species;
- Views towards the Waterfront that are not impeded by rooflines and buildings;
- Continued and enhanced public Waterfront access to everyone in non-ecologically sensitive areas connected to the downtown and City;
- Adequate and appropriate Waterfront access for different users (for fishing, canoeing, swimming, hiking, walking etc);
- Mobility access for those in a wheelchair, walkers and with strollers;
- Pedestrian infrastructure (including benches, signage, facilities, benches, bicycle parking);
- Interpretative signage regarding ecological, historical, and cultural features;
- Eco-tourism and heritage tourism opportunities (i.e. Brant's Ford, Watt's Dam etc.);
- An "outdoor living laboratory" for environmental / heritage education and awareness;
- Mechanism for public acquisition of Waterfront lands;
- Eco-development standards for any new development i.e. buffering requirements, public access, views and vistas, green building standards, tree protection;
- Sustainable commitment for realizing the Waterfront Plan Vision;
- Renewed partnerships with neighbours (County, Six Nations, GRCA);
- Enforcement of regulations to reduce negative human activity along the Waterfront;
- Mohawk Lake and Canal area clean-up/revitalization as a priority;

Notwithstanding the specific work program as set out in the Terms of Reference, at the end of the study process, it is expected that the final product will meet the "test" of being consistent with the public expectation as outlined above.

4.0 WORK PROGRAM

The Consultant in preparing the draft Waterfront Master Plan shall have regard to the Study objectives outlined in Section 1.1 of the Terms of Reference.

Given the large size of the Study Area, it is suggested that the Study be completed in a phased manner, in which general items are addressed first, with site-specific areas being addressed progressively throughout the course of the project. *Note: some items in Section 4.4 of this document may overlap with items in Sections 4.2 and 4.3.*

4.1 DEVELOP STUDY FOUNDATION

- Review related works as listed in the section 6.0 of this document: to determine strengths and weaknesses; assess relevant and non-relevant material and data; and complete a gap analysis.
- Catalogue existing municipal or other infrastructure in proximity to or crossing the Grand River that might limit development or impact policy development.
- Identify sites of heritage or archaeological significance and use of this data in subsequent phases of the study.
- Through community participation, create a Waterfront Vision Statement to articulate the community's vision for lands along the Grand River.
- Develop and follow a set of "guiding principles" for the development, use and protection of lands within the Study Area. The "guiding principles" would be created through the community consultation process. These principles will set the context for the continuation of the Study and become the parameters for the master plan. This will assist in keeping the project focused and on-track towards a completion date of May 2010.
- Create and maintain a variety of forums in which the community has the opportunity to participate and provide input throughout the project timeframe.
- Review and assess the extent and/or particular locations of lands adjacent to the Grand River subject to easements or similar uses. Provide comment and recommendations in regards to potential implications ~~of towpaths~~ these alternate uses.
- Assessment of appropriate "boundary" for each study section in order to ensure appropriate level of study detail for the overall waterfront area. For example, in some areas the dyke immediately abuts the River; however, policy may apply to lands on the other side of the dyke. Whereas in other areas, natural heritage features linked to the River may differ in distance from the watercourse or tributary.

4.2 GENERAL ISSUES

4.2.1. Environmental Issues:

- *Water Quality:* Define areas being studied for regulatory control such as floodway, floodplain, SP issues, IPZ etc as well as physical features, using data

already gathered as part of the work in relation to the Clean Water Act. [Additionally, identify key recharge / groundwater sources within the study area.](#)

- Review the Exceptional Waters designation of the Grand River through Brantford and recommend appropriate policies for the protection of water quality and natural areas along the River [promoting principle of “sustainable practices”](#).
- *Wildlife corridors and habitat or sensitive features:* Review current municipal, provincial, and federal policy and legislation. Examination of other municipal policy related to waterfront and ecosystem health. Recommendations of relevant policy.
- *Identification of natural heritage along waterfront corridor:* Gap analysis of works completed to date. Completion of analysis where data is not available. Review of findings, and recommend appropriate policy specific to Study Area.
- *Tree canopy along waterfront corridor:* Review of tree canopy health, and analysis of potential improvement for site-specific areas including an inventory of existing vegetation in order to determine indigenous species within the seven Study sections. Assess the viability of establishing a tree canopy improvement /ecological enhancement program outside the floodway for identified Study sections, including projected timeline and costing.
- Identify possible methods to enhance the appearance and usability of the flood protection dykes along with criteria for development in order to protect the integrity of the dyke structure.
- Review the Endangered Species Act and provide policy recommendations in order to ensure adherence to this legislation.

4.2.2 River and Tributary [Recreational](#) Access & Utilization:

- *Trails and Parks along the River, Tributaries, and Mohawk Lake:* [Create a strategy for a four-season usage monitoring of the River and waterfront. This should include an inventory and assessment of trail and waterways use \(canoeing, fishing, water sports, etc.\), including number of users, peak usage times, and where the users are from \(local or tourists\). Work in partnership with Planning and Parks & Recreation staff for this task.](#)
- [Using the “Parks & Recreation Master Plan” along with the existing “Multi-Use Trail/Bikeway Implementation and Design Plan” identify current trails and parks. Review of related Official Plan policy and Transportation Master Plan recommendations \(along with the first two Plans mentioned above\) to gain understanding of location of possible future trail networks. Identify potential gaps and/or linkages to further enhance access within the identified Study Area. Clearly identify which Study “section” has potential trail linkages or potential park space locations. Include identification of trail enhancement and park development and usage within the implementation plan. Identify ownership of the lands, development potential and constraints, and the feasibility of future implementation.](#)
- Fully consider constraints of extending trail system imposed by natural conditions and provide bypasses, around unsuitable environments, including swampy

Modifications: Advisory Committees of Council & Community Input

areas, steep grades, unstable banks, and areas in proximity to endangered species.

- ~~Preserving and interpreting municipal history: Using the data gathered from the review of related works, compile and complete a historical summary specific to the lands within the Study Area. This will become a part of the final Waterfront Master Plan. Where there are gaps in the data, or more up-to-date historical information is available, this information will be incorporated into this compilation by the consultant. Identify opportunities to utilize this information for the enhancement of the waterfront and promotion of the City in general. Using this data, provide assessment of possible marketing materials for use as tourism tools.~~
- *Access to the River by the Public:* General access is an issue of safety concern. At present, there are a number of formal and informal access points to the waterfront; however, there are no specific guidelines, policies or bylaws in regards to how the sites are selected, maintained, or monitored. An examination of current access points is necessary, with a determination as to what the access points are used for. Through public consultation and consultation with City and GRCA staff, a better understanding of how to select, use, maintain, and preserve the natural heritage features of the access sites is needed. Recommendations for the establishment (including parking, signage, and access), maintenance and promotion of these access points are required, including restriction of uses such as four-wheel vehicles and snowmobiles, and illegal dumping. These recommendations should recognize a balance between the recreational desires and ecological preservation / enhancement.
- *Safety:* Using all of the information gathered throughout the course of the Study, recommendations in regards waterfront safety are required. Safety issues to be factored in include: flooding, ice jams, and potential of drowning in relation to recreational pursuits on the River. Safety issues also include built and natural features for people entering the waterfront.
- Educational Partnerships: Examination of feasibility of establishing educational programs in partnership with school boards
- Explore and assess opportunities within the seven identified Study “sections” for the establishment of nature interpretation areas.

4.3 PLANNING AND DEVELOPMENT

4.3.1 Development Analysis

- As part of the public participation program, include examination of relationship between waterfront natural heritage and development proposals. Recommend mechanisms for mitigation and resolution of potential conflicts.
- In addition to above, gain an understanding of perspectives of privately owned lands within the Study Area and plans for future development.
- Investigate possibility of agreements with private landowners and through the subdivision approval process to ensure public access to the waterfront.

- Determine the viability of a rewards / incentive program in which landowners creating, maintaining or enhancing the trail network or publicly accessible parkland in proximity to the Grand River or lands within the Study Area are positively recognized and publicly rewarded for their efforts.
- Identify waterfront areas to focus for municipal acquisition.
 - Recommend a priority of acquisition list based on:
 - Cost;
 - Feasibility of parkland and/or trail development
 - Level of urgency – preservation / protection
 - Possible environmental contamination issues
- Identify development / preservation opportunities for such properties as well as municipally owned properties. Preparation of development plan including manners in which the land might become self-sustaining so as to minimize substantial impacts on the Municipal budget.

4.3.2 Land Use Analysis:

- Review current land use policy associated with lands in each of the seven Study sections. Based on the natural heritage exercise and other data gathered from previous phases of the Study, complete analysis of suitability of current policy, and further, provide recommendations related to appropriate land use designations, policy and zoning.
- Complete prioritization of lands requiring protection or preservation, and make recommendations as to appropriate land use designation and zoning.
- Identification of key sites with outstanding “vistas and view” assessment and recommendations for appropriate policy to preserve and improve these features along the waterfront, [including guidelines for naturalization of specific waterfront locations and habitat restoration](#).
- Review of [structural components of buildings](#), setback distances, building heights, permitted uses, permitted foundation depths and proximity to dykes, etc. within each section of the Study Area. Determine the suitability for the implementation of urban design guidelines. Examine how urban design guidelines could be incorporated. Make recommendations of possible urban design guidelines.
- [Residential Encroachment: review current policy and practice in relation to residential development in proximity to natural heritage areas, designations and zones. Provide best practices summary of appropriate policy & procedures, enforcement, and educational tools to address the issue.](#)
- ~~Explore and assess opportunities within the seven identified Study “sections” for the establishment of nature interpretation areas.~~

4.3.3 Economic Development & Tourism:

- [Preserving and interpreting municipal history: Using the data gathered from the review of related works, compile and complete a historical summary specific to the lands within the Study Area. This will become a part of the final Waterfront Master Plan. Where there are gaps in the data, or more up-to-date historical information is available, this information will be incorporated into this compilation by the consultant. Identify opportunities to utilize this information for the enhancement of the waterfront and promotion of the City in general.](#)

-
- Ensure consistency with City's Economic Development Strategy project currently underway. Staff will assist with this task.
 - Using data gathered in Sections 4.1, 4.2, 4.3 identify, assess, and recommend possible marketing materials and opportunities for use as tourism tools.
 - Identify specific sites, locations or uses for maximizing investment opportunities for tourism and economic development
 - Gaining input from local companies and organizations including, but not limited to eco-tourism, outfitting companies, and water sports & activity companies, to gain an understanding of economic development and tourism opportunities.

4.4 SITE SPECIFIC ANALYSIS

4.4.1 "Northwest" – from City Boundary to Brant Park Conservation Area

- Investigate feasibility for the development of a linear pathway adjacent to the River which will link the northwest area of the City and Waterworks Park
- Investigate, with GRCA input, the creation of portage route around the Wilkes Dam.

