



REQUEST FOR PRE-QUALIFICATIONS NOTICE

REFERENCE RFPQ 11-119

PRE-QUALIFICATION OF CONTRACTORS FOR ROSTER(S) TO PROVIDE SERVICES TO BE UTILIZED BY THE BUILDING DEPARTMENT FOR TREE REMOVAL, WEED TRIMMING, YARD WASTE REMOVAL, VEHICLE TOWING AND UNAUTHORIZED SIGN REMOVAL IN THE ENFORCEMENT OF CERTAIN CITY BYLAWS

Sealed Qualifications, one (1) original and three (3) additional copies, in a clearly marked envelope are to be delivered to the BID DEPOSIT BOX, Purchasing Division, located at 1 Market Square, Lower Level, Suite 120, Brantford, ON, N3T 6C8, on or before 2:00 p.m. Local Time on **Thursday, August 25, 2011**.

SCOPE OF WORK:

The City of Brantford invites Qualifications from Bidders to create Roster(s) of up to three (3) contractors, per service for the following service categories.

The Scope of Work will include, but not be limited to the following service categories:

- (a) Removal of dead, decayed and hazardous trees or limbs (no crane)
- (b) Removal of dead, decayed and hazardous trees or limbs (crane only)
- (c) Removal of domestic and industrial waste, waste, debris, refuse and appliances
- (d) Cutting, trimming and removal of all long grass and weeds
- (e) Removal of unlicensed and inoperative vehicles – cars, vans and light trucks
- (f) Removal of unlicensed and inoperative vehicles – buses, recreational vehicles, trailers and transport type trucks
- (g) Removal of illegally placed portable and other signs.

Request for Pre-qualifications documents are available from the Purchasing Division, Finance Department, the City of Brantford, 1 Market Square, Lower Level, Suite 120, Brantford, ON between the hours of 8:30 a.m. and 4:30 p.m. weekdays. If unable to visit the Purchasing Division office in person to obtain documents, Bidders may request to have the RFPQ document forwarded by email. Bidders are to send their requests, along with their complete contact information (including name of company, contact name, address, phone, fax, email address) to: **purchasing@brantford.ca**.

Bidders shall be solely responsible for obtaining the RFPQ documents and for the delivery of their Pre-qualification Submission in the manner and time described in the RFPQ. Fax or electronic submissions will NOT be accepted. The City of Brantford is not liable for any costs associated with the preparation of the Pre-qualifications Submission, or for any other cost incurred by any Bidder prior to execution of the Contract.

The City of Brantford is NOT obligated to accept the lowest or any Qualifications.

Solomon Wedderburn, C.P.P.
Buyer
Purchasing Division – Finance Department
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