



REQUEST FOR PROPOSALS  
RFP 10-14  
JD Edwards Upgrade Project

Sealed Proposals, one (1) original and five (5) additional copies, in a clearly marked envelope are to be delivered to the BID DEPOSIT BOX, Purchasing Division, located at 1 Market Square, Lower Level, Suite 120, Brantford, ON, N3T 6C8, by 2:00 P.M. Local Time, on Tuesday March 2, 2010. It is the responsibility of the Proponent to deposit their Proposals in the box. The City of Brantford takes no responsibility for Proposals submitted via third parties. Proposals received after the deadline, whether delivered personally, or if mailed, regardless of postal markings, will not be opened. Fax or electronic (email) submissions will not be accepted.

The purpose of this RFP is to solicit Proposals from Proponents who will execute the City of Brantford's plan to do the following:

1. Migrate existing Oneworld XE environment to a red stack platform
2. Upgrade the XE environment to the EnterpriseOne 9.x release.

The City of Brantford has recently undertaken a full planning and strategy phase and produced a comprehensive project charter and project plan for the JD Edwards migration and upgrade. This goal of this next phase is to first review, validate then execute this plan.

A Evaluation Team will evaluate the Request for Proposals on a value-based assessment, and will award the proposal to the firm based on the evaluation criteria.

A two-envelope, three-stage, Request for Proposal process will be utilized for this submission (envelopes to be provided by the Proponent);

- Stage 1, Proposal submission in envelope #1 will be sealed and contain a detailed description of the timeline, qualifications and related information only, with no reference to fees. If the Technical Proposal receives a score of 32.4999 or less out of 50 based on technical evaluation criteria, then the proposal will not be considered further. The City of Brantford will only be inviting a maximum of five (5) proponents from Stage 1 to Stage 2.
- Stage 2 will consist of the top qualified proponents (maximum of five (5)) scoring 32.5000 or greater to provide a vendor interview at the City of Brantford on March 24 or March 25, 2010. Only Proponents obtaining a score greater than 49.0000 out of 70% will continue to Stage 3.
- Stage 3, envelope #2 detailing the proposed fee structure will be opened and evaluated.

Tender documents may be obtained at no charge from the Purchasing Division, Finance Department, City of Brantford, 1 Market Square, Lower Level, Suite 120, Brantford, ON between the hours of 8:30 a.m. and 4:30 p.m. weekdays. Bidders may request to have the RFQ forwarded by email. Bidders are to send their requests, along with their complete contact information (including contact name, address, phone, fax and email address) to: [purchasing@brantford.ca](mailto:purchasing@brantford.ca).

Sandra Clement, CPPB  
Buyer  
Purchasing Division, Finance Department