4.4.2 "Holmedale / Oakhill Drive" – Lafayette Avenue to Scarfe Avenue

- Explore opportunities in this area for land acquisition and determine feasibility of developing parklands and access to the trail system.

4.4.3 "Downtown Core Area – Lorne Bridge to Veteran Memorial Parkway

- Review and understand the Downtown Master Plan.
- Meet with appropriate staff to discuss works currently underway related to the implementation of the Downtown Master Plan.
- Make recommendations on enhancement of the Downtown-Waterfront Linkage within the context of the Downtown Master Plan, including conceptual plans.

4.4.4 "Eagles Nest Tract" – Gilkison to Birkett/Mohawk

- *River Road area:* Explore, through neighbourhood participation, a process to encourage clean up of area, along with the encouragement of local use of this area. ~~system within the context that the dyke is a barrier to access the River, and suggest~~
- Examine the dyke possible solutions to this issue.
- *Birkett Lane Area / Mohawk Chapel Lands:* clarify the existence and ownership of lands within this area and determine implications of the possible towpath.
- Explore possible waterfront enhancements to Lions Park, and provide recommendations in relation to maintenance of natural area, appearance, and other possible recreational activities to enhance the area.

4.4.5 "Landfill Area" – Birkett / Mohawk to Beach Road

- *Locks' Road/Beach Road:* heritage conservation is a key component to the development of this area. Investigate and determine the feasibility of preserving and the possible restoration of the ruins, the Lock and the Canal.

4.4.6 "River Tributaries" – including D'Aubigny Creek

Modifications: Advisory Committees of Council & Community Input

- Review works completed recently as part of the West of Conklin Secondary Planning Study and make policy recommendations if any gaps are identified.
- Examine feasibility of developing a boat launching facility at the River for small non-motorized craft.

4.4.7 Mohawk Lake and Canal

- Review studies and projects completed specific to this area. Determine if the data and recommendations are still applicable and relevant. Submit preliminary report on findings.
- Examine prospects of designating these lands [or portions thereof](#) as a heritage site.
- Explore possible access points and parking facilities adjacent to this area.
- Development of conceptual plans for this area (using works completed in previous studies).

4.5 IMPLEMENTATION PLAN

The creation of a Waterfront Master Plan is only the beginning. A successful master plan is one that has been adopted and implemented. It is essential that an Implementation Plan be incorporated into the final Master Plan. The Implementation Plan should prioritize projects using input from the community, technical information, and feasibility analysis.

- Recommend an Implementation Plan: implementation plan for 5, 10, 15 and 20 year horizon, including:
 - Items of priority and urgency
 - Full costing projections – capital and operating
 - [Identification of potential funding opportunities from provincial and federal government sources](#)
 - Timeline alternatives (including cash-flow projections for implementation)

5.0 COMPLETION DATE

The Consultant shall be prepared to complete the Waterfront Master Plan Study, including presentation of the final Waterfront Master Plan to City Council by May/June 2010. The City expects that the Consultant will commence work on the project as soon as the City executes the contract agreement.

6.0 EXISTING INFORMATION

The following information from the City of Brantford will be made available to the Consultant:

- Previous water/river front studies, report, plans, including but not limited to:
 - [Mohawk Lake Land use Planning Study, 1987](#)
 - [Mohawk Lake Revitalization Plan, 1999](#)
 - [Parks and Recreation Master Plan, 2003](#)
 - [Brantford River Front Development, 1982](#)
 - [Brantford Riverfront Core Area Study, 1982](#)
 - [Brantford Celebrates the River: Riverfront Core Area Development Opportunities Plan, 1990](#)
 - [Master Development Plan: Proposed Core Area Development, 1991](#)
 - [City of Brantford: Core Area Waterfront Study, 1996](#)
- The Official Plan for the City of Brantford, as amended;
- The Comprehensive Zoning Bylaw 160-90, as amended, for the City of Brantford;
- [Related provincial policy and legislation, including but not limited to "Places to Grow Plan", Navigable Waters Act, Clean Water Act, Endangered Species Act,](#)
- Existing generalized land use within the Study Area map;
- 2007 Residential Monitoring Report;
- 2007 Transportation Study;
- West of Conklin Secondary Plan Background Reports;
- Parks and Recreation Master Plan;
- Bikeway and Trails Master Plan Study;
- Census Profiles for the City of Brantford;
- 2008-09 Development Charges Study;
- 1:2000 level detail digital topographical mapping and ortho photography (2000) of the area
- 2005 Growth Management Study information;
- Nominating the Grand as a Canadian Heritage River, 1990;
- A Community-based Approach to Fisheries Management in the Grand River Watershed (Exceptional Waters), 1998;
- Environmental Protection Plan for the Northwest Industrial Area, 1999;
- Master Plan of Archaeological Resources for the City of Brantford, 1999 (updated in 2006 as part of the 2005 City of Brantford Official Plan Review program);
- Northwest Master Plan, 2000;
- Multi-use Trail/Bikeway Implementation & Design Plan, 2000;
- Environmental Report, Five Year Official Plan Review, 2000;
- Municipal Cultural Plan, 2005;

Modifications: Advisory Committees of Council & Community Input

- Community Strategic Plan, 2006;
- Southwest Brantford West of Conklin, Natural Heritage and Existing Conditions and Assessment Report, 2007;
- Downtown Master Plan, 2008;
- Parks and Recreation Master Plan, 2003;
- Lorne Park Master Plan, 2004;
- Mapping as created by GRCA;
- Development Applications and Associated Background Studies in Study Area;
- [Dunington-Grubb Report, 1914](#)
- [Heritage in Water Signage Program, Brantford Trails: 2000-2001;](#)
- [Restoration of the Alfred Watts Hydro Generating Plan CMPP Project, 1999;](#)
- [Technical Studies completed in accordance with Clean Water Act; and](#)
- Other such information which is in the possession of, and/or reasonably available to, the municipality and reasonably required by the Consultant.

Sections 7.0 to 12.0 will be completed in accordance with the City of Brantford Purchasing Policy.

7.0 PROPOSAL SUBMISSION REQUIREMENTS

8.0 PROPOSAL SUBMISSION CONDITIONS

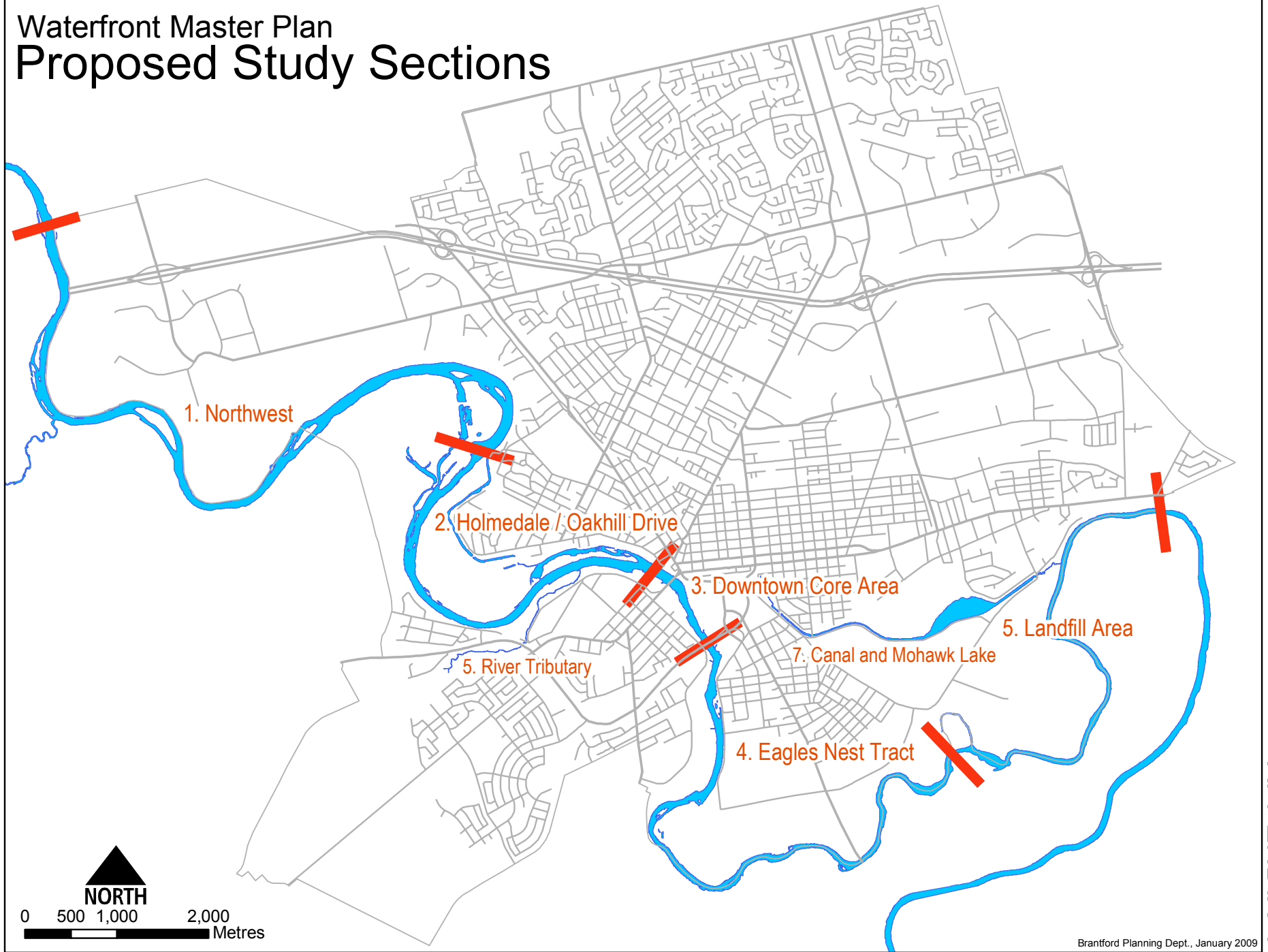
9.0 CONTRACTUAL BASIS

10.0 CONSULTANT INTERVIEW AND SELECTION CRITERIA

11.0 CLARIFICATION

12.0 SUBMISSION DEADLINE

Waterfront Master Plan Proposed Study Sections



Workshop Recorded Flipchart Comments Summary & Staff Response**SECTION # 2- STUDY COMPONENTS**

