

# STAFF

## Chapter 118 CLERK - DEPUTY - APPOINTMENT

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#### Article 1 APPOINTMENT

##### **118.1.1 Clerk – election appointment**

Tanya Nicole Daniels is hereby appointed as Clerk of The Corporation of the City of Brantford as and from February 1, 2018 to June 30, 2019 for the purposes of the 2018 municipal election only, and shall fulfill the duties and responsibilities of the Clerk as set out in the *Municipal Elections Act, 1996*, as amended, and the regulations thereunder and all other applicable statutes and regulations relating to the municipal election.

##### **118.1.1 Deputy Clerk – appointment**

Tanya Nicole Daniels is hereby appointed as Deputy Clerk of The Corporation of the City of Brantford as and from January 30, 2018, and the initial appointment of Tanya Nicole Daniels as Deputy Clerk of The Corporation of the City of Brantford on June 28, 2016 is hereby confirmed and all actions duly taken by her during said appointment are hereby ratified.

**118.1.2 Authority - signing officers**

The Deputy Clerk appointed in this Chapter have all the powers and duties of the Clerk as prescribed by the *Municipal Act, 2001*, as amended, and any other Act, and shall act as a signing officer of The Corporation of the City of Brantford during the absence or inability of the Clerk. (By-law 15-2018, 30 January, 2018).

**Article 2**

**INDEPENDENCE AND REPORTING RELATIONSHIP**

**116.2.1 Administrative structure - location**

The Clerk's Department shall form part of the Corporate Services Commission for administrative purposes, and Tanya Nicole Daniels, when acting as the Clerk pursuant to section 118.1.1 of this Chapter, shall report to and be subject to the direction of the General Manager of Corporate Services and City Treasurer; however, when acting in her capacity as the Deputy Clerk and for all other purposes, Tanya Nicole Daniels shall report to the Clerk appointed pursuant to Chapter 116 of the City of Brantford Municipal Code.

**116.2.2 Freedom from influence - conducting election**

In performing the duties of the Clerk pursuant to the *Municipal Elections Act, 1996*, as amended, and such other statutes and regulations governing municipal elections, the Clerk shall be free from any inappropriate political or administrative influences.

By-law 15-2018, 30 January, 2018.