

# REQUEST FOR PROPOSALS NOTICE

## RFP 10-43 Dodge Sprinter Modification

Sealed Proposals, one (1) original and four (4) additional copies, in a clearly marked envelope are to be delivered to the BID DEPOSIT BOX, Purchasing Division, located at 1 Market Square, Lower Level, Suite 120, Brantford, ON, N3T 6C8, on or before 2:00 p.m. Local Time on Thursday, May 13, 2010.

The City of Brantford invites Proposals from qualified contractors to complete the modification of the Dodge Sprinter owned by the Brantford Fire Department.

Request for Proposal documents must be obtained from the Purchasing Division, Finance Department, the City of Brantford, 1 Market Square, Lower Level, Suite 120, Brantford, ON between the hours of 8:30 a.m. and 4:30 p.m. weekdays. The cost for the Request for proposal document is \$40.00 (including GST), payable in cash, cheque or credit card and made payable to the Corporation of the City of Brantford. This fee is non-refundable. RFP documents will not be forwarded or distributed prior to the receipt of payment from Bidders. If unable to visit the Purchasing Division office in person to obtain documents, Bidders may request to have the RFP forwarded by email. Bidders are to send their requests, along with their complete contact information (including contact name, address, phone, fax and email address) to: [purchasing@brantford.ca](mailto:purchasing@brantford.ca).

There is a **Scheduled** (optional) site meeting planned on **Thursday, May 6, 2010**. The site meeting will begin at 10:00 a.m. at the Fire Services Headquarters, 60 Clarence Street, Brantford, ON. It is recommended that all interested parties attend this meeting to review the site. Representatives will be on hand to review the scope of work. Although the City will not be obligated to accommodate any additional requests for a hosted meeting, the City reserves the right to schedule an additional meeting if extenuating circumstances apply. The City shall be the sole judge of such circumstances. Regardless of attendance, all Proponents are expected to understand the scope of work and the site conditions.

Submissions will be opened publicly and acknowledged as received; no additional information will be provided at the opening. By responding to this Request for Proposal, Proponents agree to accept the decision of the evaluation committee as final.

Late submissions will not be accepted. The City of Brantford reserves the right to reject any or all submissions. The City of Brantford reserves the right to cancel this request for submissions at any time.

Proponents shall be solely responsible for obtaining the RFP Documents and for the delivery of their Proposal submission in the manner and time described in the RFP. Fax or electronic submissions will NOT be accepted.

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Buyer  
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