COMMENT	MODIFICATION	EXPLANATION
-Add ENFORCEMENT to the "Planning and Development" section	Request added	This was added to section 4.3.2.
-Add Heritage component which consists of built and archeological featured	Request Added	This was added to section 4.1
Additional Information: Outdoor recreation in the Grand River (Paris-Grand River) corridor (March 5, 2001) Grand River (Paris-Brantford) Field Report (Marney Isaac, Dr. John FitzGibbon & Ryan Plummer) Exceptional waters program ANSI (Areas of National & Significant Interest)	The Exceptional Waters Information was included.	All recommended additional review information was reviewed and added to section 6.0 of the TOR. In some cases, a search was completed but the material could not be found.
-Partnership Opportunities	This was added.	This was added in section 4.2.2
-Barriers (accessibility safety, and the environment)	This was added	This was added in section 4.2.2
-Business Development (catalyst)	This was added.	A new section entitled "Economic Development & Tourism" (4.3.3) was added to the ToR. The Manager of Tourism will also be involved throughout the study process.
- Land Claims	Not added.	This issue is beyond the scope of this study.
"Municipal History" should address historic &	No change was made to Section 1.3.	Staff reviewed and discussed the content of this section and have determined that there is

contemporary cultural issues		adequate detail in this section. Further research throughout the course of the study will be completed to add to the historical context.
-Provide guidelines for naturalization of Waterfront & Habitat creation to be followed for development & restorative efforts	No modification was made.	This is an outcome of an action item, and is covered in section 4.2.1.
-Look at information from governments and organizations such as County, Six Nations, province, communities, GRCA, etc	Yes, this has been completed.	Section 6.0 covers this area.
-Include information re: rare/risk species, etc	Yes, where information is available.	Section 6.0 covers this area.
-Ensure a completely transparent process	Yes, this is addressed in Section 3.0.	Modifications have been made to Section 3.0 to ensure this is in place.
-Frequent and regular consultations	Yes, this is addressed in Section 3.0.	This was already in place in section 3.0 of the TOR.
-Historic buildings preserved, protected- Built Environment (TOR)	Yes, wording was added.	Further direction was added in Section 4.1 to ensure this takes place.
-Use external programs to augment data/reference base on key areas i.e. (government/private sector (additional info)	This is already covered in section 6.0	Section 6.0 lists a number of resources, but it is not an exhaustive list. If additional information becomes available, it will be provided to the consultants throughout the study process.
-Archeological areas (TOR)	Yes, wording was added.	Section 4.1
-Endangered species/habitat (add info) SAR-Cosewic (some in list)	Not clear on meaning of second portion of this item.	ESA information will be provided to the consultant. Furthermore, there will be consultation with staff from the MNR in regards to this matter.
-Species/Flora/Fauna Inventory	This information will be	This list is already a part of the

List (add info)	provided.	consultant package.
-Species at risk/special concern/threatened	No modifications made.	This item is covered in Section 4.2.1
-Balance habitats	Not sure on the meaning of this item.	It is felt that the overall intent of completing a master plan is to find some balance with the uses along the waterfront.
-Developmental impacts on the Waterfront mitigate/lesson impact (TOR) (Environment)	This is covered in a variety of section of the TOR.	Sections 4.3.1 and 4.3.2 address this issue.
-Heritage/Archeological & Resource/Education needs to be strengthened, areas missed for study?	These items were added.	Heritage / Archeological were added in section 4.1 and education was added in section 4.2.2
-Battle of 1812 occurred here (need to preserve area)	This is an outcome.	This theme will be addressed via section 4.1.
4.2.2 RETITLE-as specifically "recreation" planning-i.e. mountain biking vs. cyclist vs. walkers vs. natural areas=consult	This modification was made.	Section 4.2.2 was re-titled to "River and Tributary Recreational Access & Utilization".
-Create education section on its own	This modification was made.	Points were added in section 4.2.2
-environment, watershed care	No specific items were added	This is a general theme throughout the TOR
-strengthen GRCA vision	No changes made.	This is beyond the scope of this study.
-Use Brant Riverfront Development Plan (80-82) chaired by Ed Long& Mary W	No changes made.	The TOR was written using this document as one of the many resources.
-Balance between "access" and "preservation"	No changes made.	This is a general theme throughout the TOR>
-i.e. erosion, 4 wheel drive vehicles, eagle protection, snow mobiles, safety	Yes, modification was made.	Clarification and specific wording in regards to these items was added in section 4.2.2 (except "eagle protection, which will be address through the

		Endangers Species Act review, in consultation with MNR, and possible policy/zoning amendments).
-Better Mapping (Boat & Trailer Launch)	Yes, modification made.	Clearer wording provided in section 4.2.2
-Where to Start	Unclear of the meaning of this point.	The TOR is written in a phased approach and has a clear beginning and end point, with the requirement of an implementation plan.
-Public Transit to waterfront access points	This is an outcome.	This issue will be addressed through a variety of sections of the TOR.
-Include school board and university for input	No changes.	Both school boards and post-secondary institutions are already on the mailing list, and were invited to the first workshop.
-Zoning changes to reflect woodlots as woodlots	This is an outcome.	This issue will be addressed via 4.3.2
-Invite Six Nations, County to participate	No changes.	A representative from Six Nations will be invited to attend Task Force meetings. Furthermore, both the Six Nations and the County are welcome to attend any of the community sessions for this project.
-Access to big islands	This is an outcome.	This issue would be included as part of the overall intent of the study. Further consultation with the GRCA would be required.
-do we know how many people are using the river?..Canoers, fishing, out of town visitors	No changes made.	This item is covered in 4.2.2 and 4.3.3.
-Identification of Lands that are under Land Claim. Six Nations stakeholders, some of the	No changes made.	This is beyond the scope of this study.

developing areas, may or may not actually be developable a work in progress		
-Further involvement opportunities with community	No changes made.	Section 3.0 outlines the community participation requirements.
-Reporting & measures to deal with upstream spills of raw sewage from other municipalities	No changes made.	This is beyond the scope of this study; however, it is being addressed as part of the Source Water Protection Act. The City is involved in the creation of a Source Water Protection Plan, currently being facilitated by the GRCA.
-Improve outreach/relationships with canoe outfitters, eco-tours, rafting, kayaking, etc to get their input on our waterfront plan	Further information added.	Section 4.3.3 was modified to include the exploration of eco-tourism opportunities.

SECTION # 3- ENVIRONMENTAL ISSUES

COMMENT	MODIFICATION	EXPLANATION
Identify public ownership strategies for ecological health	No changes made.	This is covered in section 4.3.1.
Investigate ways to 'upgrade' and maintain ecosystem health potential	No changes made.	This is covered in section 4.2.1.
Balance between access and preservation	No changes made.	This is the overall intent of the TOR.
Preserve wetlands	No changes made.	The City recently amended its Official Plan to identify all wetlands within the City. The mapping is now consistent with GRCA mapping and most recent data.
Identify in a plan other wetland areas not just GRCA significant wetlands	No changes made.	See above comments.
You can still build on wetlands re: by-law changes needed?	No changes.	See above comments.
Implementation of more stringent controls during the building process	No changes made. This is an outcome.	This issue will be addressed via 4.3.2
Sediment control by-law by Council and enforcement plan	No changes made. Beyond the scope of this study.	This issue is being currently being addressed jointly with Planning and Engineering Staff. A report will be provided to Council this spring on this topic.
Tree protection – grading by-law	No changes made.	Staff is addressing this issue separately; however, tree canopy and planting is addressed in section 4.2.1 of the TOR.
Green projects – funded (energy, carbon emissions control ...)	No changes made.	This will be addressed in section 6.0 Implementation.

Ground water enhancement program - explore	Yes, modification made.	Additional text was added to section 4.2.1 to address ground water.
Replanting of native tree species i.e. Carolinian Forest	This is an outcome.	This issue is broadly addressed in section 4.2.1
Zero footprint on River is a goal	This is an outcome.	This issue is being broadly addressed in section 4.2.1
ANSI's on Fen and other significant areas	No changes.	This issue is being broadly addressed in section 4.2.1
Adjacent lands to be considered as essential to ANSI's, ESA's etc.	No changes.	This issue is being addressed in section 4.2.1 and 4.3.2
Complete presentation of all ecologically sensitive areas including rezoning to reflect preservation permanently	This is an outcome	This issue is being addressed in section 4.3.2.
Continuum of corridors for wildlife	This is an outcome	This is being addressed in section 4.2.1
No ANSI's, not fragment only in one area, where?	Unclear as the meaning of this point.	
Everyone has a designated use and area for selective uses	This is an outcome.	This will be addressed as part of the planning and development section.
Increased public education on issue of correlation of Rivers health / human health	This is an outcome	Education has been added to section 4.2.2.
Regular monitoring of SWP and stats as to locations in the City area	This is beyond the scope of this study.	
Preserve and protect tree canopy and By-aw	This is somewhat beyond the scope of this project, however, tree canopy is addressed for lands within the study area.	Section 4.2.1
Respect of ANSI and perched fen and canal	No changes made.	4.2.1
Historic sites, Archaeology	Modification made.	Wording was added in section

		4.1
Any development be implemented and sustained with environmental standards specific to River / Waterfront	No changes.	This is addressed in 4.3.2
Preserve water quality	No changes.	This is addressed in 4.2.1
Vegetation of tributaries and appropriate areas of flood plain	No changes.	This is addressed in 4.2.1
Watts(re- revitalize) hydro station – destination and protection	Wording specific to heritage and archaeological sites was added.	Section 4.1
Clearly define development area	This requirement was added.	Section 4.1
Protection, enhancement and restoration	This is a general goal of the study.	
<u>Key Topics</u> ANSI, Source Water Protection, Slope	No changes.	These items have been generally addressed.
Need natural areas outside the floodplain i.e. stream corridors and woodlots	This requirement was added.	Section 4.1
Environmental legislation enforcement i.e. building code – silt management / runoff. Improved municipal structure for enforcement and follow up.	Outside scope of study.	As stated previously, this issue is being addressed by staff jointly as a separate issue.
Not just endangered species but “At Risk”	No changes.	This is covered through ESA legislation.
Review projected tree canopy health i.e. insects moving this way.	No changes.	Section 4.2.1
Healing medicines from environment	This appears to be an outcome.	
Erosion / slope protection	No changes.	See above comments.

<p>Study Components</p> <p>Add info: Grand River.ca / exceptional waters "State of the Resource Report</p> <p>Grand River Fisheries Management Plan</p> <p>Other water quality studies by GRCA</p> <p>Waterfront plans of other communities i.e. best practices</p> <p>Implication of changes to Navigable Waters Act</p>	Information added.	Where available, new items were added to the list in section 6.0.
Distinguish between "natural environment" and "human need"	No changes.	This is a broad theme of the study and can be addressed via the visioning process of the study.
Environment (natural forested areas vs. manicured park).	Unsure of meaning. Perhaps this is an outcome.	
Residential zoning – removal within area of study	This is an outcome.	Section 4.3.2
Water treatment facilities improvement	This is an outcome	4.2.1 addresses water quality.
Protection of water source – must keep in mind	Recharge areas and ground water was added.	Section 4.2.1
Integration with GRCA Plan/ Study	No changes.	Staff will be working with GRCA staff on this project.
Sustainability	No changes.	This is a general theme of the study and can be addressed during the visioning process.
Preserve recreational use – enjoyment	No changes.	Section 4.2.2
Rubber dams at railway bridge – replace Lorne Dam –	This is an outcome.	
Lake Effective –Fishing	Unsure of meaning of this item.	

