



REQUEST FOR QUOTATIONS NOTICE

CORPORATION OF THE CITY OF BRANTFORD

RFQ 11-28 SUPPLY, CONFIGURATION AND INSTALLATION OF A TELEPHONE RECORDING SOFTWARE

Sealed Quotations in a clearly marked envelope are to be delivered to the BID DEPOSIT BOX, Purchasing Division, located at 1 Market Square, Lower Level, Suite 120, Brantford, ON, N3T 6C8, on or before 2:00 p.m. Local Time on **Thursday, February 24, 2011**.

This Request for Quotations is for supply, configuration and installation of a Telephone Recording Software for the City of Brantford – Customer Service Division.

Request for Quotation documents are available free of charge from the Purchasing Division, Finance Department, the City of Brantford, 1 Market Square, Lower Level, Suite 120, Brantford, ON between the hours of 8:30 a.m. and 4:30 p.m. weekdays. If unable to visit the Purchasing Division office in person to obtain documents, Bidders may request to have the RFQ forwarded by email. Bidders are to send their requests, along with their complete contact information (including name of company, contact name, address, phone, fax and email address) to: purchasing@brantford.ca.

This document is available electronically.

Bidders shall be solely responsible for obtaining the RFQ documents and for the delivery of their Quotation submission in the manner and time described in the RFQ. Fax or electronic submissions will NOT be accepted. The City of Brantford is not liable for any costs associated with the preparation of the Quotation submission, or for any other cost incurred by any Bidder prior to execution of the Contract.

The City of Brantford is NOT obligated to accept the lowest or any Quotation.

Sandra Clement, CPPB
Buyer
Purchasing Division – Finance Department
Email: sclement@brantford.ca