



REQUEST FOR TENDERS NOTICE

REFERENCE RFT 11-66 SIDEWALK CONSTRUCTION/RESTORATION IN DESIGNATED AREAS THROUGHOUT CITY OF BRANTFORD

Sealed Tenders in a clearly marked envelope are to be delivered to the BID DEPOSIT BOX, Purchasing Division, located at 1 Market Square, Lower Level, Suite 120, Brantford, ON, N3T 6C8, on or before 2:00 p.m. Local Time on **Monday, May 16, 2011**.

This request for Tenders consists of providing labour, transport/delivery, materials, equipment and other incidentals required to construct sidewalks and to provide necessary restoration work around sidewalk where requested in designated areas throughout the City of Brantford.

The Successful Contractor will work in conjunction with City of Brantford Public Works staff in completing the work as outlined in this Tender document.

There is no formal site meeting planned for this Project. Bidders are free to access and review site(s) at their leisure. Greg Demers, Supervisor of Sidewalk Maintenance, or his Designate, will have a listing of the proposed or comparable work sites. It is recommended that all interested parties review these site(s). Regardless of whether a Bidder has reviewed any site(s), all Bidders are expected to understand the scope of work, anticipate site conditions, and to have thoroughly familiarized themselves with all pertinent conditions before delivery of their Tender.

Each Tender submission must be accompanied by a Bid Deposit in the form of a Certified Cheque, Bank Draft, Money Order or Bid Bond in the amount of seven thousand, five hundred (\$7,500.00) dollars, made payable to The Corporation of the City of Brantford, as surety that if the Bid is accepted, a contract will be entered into for the proper performance of the Work, **The Bid Deposit from the successful bidder will be converted into a certified cheque and held as Performance Security until the contract is completed to the satisfaction of the City of Brantford**

Request for Tender documents may be obtained from the Purchasing Division, Finance Department, the City of Brantford, 1 Market Square, Lower Level, Suite 120, Brantford, ON between the hours of 8:30 a.m. and 4:30 p.m. weekdays. **The cost for the Request for Tender documents is \$43.05 (including HST), payable in cash, debit, by Visa or Mastercard, or by cheque made payable to the Corporation of the City of Brantford. This fee is non-refundable.** If unable to visit the Purchasing Division office in person to obtain documents, Bidders may request to have the RFT forwarded by email. Bidders are to send their requests, along with their method of payment and complete contact information (including name of company, contact name, address, phone, fax and email address) to: purchasing@brantford.ca.

Bidders shall be solely responsible for obtaining the RFT documents and for the delivery of their Tender submission in the manner and time described in the RFT. Fax or electronic submissions will NOT be accepted.

All requests for information, instructions or clarifications regarding this RFT must be set out in writing and directed to:

Jane Davidson, BA, CPPB,
Buyer
Purchasing Division – Finance Department
Email: jdavidson@brantford.ca

Deadline for Questions: All questions related to this RFT or any clarification with respect to this RFT must be made no later than **4:30 p.m. on Monday, May 9, 2011** in order that City staff may have sufficient time to respond. The City cannot guarantee a response to any questions received after this deadline. The City reserves the right to extend the deadline for questions if required.

Addenda will be posted on The City of Brantford's Website:

<http://www.brantford.ca/business/QuotationsBidsAndPurchasing/Pages/CurrentBidOpportunities.aspx>

Or, on the City of Brantford's Website - Under Business, click on Current Bid Opportunities/Click on RFQ 11-66.

The responsibility shall be with the Bidder to seek clarification of any matter that they consider unclear before submitting a Tender.