Kayaking Boat access Canoeing	Unsure of meaning.	These items are identified in section 4.2.2
i.e. Milton 1985 – 86 Plan P& R	This appears to be reference material	Noted.
Integration of man with nature strategy	Outcome	
Wildlife protection	General outcome	Section 4.2.1
Safety	General outcome	Section 4.2.2
What is public / private lands determine value of private lands	No changes.	Section 4.3.1
Strategy required	No changes.	The strategy starts with the TOR, and ends with the Master Plan and Implementation Plan.
Prevent extinction of species – all of God’s creatures	No changes.	This is an outcome.
Water quality sustaining availability of same	No changes.	Section 4.2.1
Education	This issue was added	Section 4.2.2
Think outside ‘the box’ for resources i.e. land owners to donate and community – saplings, bushes	No changes.	Section 4.3.1
Preservation of natural resources	This is an outcome.	
Adverse affect of pollution (local and upstream)	This is beyond the scope of the study.	See discussion above re: Clean Water Act and City’s involvement.
Protection of wildlife	No changes.	Section 4.2.1
Limiting development (protecting open space)	No changes.	Section 4.3.2
Monitoring of illegal dumping	This issue was added to the	Section 4.2.2

and disposal of waste	TOR.	
<u>Topics that need to be addressed:</u> Eco-tourism Illegal dumping Preservation of trails system Tree canopy	Eco-tourism and illegal dumping were added to the TOR.	Section 4.3.3 addresses eco-tourism and section 4.2.2 addresses illegal dumping. The trails were already addressed in section 4.2.2 and the tree canopy was addressed in section 4.2.1
<u>Changes:</u> Discussion of what is coming downstream	No changes.	See above discussion related to Clean Water Act and City's involvement.

SECTION 4- ACCESS & UTILIZATION

COMMENT	MODIFICATION	EXPLANATION
-Availability of parking	Change made	Further clarity added to various points in section 4.2.2
-Signage for various uses	Change made	Further clarity added to various points in section 4.2.2
-Access for all citizens (ex. Disabled)	Change made	Further clarity added to various points in section 4.2.2
-Safety and Security	Change made	Further clarity added to various points in section 4.2.2
-Walk-ability (connections to different areas of the City)	Change made	Further clarity added to various points in section 4.2.2
-Identifying Tourist attractions	Change made	New section created "Economic Development & Tourism" 4.3.3
Changes -add informational signage (highlighting flora and fauna)	Change made	Further clarity added to various points in section 4.2.2
-Free; open access; to everyone in non ecologically sensitive areas	Change made	Expansion and clarity to wording of various points in section 4.2.2
-Access to be appropriate in appropriate areas at appropriate times	Change made	Expansion and clarity to wording of various points in section 4.2.2
-Utilize viewing areas to their potential	No changes.	4.3.2
-Utilize the river for recreation, no power boats	No changes.	Section 4.2.2 (power boat usage is an outcome)
-Recreation faculties to access river, availability to access from/to river	No changes.	Section 4.2.2
-Use River to fund raise (duck races, canoe, bath-tub races)	This is an outcome	New section created "Economic Development & Tourism" 4.3.3

-Use Dyke trails to do the same	This is an outcome.	
-Finding balance for accessibility and maintaining natural not paved areas (do not pave everywhere; not everywhere naturalized)	No change.	Section 4.2.2
-Liability should not triumph all. Safety is important but personal responsibility weighs in-don't limit options	This is an outcome	
Key topics -Parking -Ongoing maintenance -Safety for individuals (women)	No change.	Section 4.2.2
-Categorize and define different access points for different areas (fishing, canoe, trails, views, etc)	Change made.	Additional wording to section 4.2.2
-Provide different options for transportation to access points (parking, bike racks, etc)	Change made	Additional wording to section 4.2.2
-Integrate access points into new developments	No change.	This is a current practice. It is addressed in section 4.3.2
-guidelines for minimizing development impacts on trail system and access points	No change.	Section 4.3.2
-integrate access points so they look natural and part of the environment	No change.	Section 4.2.2 and 4.3.2
-Include suggestions for interpretive/educational signage regarding ecological, historical, cultural etc. Features along river & accessible for people with impairments	No change.	Section 4.2.2 and 4.3.3
-define existing "access", create access that are formalized and	Modification to TOR	Similar comments already

natural access points		made. Section 4.2.2
-utilization needs to include recreation	No change.	Section 4.2.2
-criteria for type of access (such as materials)	No change.	Section 4.2.2
-consideration for disabilities	No change.	Section 4.2.2
-km points, signage, marker points for visually impaired	No change.	Section 4.2.2
-comprehensive signage includes educational, directional, safety	No change.	Section 4.2.2 and 4.3.3
-consideration for navigational signage for canoe travel	No change.	Section 4.2.2
Big goals -access: Focus on what is right/opportunities -sustainability (preservation)	No change	Section 4.2.2. this issue of sustainability is an outcome and should be part of the visioning process.
Key topics -utilization (rubber dam idea) -accessibility points -signage -land title	No change. Issue of land title beyond the scope of the study.	Section 4.2.2
TOR -environmentally sensitive area-allow to be incorporated into the master plan- flexibility	No change.	4.3.2

SECTION 5- PLANNING & DEVELOPMENT

COMMENT	MODIFICATION	EXPLANATION
What is considered to be a reward to developers / landowners who maintain the trail	No change.	This is addressed in section 4.3.1
Should consider the impact of existing residential development along waterfront/ trails/ lands and determine impact mitigation measures (dumping, vegetation removal, etc)	Added text in regards to residential encroachment.	Sections 4.2.2 and 4.3.2 – new section on encroachment added.
Bullet 4.4.6 – Prohibit encroachment from abutting property owners onto municipally owned and / or buffer strips e.g. D'Aubigny Creek and Clear Creek	This modification was made.	This was added to section 4.3.2
Enforcement	This modification was made.	Issue of enforcement was added to 4.3.2
Preserve green corridor along canal	This is an outcome.	Issue generally addressed in section 4.4.7
Setting priorities for Mohawk Lake and clean up of canal	No change.	Section 4.4.7
Completion of Mohawk Lake – Greenwich Brownfield prior to clean up of Lake and Canal	No change.	Section 4.4.7
Comprehensive Master Plan of development for each site specific area e.g. hardy Road (Northwest) Birkett Lane	No change.	There is a Master Plan for the NW area. These sites are currently in the development application process; therefore, requirements as part of the approval process would come as conditions of subdivision. Land use designations and requirements will be addressed in section 4.3.2.
New approach to urban design guidelines to ensure non-	No change.	Section 4.3.2.

intrusive practices		
City should be 'land banking' specifically along the waterfront to ensure preservation	No change.	Section 4.3.1
Appropriate / increased buffering areas between different land uses	No change.	Section 4.3.2
The effect of upstream development and its Official Plans, Environmental Assessment	No change.	Beyond the scope of this study.
Not just building heights – should include any part of a building	Modification to wording made.	Section 4.3.2 added “structural components of buildings” to the list of items being addressed in relation to urban design guidelines and zoning requirements.
Identify mechanism for funding and land acquisition	Modification made to implementation plan requirements.	Section 4.3.1 addresses the land acquisition issue, the implementation plan section (6.0) was modified to include the mechanism for identifying possible funding sources.
Review methods of enforcement - ask for forgiveness easier than asking permission	See comments from above.	Section 4.3.2
Balance between finding appropriate places for residential development to occur vs. totally natural spaces	No change.	Section 4.3.2
Green infrastructure plan – stricter development guidelines for municipality	Beyond the scope of this study.	Somewhat addressed in section 4.3.2. this can be seen as a starting point for the City in addressing this issue.
Study to identify areas in private hands which would prefer to have as public land – City “1 st right of refusal?”	No change.	Section 4.3.1

Explore policy for acquiring lands	No change.	Section 4.3.1
Expand public ownership of lands abutting river	No change	Section 4.3.1
Land trusts? Explore?	No change.	Staff currently doing this review as part of this study.
Wait incorporate GRCA information – and new vision statements, before Council makes development decisions	No change.	Working with GRCA staff throughout study process.
Create development control zone by-law	No change.	City already has a Zoning Bylaw. Section 4.3.2 will address potential designation and zoning issues for the subject lands.
Site control by-laws more stringent and an enforcement plan outlined	See above comments	See above comments.
Improve notification process by City to expand beyond what is legislated by Province	No change.	Beyond the scope of this study. Section 3.0 addresses community involvement.
'Check boots' – make sure wetlands are protected	See comments from preceding section in regards to wetlands.	City recently updated its Official Plan to further enhance the protection of wetlands (OPA 143)
Sustainable growth	This is an outcome	
Involvement of community	No change.	Section 3.0
Tourism opportunities	New section added	Section 4.3.3
Make sure attractions / stakeholders are aware and involved	No change.	Section 3.0
Maintenance / water quality / clean	No change.	Section 4.2.1
Key topics Private lands – public input /	No changes	Section 4.3.1, 4.3.3

<p>waterfront master plan – before any changed development</p> <p>Role of Economic Development Strategy</p> <p>Sell property – grandfather right of access once property changes hands.</p>		<p>The Economic Development Strategy has been referenced in the TOR Section 4.3.3.</p>
<p>Support PJ and their work in D'Aubigny</p>	<p>The issue of education was added.</p>	<p>Section 4.2.2</p>
<p>More monitoring of creeks / brooks / etc to give us a greater idea of River health</p>	<p>No changes</p>	<p>Section 4.4.6</p>
<p>Media to inform public of events involving Waterfront improvements (ex. Clean ups)</p>	<p>This is an outcome</p>	
<p>Promote greater public knowledge of municipal / provincial standards</p>	<p>This is an outcome</p>	<p>Section 3.0</p>
<p>(ex. 'Places to Grow Strategy)</p>	<p>This item was added.</p>	<p>Section 6.0</p>
<p>Acquiring heritage properties for protection</p>	<p>No change.</p>	<p>Section 4.3.1</p>
<p>Urban design guidelines</p>	<p>No change</p>	<p>Section 4.3.2</p>
<p>Eco-development standards</p>	<p>No change</p>	<p>Section 4.3.3</p>
<p>Land acquisition where threat of development will harm natural heritage</p>	<p>No change</p>	<p>Section 4.3.1</p>
<p>Changes</p> <p>Explicit explanation of how zoning / by-law will be used to limit uses</p>	<p>This is an outcome</p>	<p>Issue of zoning will be addressed via section 4.3.2.</p>

