



## REQUEST FOR TENDERS NOTICE

REFERENCE RFT 11-67

### LANDSCAPE SERVICES FOR SHALLOW CREEK PARK

Sealed Tenders in a clearly marked envelope are to be delivered to the BID DEPOSIT BOX, Purchasing Division, located at 1 Market Square, Lower Level, Suite 120, Brantford, ON, N3T 6C8, on or before 2:00 p.m. Local Time on **Friday June 10, 2011**.

This request for Tenders consists of providing all labour, transport/delivery, materials, equipment and other incidentals necessary to complete landscaping services at Shallow Creek Park

Each Tender submission must be accompanied by a Bid Deposit in the form of a Bid Bond, Certified Cheque, Bank Draft, or Money Order in the amount(s) of: \$4000.00 made payable to The Corporation of the City of Brantford as surety that if the bid is accepted, a contract will be entered into for the proper performance of the work. Once the contract has been awarded, the Bid Deposit of the Successful Bidder will be retained by the City and applied as Performance Security for the duration of the contract. If the Successful Bidder has submitted a Bid Bond as a bid deposit, this Bid Bond must be exchanged for a Performance Bond in the corresponding amount(s) at acceptance and before award of the contract. **Tenders that do not contain the required Bid Deposit(s), will be declared non-compliant and will be rejected.**

Request for Tender documents must be obtained from the Purchasing Division, Finance Department, the City of Brantford, 1 Market Square, Lower Level, Suite 120, Brantford, ON between the hours of 8:30 a.m. and 4:30 p.m. weekdays. The cost for the Request for Tender document is \$43.05 (including HST), payable in cash, by debit or credit card or by cheque made payable to the Corporation of the City of Brantford. This fee is non-refundable. RFT Documents will not be forwarded or distributed prior to the receipt of payment from Bidders. If unable to visit the Purchasing Division office in person to obtain documents, Bidders may request to have the RFT forwarded by email. Bidders are to send their requests, along with their complete contact information (including contact name, address, phone, fax and email address) to: [purchasing@brantford.ca](mailto:purchasing@brantford.ca).

Bidders shall be solely responsible for obtaining the RFT documents and for the delivery of their Tender submission in the manner and time described in the RFT. Fax or electronic submissions will NOT be accepted.

All requests for information, instructions or clarifications regarding this Request for Tenders (RFT) must be set out in writing and directed to:

Jane Davidson, BA, CPPB, Buyer  
Purchasing Division – Finance Department  
Email: [jdavidson@brantford.ca](mailto:jdavidson@brantford.ca)