SECTION 6- IMPLEMENTATION

COMMENT	MODIFICATION	EXPLANATION
-redesign the city website to be citizen friendly	Beyond the scope of this project.	Every attempt will be made to have a user-friendly site specific to this project.
-continuity in public participation including 3 more workshops just like this	No change	Section 3.0
-consulting team who understands the city's culture and the history	No change.	This will be a part of the evaluation process.
-a strong understanding of preserving wildfire habitats in an urban context	No change.	This will be a part of the evaluation process.
-include a cost benefit analysis	Unclear of what would be analyzed.	Section 4.5 addresses this issue somewhat.
-timelines for completion of project	No change.	This will be clear once the consultant has been selected. The completion date is scheduled for June 2010.
-identifying sources of funding for various projects and support groups	This change was made.	Section 4.5
-Get it Done!		The TOR is part of the process.
-Continue consultation process	No change.	Section 3.0
-heavy advertisement (flyers, radio) to reach people who are not web friendly or do not receive the paper	No change.	Section 3.0
-Keep residents informed	No change	Section 3.0
-Broader public consultation	No change	The intent of Section 3.0 is to ensure an all-encompassing communications plan in which members of the community have the opportunity to participate and be kept

		informed.
-Community engagement	No change.	See above comment.
-Timely		

SECTION 7- CONSULTATION

COMMENT	MODIFICATION	EXPLANATION
Lots of opportunity to express thoughts and ideas	No change.	This is the intent of section 3.0
asking people from outside the community too – that use	No change.	Section 3.0
consulting with various levels of government agencies: Ask them for their input (seek \$ and programs) ensure we meet their requirements	No change.	This will occur on a staff and agency level.
when development the plan, opportunities to provide feedback and input	No change.	Section 3.0

SECTION 8- OTHER COMMENTS

COMMENT	MODIFICATION	EXPLANATION
Since terms of reference not in effect yet, not develop at all since developers are not developing that land anyways.	No change.	Council already determined that an Interim Control Bylaw would not be implemented.
Accessibility for all of the trails	See comments from above.	
Include / invite Brant County	No change.	This is a City initiated project. The County is welcome to participate during throughout the community consultation program.

Appendix D

Advisory Committee Key Input Summary*

Item	Request	Modification	Explanation
2.0 Project Organization / 3.0 Community Participation and Communications Strategy	To add an additional committee to be comprised of members of the public. The role of this group would be to assist in "steering" the project as well as responding to submissions/reports, etc. as put forward by the consultant.	This additional committee was not added to the current proposed format.	The way in which the current project is structured includes a comprehensive community participation / communications section. This will be the mechanism in which the public has the opportunity to be involved and give input. The challenge in creating a "community committee" would be identifying who the members would be, the number, and ensuring adequate cross-representation. Staff have determined that having a comprehensive public participation program will allow for multiple opportunities for public input, using various methods, including but not limited to public open houses, workshops, focus groups, website, and newsletters. Furthermore, in accordance with the City's current policy, Task Force meetings are open to the public.
2.2 Waterfront Staff Advisory Team	Inclusion of Economic Development / Tourism staff in process.	The Manager of Tourism will be the key staff person representing the Economic Development & Tourism Department.	Staff agree with the recommendation that Tourism is an important aspect to this study.
3.0 Community Participation and Communications Strategy	One of the key requests and comments was to have a collaborative / interactive website that the public can easily access and use.	A public collaborative website will be used within the limits of the City's current website.	Public input is very important to the success of this project. The use of the website is an important tool. Staff will explore the possibility of creating and using a collaborative website for this project.
4.1 Develop Study Foundation	Ensure sites of heritage and/or archaeological significance are identified.	This request has been added Section 4.1 of the ToR.	This is an important component to the study foundation. This data can be used in various following phases of the study.

4.1 Develop Study Foundation	The "line" or boundary of the study area should be flexible to accommodate the various uses along the River.	The requirement for the refinement of the study boundary has been included.	It is agreed that the exact delineation of the study area is challenging in that the dyke directly abuts much of the River. However, within the context of the study the area of land may vary depending on the use, sensitivity, and connection to the River.
4.2.1 Environmental Issues	Water Quality: add recharge and groundwater sources to this section.	This request has been added.	This specific wording has been added to the ToR to ensure that groundwater and recharge areas are specifically identified.
4.2.1 Environmental Issues	Add the term "sustainable practices"	This request has been added.	This terminology has been added to provide clarity in regards to the protection of water quality and natural areas along the River.
4.2.2 River and Tributary Access & Utilization	Add the word "Recreation" to this title.	This request has been added.	This is a logical addition that provides clarification to the intent and purpose of this section.
4.2.2 River and Tributary Access & Utilization	Suggestion to complete an inventory of trail and river use, and location of peak usage.	Addition of this item and to work in partnership with Parks and Rec staff to reduce duplication in work.	This was a helpful suggestion in that the data can be used in a number of ways. Such as locations of peak usage to determine need for better access, benches, etc. Second, to determine market/tourism opportunities. Third, towards tracking use in proximity to Endangered Species Habitat.
4.2.2 River and Tributary Access & Utilization	Expand the safety section to address use of four-wheel vehicles, snowmobiles and illegal dumping.	Access to River by the Public -- this item was expanded to include these items.	These items were missing from the ToR, but are additions, which further refined the intent and purpose of this section.
4.2.2 River and Tributary Access & Utilization	The issue of education and exploring the possibility of partnerships were suggestions from both Committees of Council as well as the workshop.	A new section has been added in 4.2.2 entitled "Educational Partnerships".	The purpose of this addition is to examine the feasibility of establishing educational programs in partnership with school boards, specifically in areas identified as possible "nature interpretive areas".
4.3.2 Land Use Analysis	Request for inclusion of specific guidelines in regards to naturalization and habitat restoration0		

4.3.2 Land Use Analysis	Issue of "residential encroachment" was suggested as an item to review.		
4.3 Planning and Development	The importance and use of information towards tourism opportunities	To capture this issue in a comprehensive manner, a new sub-section (4.3.3) was added.	Within the new section the following items are addressed: preservation and interpretation of municipal history -- this item was moved from 4.2.2 as it better fits within this new sub-section. Four additional items were added which require consistency with the City's Economic Development Strategy project; using the data gathered to make recommendations related to marketing/tourism tools; identification of specific sites for tourism opportunities; and working with local businesses to identify tourism opportunities.
4.4.4 "Eagles Nest Tract"	Delete the last portion of the sentence of the first bullet. There is disagreement that the dyke is a barrier within the context of this area.	Per the request of EPAC, this portion of the sentence were deleted.	This recommendation comes from the Environmental Policy Advisory Committee. The discussion related to the issue of the dyke being a barrier.
4.4.7 Mohawk Lake and Canal	To insert working relating to specific portions or areas within this area as a heritage site.	The words "or portions thereof" were added to this point.	It is understood that the designation of this entire site may be difficult or time consuming. Therefore, adding wording to allow for portions of the area to be designated would help meet this goal.
4.5 Implementation Plan	To add the identification of alternate funding sources for the various projects.	This item has been added to the list.	This suggestion was first made by the Economic Development Committee, and made again during the public workshop.

6.0 Existing Information	Various recommendations were made for additional material.	All recommendations were added where the material is available.	Every effort was made to include all additional materials listed during the workshop. In one instance, not all the listed documents were identifiable. However, the final bullet in this section does state "other such information which is in the possession of, and/or reasonably available to the municipality'. Therefore, if additional information becomes available, it will be shared with the consultant.
	That all lands subject to lands claims be identified. Furthermore, that the issue of land claims be settled before the commencement of this project.	This request was not included in the Terms of Reference.	This is beyond the scope of this project. However, Six Nations will be invited to send a representative to the Waterfront Task Force and to participate throughout the course of the project.

	<p>Include the County of Brant in the study process.</p>	<p>This request was not included in the Terms of Reference.</p>	<p>This is a City of Brantford driven project, being completed with City of Brantford funds. The County will have the opportunity to comment or participate as will any other interested organization, stakeholder or community member. The City recognizes that the River is part of a larger watershed; however, the issues pressuring the City at present require immediate action. Should the County decide to commence their own Waterfront Master Plan project, the City would then be able to evaluate the benefits of sharing resources. Furthermore, to the best of staff knowledge, no other municipality within the Grand River Watershed is in the process of completing a comprehensive waterfront master plan similar to what Brantford is proposing. The Grand River Conservation Authority has agreed to be involved throughout the course of this project.</p>
<p>*The majority of Advisory Committee input was summarized in an earlier staff report CD-2009-006. A number of Advisory Committees provided written input. Those summaries are available in the minutes from that particular meeting. Committees of Council that provided input included: Environmental Policy Advisory Committee, Heritage Committee, Trails Advisory Committee, Parks, Recreation and Waterways Committee, BIA, Tourism Committee, and Economic Development Advisory Committee.</p>			

City of Brantford Waterfront Master Plan Terms of Reference

PUBLIC FEEDBACK REPORT February 26 Workshop



This report has been prepared by an independent facilitator. It is not intended as a verbatim account and is provided here as a record of the input.

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City of Brantford
Waterfront Master Plan
Terms of Reference
PUBLIC FEEDBACK REPORT
February 26th Workshop

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City of Brantford

Waterfront Master Plan, Terms of Reference

PUBLIC FEEDBACK REPORT on February 26th Workshop

1. CONTEXT FOR THE WORKSHOP

The City of Brantford is undertaking a Waterfront Master Plan Project for lands associated with the Grand River within the City of Brantford. City Staff prepared a draft Terms of Reference for the selection of a consultant to undertake the study. Recognizing the importance of gaining public input prior to the commencement of the study, the City invited members of the public and community stakeholders to review the draft Terms of Reference (TOR) and provide input on public expectations and proposed study components. The TOR was made available through the City's web site and people were invited to attend a community workshop held on February 26th, 2009.

The public workshop was advertised in the Civic News on Friday February 13th and February 20th, 2009. It was also advertised on the City's website in early February in several locations: "Corporate News", "Public Meetings", and "City Projects". Finally, public notice was circulated to seven Committees of Council, provided to City Council, and as part of a mail out for identified stakeholder groups and interested members of the public (37 notices were mailed out).

Sue Cumming of Cumming + Company, an independent Facilitator and public consultation consultant, was retained to engage the community and its stakeholders in discussion at this workshop and to report on the ideas and suggestions put forward by the public. Over 70 members of the community attended the workshop. The meeting started with a presentation by City Staff, which provided an overview on the Terms of Reference, providing explanation and reasons as to why each item was included. This was followed by round table discussions with each participant sharing ideas and thoughts on what ideas they would like to see considered for incorporation into the TOR.

The primary discussion topics at the February 26th, 2009 workshop were:

- Public Expectations and Big Opportunities;
- Study Components and Information;
- Community Participation and Communications;
- Environmental Issues;
- Rivers and Tributary Access and Utilization;
- Planning and Development;
- Implementation.

A participant guide was provided to each person as a tool to assist with the table discussions.

The Facilitator prepared the Public Feedback Report. The views and ideas expressed in this Report serve to provide an understanding of the important directions that the public would like to see incorporated into the Waterfront Master Plan. The main body of the report includes a synthesis of the key points that were frequently noted throughout the workshop discussions. The synthesis was put together by the Facilitator to highlight these key ideas. To ensure full transparency in the reporting of the input received through the workshops, the Appendix to this Report includes summary tables from the discussions.

2. PUBLIC EXPECTATIONS FOR THE WATERFRONT MASTER PLAN

At the Workshop held on February 26, 2009 Members of the public communicated their expectations for “big opportunities” specific to what the Waterfront Master Plan could/should achieve for the City. A number of important themes emerged from the workshop discussion that will become a lens through which the ultimate waterfront plan will be viewed. The City of Brantford community values the creation of a Plan for the Waterfront that has high standards for environmental protection, preservation, and restoration. They value rigorous controls and programs for water quality, source water protection, natural and built heritage, and archaeological resource management. Further, the community values the limitation of future growth coupled with a high degree of regulation specific to all types of development in proximity to the Waterfront. There is a desire to incorporate opportunities for participation for people of all ages with the view of creating a viable waterfront for future generations. In addition to these overarching values, the public is looking for the waterfront plan to result in the following:

- a. A healthy waterfront ecosystem inclusive of a vegetation canopy along the river and continuous wildlife corridors and native tree species;
- b. Views towards the waterfront that are not impeded by rooflines and buildings;
- c. Open public access to everyone in non-ecologically sensitive areas connected to the downtown and City;
- d. Access for different users (for fishing, canoeing, swimming, hiking, walking etc);
- e. Mobility access for those in a wheelchair, walkers and with strollers;
- f. Pedestrian infrastructure (including benches, signage, facilities, benches, bicycle parking);
- g. Interpretative signage regarding ecological, historical, & cultural features;
- h. Eco-tourism and heritage tourism opportunities (i.e. Brants Ford, Watts Dam etc.);
- i. An “outdoor living laboratory” for environmental and heritage education and awareness;
- j. Mechanism for public acquisition of waterfront lands;

- k. Eco-development standards for any new development i.e. buffering requirements, public access, views and vistas, green building standards, tree protection;
- l. Sustainable commitment for realizing the Waterfront Plan Vision;
- m. Renewed partnerships with neighbours (County, Six Nations, GRCA);
- n. Enforcement of regulation to reduce negative human activity along the Waterfront;
- o. Mohawk Lake and Canal areas clean up as a priority;

3. STUDY COMPONENTS

The workshop discussion provided input on how the study was organized. The draft TOR is organized into three key areas as follows - environmental, Waterfront access & utilization, and planning & development. The discussion on study components led to the following input:

- 3.1. Suggested changes, improvements to study components:
 - a. Look at information from governments and organizations such as county, Six Nations, Province, other communities, GRCA, etc.
 - b. Heritage/Archeological & Resource/Education needs to be strengthened.
 - c. Access and Utilization section should include “recreation planning” with focus on active connections to the waterfront - cyclists, walkers, etc.
 - d. Enhance and address educational opportunities in the study:
 - Educating Brantford citizens and schools about waterfront;
 - Interpretative signage regarding ecological, historical, cultural features.
 - e. Expand opportunities for tourism and destination draw of the waterfront:
 - Opportunities for new tourism (use of river itself, parks, trails and picnic areas);
 - Market the river as a destination point;
 - Cultural economic development - appropriate built development in appropriate locations and opportunities for tourism/cultural interpretive “celebrate the environment”;
 - Showcase the resource to the community - “bring people to the river”;
 - Public ownership for community stewardship;
 - Celebrate industrial/historic culture;
 - Event marketing (community meeting place);
 - Recreational canoe launching etc opportunities on City side;
 - Promotion of Brant’s Ford (historic significance and historic sites) and Natural areas (Lim’s Park, Waterworks Park, connections to Lorne Bridge).
 - f. Use external programs to augment data/reference base on key areas i.e. (government/private sector (additional info).

- g. Add enforcement to the “Planning and Development” section.
 - h. Develop a plan for accessibility and safety.
 - i. Review how land claims could impact creation and implementation of Waterfront Plan.
 - j. Consider how to improve public transit to waterfront access points.
 - k. Consider zoning changes to reflect woodlots as woodlots.
 - l. Reporting & measures to deal with upstream spills of raw sewage from other municipalities.
- 3.2 Additional Information identified by participants:
- a. User survey input - how many people using the river would be helpful.
 - b. Plan of ANSI (Areas of National & Significant Interest).
 - c. Information about Archeological areas.
 - d. Information on endangered species/habitat.
 - e. Create of Species/Flora/Fauna Inventory List.
 - f. Better Mapping (Boat & Trailer Launch).

4. COMMUNITY PARTICIPATION AND COMMUNICATIONS

Section 3.0 of the Terms of Reference outlines the Community Participation and Communications Strategy for the Waterfront Master Plan Study. The City has incorporated into the TOR ways to ensure good public dialogue on the development of the plan. At the workshop, participants confirmed the importance of a robust public participation program. The following highlights the ideas expressed at the workshop on ideas and approaches for consulting with the public and stakeholders:

- a. Ensure a completely transparent process.
- b. Frequent and regular consultations.
- c. People prefer more collaborative approaches to discussing study components as the Waterfront Master Plan is developed. Workshop style meetings are encouraged at key milestones on the scope and extent of the detailed studies, on the draft plan, final plan and implementation strategies.
- d. A workshop is recommended at the beginning of the process to develop the Waterfront Vision.
- e. Aim to include a broadened outreach to include a wide spectrum of stakeholders. It was noted that attendance by representatives from the County and Six Nations would be desirable.
- f. Improve outreach/relationships with canoe outfitters, eco-tours, rafting, kayaking, etc to get their input on our waterfront plan
- g. Would like to see the notification process expanded to include contact with School Boards to involve school children and youth.
- h. Consider placing posters to advertise meetings in public places.
- i. Public input to encourage and discuss opportunities for stewardship is recommended with ideas being considered for: resident donation of plants and saplings, management of gardens; school involvement, etc.
- j. Summaries of public meeting input to be provided following each event.
- k. Some expressed that workshops could be shorter; others felt a focused amount of time (3 to 4 hours) was effective in promoting an understanding of ideas and full discussion.
- l. Interested in seeing outcomes from February 26th, 2009 workshop in report form as part of the background material provided to potential consultants and as building piece for the study work.
- m. Keep people informed.
- n. Consider holding multiple meetings in different locations to attract people from all over the City.
- o. Consider stakeholder interviews including property owners, land developers and community groups to solicit further input.
- p. Consider placement of residents on advisory committees;
- q. Ensure that there are written commenting opportunities available for those that cannot attend sessions.
- r. Appreciative of attendance by City Councillors and City staff at public sessions.

5. ENVIRONMENTAL ISSUES

Section 4.2 of the Terms of Reference outlines the program for reviewing Environmental Issues. Significant study components include the following:

Water Quality,

Review of review of the Exceptional Waters designation of the Grand River,

Wildlife corridors and habitat or sensitive features,

Identification of natural heritage along waterfront corridor,

Tree canopy along waterfront corridor:

Appearance and usability of the flood protection dykes along with criteria for development in order to protect the integrity of the dyke structure, and

Review the Endangered Species Act and provide policy recommendations

Natural environmental protection, restoration and enhancement of the waterfront lands are important to residents. Workshop participants identified a number of significant outcomes that they would like to result from the study as follows:

- a. Maintenance and enhancement of a healthy vegetation canopy along the river.
- b. Creation of continuous wildlife corridors along the length of the river.
- c. Restoration and protection of natural features and habitat.
- d. Replanting of native trees species.
- e. Regular monitoring of sediment control, slope stability and erosion.
- f. Controls and programs to improve water quality, source water protection and groundwater protection.
- g. Mandatory requirement to treat all storm water in adequate storm water management systems prior to entry into waterways.
- h. Strong language around enforcement of provincial wetland policy.
- i. Mohawk Lake and Canal areas clean up as a priority.
- j. Maintain agricultural lands that do not require fertilization.
- k. Education on prescription medication run-off and stewardship.

6. RIVER AND TRIBUTARY ACCESS AND UTILIZATION

Section 4.2.2 of the Terms of Reference also outlines the program for reviewing River and Tributary Access & Utilization. Significant study components include the following:

Trails and Parks along the River, Tributaries, and Mohawk Lake;

Preserving and interpreting municipal history;

Access to the River by the Public;

Safety.

Improved public access and utilization for residents and visitors was discussed at the workshop. Workshop participants identified a number of significant outcomes that they would like to result from the study as follows:

- a. Increased accessibility for people of all ages and abilities to participate along the waterfront actively and passively.
- b. Free open access to everyone in non-ecologically sensitive areas.
- c. Categorize and define different access points for different users (for fishing, for canoe launch, for swimming, for hiking, walking etc).
- d. Plan for mobility access for those in a wheelchair, walkers and with strollers.
- e. Pedestrian infrastructure with benches, way-finding signs, facilities, benches, parking, bicycle parking.
- f. Integrate access points into new developments.
- g. Integrate access points to trails and pedestrian connections in the City.
- h. Create infrastructure for access to waterfront (i.e. transit locations, parking).
- i. Public land acquisition to achieve goals of creating accessibility to the waterfront.
- j. Enhanced views and vistas to and from the waterfront:
 - Views from the waterfront that are not impeded by rooflines and buildings;
 - Vistas and view corridors to the waterfront;
 - Define setbacks from shorelines.

7. PLANNING AND DEVELOPMENT

Section 4.3 of the Terms of Reference also outlines the program for reviewing Planning and Development policies and standards. Significant study components include the following:

Development Analysis

Land Use Analysis

Site Specific Analysis

Key themes from the workshop discussion included Identifying areas where development would be permitted and requiring any development to conform to eco-development standards (including buffering requirements, public access, views and vistas). Stronger restrictions are desired for prohibiting development in sensitive areas. The following outcomes were noted:

- a. High standards of/for any development.
- b. Limits for future growth along waterfront.
- c. High degree of regulation of any development along the Waterfront;
- d. Designation of ecologically sensitive areas, ANSIs and other open space areas to be protected from development in perpetuity.
- e. Recognition and designation of built form and archaeological sites of cultural/historical significance (i.e. Canal, Mohawk Lake, Davisville).
- f. Lands secured in public ownership.
- g. Heritage and tourism opportunities.
- h. Preservation of natural open spaces.
- i. Responsible stewardship and usage of lands.
- j. Linkages of Natural Areas.
- k. Prohibit encroachment from abutting lands into waterfront areas.
- l. Set development standards, increased buffering, eco-development standards.
- m. Enforce guidelines consistency.
- n. Understanding of effect of settlement in area with intent to protect watershed quality.
- o. Include review of partnership opportunities as part of implementation.

8. IMPLEMENTATION

Implementation of the Waterfront Master Plan Outcomes is of concern to participants. There is a view that plans and projects identified in the past have not come to fruition. There is community support for ensuring that a viable and achievable plan is developed with a timeframe established for implementation. A consulting team who understands the City's culture and the history and who has a strong understanding of preserving wildfire habitats in an urban context is needed. Key outcomes should include sustainable funding, identification of sources of funding for various projects and community stewardship to achieve goals.

APPENDIX RECORDED FLIPCHART POINTS FROM THE TABLE DISCUSSIONS

The following are the transcribed notes from the table discussions as they were recorded verbatim from the flipcharts.

DISCUSSION #1: BIG OPPORTUNITIES

What do you see as the big opportunities to be addressed in the Waterfront Master Plan?

Table 1

1. All levels of government involved and coordinated
2. Identify natural features such as wetlands, etc all along the river and enhance where it is appropriate
3. Improved mapping of entire river length
4. A plan - not just for City Hall, but all residents of Brantford
5. Improve access and usability of the river (visual, physical, etc) for residents and visitors
6. Make Mohawk Lake usable (clean up) and identify/clean up canal
7. Incorporate needs of today and for future generations
8. Planned for increased usage
9. Maintain water quality
10. Respect the historic role of the river and determine its role for the future (historic - trade/industry, future recreation)

Table 2

1. Canal - Mohawk Lake
2. (brownfields, clean-up, work in parallel with brownfields, canal clean-up, green power - relates to river;
3. Tourist potential (use of river itself, parks, trails and picnic areas;
4. Regain “ownership” of river as a community, appreciation, pride, education and resource;
5. Brant’s Ford (historic significance and historic sites);
6. Natural areas (Lim’s Park, Waterworks Park);
7. Lorne Bridge;
8. Green Power (Alfred Watts power plant)
9. Renewed partnerships with neighbours (County, Six Nations, GRCA) - stakeholders important for implementation;
10. GRCA Vision (dovetail with this vision, have draft vision, wait until GRCA done with their vision)
11. Protect source areas (population growth, clean water, manage growth);

Table 3

1. Restore and protect habitat;
2. Restore public ownership of lands;
3. Define the setback from shorelines;
4. Study effect of settlement in area with intent to protect watershed quality;
5. No negative effects of settlements;
6. Designate areas of natural/historic significance. Use Ontario Heritage Act i.e. Davisville, Fens;
7. Handicap/senior accessibility to areas i.e. parking/ramps/ benches, etc.
8. Responsible stewardship and usage of lands;
9. Usable areas to be used for access points - parks, parking, etc.
10. Maintain tree canopy, treescapes;
11. Seamless integration with community;
12. Clean up Mohawk Lake/Canal areas.

Table 4

1. Protect Brantford water supply;
2. Waterfront as a destination;
3. Keep developers out of certain areas;

4. Protect and expand existing natural features;
5. Provide linkages of Natural Areas;
6. Set development standards;
7. Enforce guidelines consistency;
8. More ecotourism;
9. Enforcement of wetland policy - provincial;
10. Recognizing Heritage sites, canal, Mohawk Lake, Davisville;
11. Educating Brantford citizens and schools about waterfront.
12. Opportunity to educate and study of the environment by people of all ages in environment, open space, post-secondary education;
13. Only one we have - must preserve it;
14. Opportunity to provide direction to Official Plan for rezoning;
15. Understand circle of life of natural environment;
16. Mandatory requirement to treat all storm water in adequate storm water management systems prior to entry into waterways/silt retention systems, construction and agriculture;
17. Opportunities for ongoing funding “reserve account” for acquisition of waterfront lands;
18. Plant trees - increase;
19. Find sources of funding for implementation/foundations i.e. infrastructure/etc.
20. Public incentives.

Table 5 & 13

1. Protect and co-exist with biodiversities and respect their needs
2. Protection of groundwater resources
3. Significant recreational opportunities
4. Protection of vegetation canopy - cleaner air, preserve and propagate wildlife
5. Water quality
6. Restoration of natural environment
7. Retention of continuous natural environment corridor along length of river as a connection for wildlife
8. Economic development - appropriate built development in appropriate locations and opportunities for tourism/cultural interpretive “celebrate the environment”
9. Recreational canoe launching etc opportunities on City side;
10. Environmental protection - flora and fauna;
11. Access opportunities (natural areas);
12. Create parks;
13. Save heritage tourism;
14. Geology protection;
15. Water source protection;
16. Wildlife corridor (no hunting, sanctuary);
17. Land use policies

Table 6

1. Protect and enhance the natural areas within the corridor;
2. Define width of the corridor - not see roof- smoke stack sky line;
3. Ensure public access to the corridor;
4. Showcase the resource to the community; bring people to the river;
5. Keep integrity of river and improve upon it;
6. Public ownership for community stewardship;
7. Preservation, creation of vistas;
8. Healing source for community;

9. Deal with land claim issues;
10. Allow development with minimal impact on the river itself;
11. In conjunction with the existing trails develop a network that would be of use to public and tourism;
12. Opportunity to implement change;
13. Opportunity to develop eco-tourism;
14. Walk the talk;
15. Preservation of ecology for future generations;
16. Preserve rare wetlands;
17. Preserve our drinking water protect (up above);

Table 11

1. Maintain agricultural lands that do not require fertilization (i.e. flood plains, no silt run-off);
2. Establish firm guidelines to protect watercourse and watershed; learn how to refurbish existing habitat;
3. No impacting water quality;
4. Be an example for other municipalities (i.e. clean water, less chemicals);
5. Protecting wildlife;
6. River accessibility (min. limits for perimeter);
7. Avoiding depletion of clean water;
8. Education on prescription medication run-off and stewardship
9. First Nations respect and view of land uses;
10. Future growth (set limits, limit loss of water);
11. Hold other communities accountable

Table 12

1. Outdoor rollerblading park similar to skateboarding park;
2. Launch point for canoeing;
3. Preserve heritage and tourism opportunities;
4. Preserve natural open spaces;
5. Celebrate industrial/historic culture;
6. Expand trail network for all types of users;
7. Access parking for out of towners or across town;
8. Wheelchair accessible spots;
9. Market the river as a destination point;
10. Rehabilitation of Mohawk Lake;
11. Educational awareness (school curriculum);
12. Protecting remaining wetlands;
13. Opportunity for fishing;
14. Event marketing (community meeting place);

DISCUSSION #2: STUDY COMPONENTS

1. The TOR are organized in three key areas
 - a. Environmental
 - b. River and tributary access and utilization
 - c. Planning and development
2. Are there any study components that you feel are missing?
3. Is there additional information (see page 13) that should be looked at?

Table 1

1. “Municipal History” should address historic & contemporary cultural issues
2. Provide guidelines for naturalization of Waterfront & Habitat creation to be followed for development & restorative efforts
3. Look at information from governments and organizations such as county, six nations, province, communities, GRCA, etc
4. Include information re: rare/risk species, etc
5. Ensure a completely transparent process
6. Frequent and regular consultations

Table 2

1. Heritage/Archeological & Resource/Education needs to be strengthened, areas missed for study?
2. Battle of 1812 occurred here (need to preserve area)
3. 4.2.2 RETITLE specifically “recreation” planning i.e. mountain biking vs. cyclist vs. walkers vs. natural areas= consult
4. Create education section on its own
5. Environment, watershed care
6. Strengthen GRCA vision
7. Use Brant Riverfront Development Plan (80-82) chaired by Ed Wong & Mary J
8. Balance between “access” and “preservation” i.e. erosion, 4 wheel drive vehicles, eagle protection, snow mobiles, safety

Table 3

1. Historic buildings preserved, protected- Built Environment (TOR)
2. Use external programs to augment data/reference base on key areas i.e. (government/private sector (additional info)
3. Archeological areas (TOR)
4. Endangered species/habitat (add info)
5. Species/Flora/Fauna Inventory List (add info)
6. Species at risk/special concern/threatened
7. Balance habitats
8. Developmental impacts on the Waterfront mitigate/lesson impact (TOR) (Environment)

Table 5

1. Better Mapping (Boat & Trailer Launch)
2. Where to Start

Table 6

1. Add ENFORCEMENT to the “Planning and Development” section
2. Add Heritage component which consists of built and archeological featured
3. Additional Information
 - Outdoor recreation in the Grand River (Paris-Grand River) corridor (March 5, 2001)
 - Grand River (Paris-Brantford) Field Report (Marney Isaac, Dr. John FitzGibbon & Ryan Plummer) Exceptional waters program

- ANSI (Areas of National & Significant Interest)

Table 12

1. Partnership Opportunities
2. Barriers (accessibility safety, and the environment)
3. Business Development (catalyst)
4. Land Claims

Table #

1. Public Transit to waterfront access points
2. Include school board and university for input
3. Zoning changes to reflect woodlots as woodlots
4. Invite 6 nations, county to participate
5. Access to big islands
6. Do we know how many people are using the river? Canoers, fishing, out of town visitors

Table #

1. Identification of Lands that are under Land Claim. Six nations stakeholders, some of the developing areas, may or may not actually be developable a work in progress
2. Further involvement opportunities with community
3. Reporting & measures to deal with upstream spills of raw sewage from other municipalities
4. Improve outreach/relationships with canoe outfitters, eco-tours, rafting, kayaking, etc to get their input on our waterfront plan

DISCUSSION #3: ENVIRONMENTAL ISSUES

1. What are the big goals?
2. What key topics need to be addressed in the study?
3. Are there any changes to the TOR that you would suggest?

Table 1

1. Identify public ownership strategies for ecological health
2. Investigate ways to 'upgrade' and maintain ecosystem health potential

Table 2

1. Balance between access and preservation
2. Preserve wetlands
3. Identify in a plan other wetland areas not just GRCA significant wetlands
4. You can still build on wetlands re: by-law changes needed?
5. Implementation of more stringent controls during the building process
6. Sediment control by-law by Council and enforcement plan
7. Tree protection - grading by-law
8. Green projects - funded (energy, carbon emissions control ...)
9. Ground water enhancement program - explore

Table 3

1. Replanting of native tree species i.e. Carolinian Forest
2. Zero footprint on River is a goal
3. ANSI's on Fen and other significant areas
4. Adjacent lands to be considered as essential to ANSI's, ESA's etc.
5. Complete presentation of all ecologically sensitive areas including rezoning to reflect preservation permanently
6. Continuum of corridors for wildlife
7. No ANSI's, not fragment only in one area, where?
8. Everyone has a designated use and area for selective uses
9. Increased public education on issue of correlation of Rivers health / human health

Table 4

1. Regular monitoring of SWP and stats as to locations in the City area
2. Preserve and protect tree canopy and By-law
3. Respect of ANSI and perched fen and canal
4. Historic sites, Archaeology
5. Any development be implemented and sustained with environmental standards specific to River / Waterfront

Table 5

1. Preserve water quality
2. Vegetation of tributaries and appropriate areas of flood plain
3. Watts(re- revitalize) hydro station - destination and protection

Table 6

1. Clearly define development area
2. Protection, enhancement and restoration

Key Topics

1. ANSI
2. Source Water Protection
1. Slope

Table 7

1. Need natural areas outside the floodplain i.e. stream corridors and woodlots
2. Environmental legislation enforcement i.e. building code - silt management / runoff. Improved municipal structure for enforcement and follow up.
3. Not just endangered species but “At Risk”
4. Review projected tree canopy health i.e. insects moving this way.
5. Healing medicines from environment
6. Erosion / slope protection
7. Add info: Grand River.ca / exceptional waters “State of the Resource Report
8. Grand River Fisheries Management Plan
9. Other water quality studies by GRCA
10. Waterfront plans of other communities i.e. best practices
11. Implication of changes to Navigable Waters Act
12. Distinguish between “natural environment” and ‘human need’
13. Environment (natural forested areas vs. manicured park).

Table #? - Not listed

1. Residential zoning - removal within area of study
2. Water treatment facilities improvement
3. Protection of water source - must keep in mind
4. Integration with GRCA Plan/ Study
5. Sustainability
6. Preserve recreational use - enjoyment
7. Rubber dams at railway bridge - replace Lorne Dam -
8. Lake Effective -Fishing
9. Kayaking
10. Boat access
11. Canoeing
12. i.e. Milton 1985 - 86 Plan P& R
13. Integration of man with nature strategy
14. Wildlife protection
15. Safety
16. What is public / private lands determine value of private lands
17. Strategy required

Table 11

1. Prevent extinction of species - all of God’s creatures
2. Water quality sustaining availability of same
3. Education
4. Think outside ‘the box’ for resources i.e. land owners to donate and community - saplings, bushes

Table 12

1. Preservation of natural resources
2. Adverse affect of pollution (local and upstream)
3. Protection of wildlife

4. Limiting development (protecting open space)
5. Monitoring of illegal dumping and disposal of waste

Topics that need to be addressed:

1. Eco-tourism
2. Illegal dumping
3. Preservation of trails system
4. Tree canopy

Changes:

1. Discussion of what is coming downstream

DISCUSSION #4: RIVERS AND TRIBUTARIES ACCESS & UTILIZATION

1. What are the big goals?
2. What key topics need to be addressed in the study?
3. Are there any changes to the TOR that you would suggest?

Table 1

1. Categorize and define different access points for different areas (fishing, canoe, trails, views, etc)
2. Provide different options for transportation to access points (parking, bike racks, etc)
3. Integrate access points into new developments
4. Guidelines for minimizing development impacts on trail system and access points
5. Integrate access points so they look natural and part of the environment
6. Include suggestions for interpretive/educational signage regarding ecological, historical, cultural etc. Features along river & accessible for people with impairments

Table 2

1. Define existing “access”, create access that are formalized and natural access points
2. Utilization needs to include recreation
3. Criteria for type of access (such as materials)
4. Consideration for disabilities
5. Signage, marker points for visually impaired
6. Comprehensive signage includes educational, directional, safety
7. Consideration for navigational signage for canoe travel

Table 3

1. Free; open access; to everyone in non ecologically sensitive areas
2. Access to be appropriate in appropriate areas at appropriate times
3. Utilize viewing areas to their potential
4. Utilize the river for recreation, no power boats
5. Recreation faculties to access river, availability to access from/to river
6. Use River to fund raise (duck races, canoe, bath-tub races)
7. Use Dyke tails to do the same

Table 6

1. Parking

2. Ongoing maintenance
3. Safety for individuals (women)

Table 7

1. Finding balance for accessibility and maintaining natural not paved areas (do not pave everywhere; not everywhere naturalized)
2. Liability should not triumph all. Safety is important but personal responsibility weighs in- don't limit options

Table 12

1. Availability of parking
2. Signage for various uses
3. Access for all citizens (ex. Disabled)
4. Safety and Security
5. Walk-ability (connections to different areas of the City)
6. Identifying Tourist attractions
7. Add informational signage (highlighting flora and fauna)

Table#

1. Access: Focus on what is right/opportunities
2. sustainability (preservation)
3. Utilization (rubber dam idea)
4. Accessibility points
5. Signage
6. Land title
7. Allow environmentally sensitive area- allow to be incorporated into the master plan- flexibility

DISCUSSION TOPIC #5: PLANNING AND DEVELOPMENT

1. What are the big goals?
2. What key topics need to be addressed in the study?
3. Are there any changes to the TOR that you would suggest?

Table 1

1. What is considered to be a reward to developers / landowners who maintain the trail/
2. Should consider the impact of existing residential development along waterfront/ trails/ lands and determine impact mitigation measures (dumping, vegetation removal, etc).

Table 6

1. Bullet 4.4.6 - Prohibit encroachment from abutting property owners onto municipally owned and / or buffer strips e.g. D'Aubigny Creek and Clear Creek
2. Enforcement is key.
3. Preserve green corridor along canal
4. Setting priorities for Mohawk Lake and clean up of canal
5. Completion of Mohawk Lake - Greenwich Brownfield prior to clean up of Lake and Canal
6. Comprehensive Master Plan of development for each site specific area e.g. hardy Road (Northwest) Birkette Lane

Table 7

1. Not just building heights - should include any part of a building
2. Identify mechanism for funding and land acquisition

3. Review methods of enforcement - ask for forgiveness easier than asking permission
4. Balance between finding appropriate places for residential development to occur vs. totally natural spaces
5. Green infrastructure plan - stricter development guidelines for municipality

Table 9

1. Sustainable growth
2. Involvement of community
3. Tourism opportunities
4. Make sure attractions / stakeholders are aware and involved
5. Maintenance / water quality / clean
6. Private lands - public input / waterfront master plan - before any changed development
7. Role of Economic Development Strategy
8. Sell property - grandfather right of access once property changes hands.

Table #

1. New approach to urban design guidelines to ensure non-intrusive practices
2. City should be 'land banking' specifically along the waterfront to ensure preservation
3. Appropriate / increased buffering areas between different land uses
4. The effect of upstream development and its Official Plans, Environmental Assessment

Table #

1. Support PJ and their work in D'Aubiny
2. More monitoring of creeks / brooks / etc to give us a greater idea of River health
3. Media to inform public of events involving Waterfront improvements (i.e. Clean ups)
4. Promote greater public knowledge of municipal / provincial standards -i.e. 'Places to Grow Strategy)

Table #

1. Study to identify areas in private hands which would prefer to have as public land - City "1st right of refusal?"
2. Explore policy for acquiring lands
3. Expand public ownership of lands abutting river
4. Land trusts? Explore?
5. Wait incorporate GRCA information - and new vision statements, before Council makes development decisions
6. Create development control zone by-law
7. Site control by-laws more stringent and an enforcement plan outlined
8. Improve notification process by City to expand beyond what is legislated by Province.

Table 12

1. Acquiring heritage properties for protection
2. Urban design guidelines
3. Eco-development standards
4. Land acquisition where threat of development will harm natural heritage
1. Explicit explanation of how zoning / by-law will be used to limit uses

DISCUSSION TOPIC #6: IMPLEMENTATION

1. What key topics need to be addressed in the study?
2. Are there any changes to the TOR that you would suggest?

Table 3

1. Redesign the city website to be citizen friendly
2. Continuity in public participation including 3 more workshops just like this
3. Consulting team who understands the cities culture and the history
4. A strong understanding of preserving wildfire habitats in an urban context
5. Include a cost benefit analysis
6. Timelines for completion of project
7. Identifying sources of funding for various projects and support groups
8. Get it done!

Table 12

1. Continue consultation process
2. Heavy advertisement (flyers, radio) to reach people who are not web friendly or do not receive the paper
3. Keep residents informed

Table

1. Broader public consultation
2. Community engagement
3. Timely

DISCUSSION TOPIC #7: CONSULTATION

1. From your experience, what constitutes a “good” consultation?
2. What ideas and approaches would you recommend for this study?
3. What participation tools would you recommend?

Table #? Not Listed

1. Consultation with all stakeholders;
2. Wildlife study;
3. Power to the people (i.e. big \$\$ cannot exert their position above the people);
4. Cost of development vs. the status quo;
5. Proper waste/trash disposal study;
6. Stewardship (i.e. if property owners have extra plant life; saplings, donate to City for land restoration - managed by master gardener/schools to assist;
7. Have set target dates (i.e. 30% tree canopy by 2020);

Table

1. Different notification process - contact school boards to involve youth; to attend meetings; ads in public places; visited frequently;
2. Attendees of meetings be provided with synopsis of information presented;
3. Workshops are good (like today)

Table #? Not Listed

1. Summary of today’s notes available for all who attended;
2. With time for review;
3. Time after consultation for digestion and further input;
4. Citizen membership on task force;
5. Professional review of notes;

6. Need for meaningful summary of input received today, opportunity to respond;
7. Citizens choose stakeholders for future involvement;
8. City Council obligation to consider review in decision process.

Table # Not Listed

1. A robust public participation process
2. At least three more meeting like this
3. Better microphone and sound system
4. Not just public information session - like workshops - more collaborative
5. We love working with our City staff

Table # Not Listed

1. Multiple hands on design charrette style - co-design (engage artists to conceptualize what would be the look of success;
2. Workshop collaborative style;
3. Stakeholder interviews including property owners/developers/ advisory committees, community groups;
4. Written commenting opportunities for those unable /unwilling to attend meetings;
5. Involvement of elementary and secondary schools as well as post secondary;

Table # Not Listed

1. Consultation workshops include Six Nations and Brantford Media;
2. Things done in a timely fashion;
3. Keep people informed;
4. More meetings in order to accommodate those who cannot make it;
5. More time needed to read documents;
6. Thank you for the pizza, cookies and drinks;
7. It was nice to have the Councillors here too!