

# **ADMINISTRATION**

## **Chapter 158 DOCUMENT - EXECUTION**

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## **Article 1**

### **AUTHENTICATION**

#### **158.1.1 Encroachment agreements**

The Mayor and Clerk are hereby authorized to execute under seal, encroachment agreements upon the written recommendation of the Engineer, including a statement that it is in conformance with policy.

#### **158.1.2 Releases - subdivision - condominium - development**

The Mayor and Clerk are hereby authorized to execute under seal releases of Subdivision Agreements, Condominium Agreements and Development Agreements upon the written recommendation of the Engineer, or in his/her absence the Deputy Engineer, including either of the following statements:

- (a) the agreement has not been declared in default and all public services have been accepted for maintenance purposes; or
- (b) the agreement has not been declared in default and the developer has deposited sufficient funds with the City to provide for public services not completed but required by the agreement.

#### **158.1.3 Mortgage - discharge**

The Mayor and Clerk are hereby authorized to execute under seal discharges of mortgages upon written confirmation from the Treasurer or in his/her absence the Deputy Treasurer that all monies owing under the mortgage have been satisfied.

#### **158.1.4 Industrial covenants**

The Mayor and Clerk are hereby authorized to execute under seal releases of industrial covenants upon written confirmation from the chief real estate officer that the covenants to be released have been completed. By-law 20-86, 17 February, 1986.

#### **158.1.5 Surcharge agreements**

The Mayor and Clerk are hereby authorized to execute under seal surcharge agreements upon the written recommendation of the City Engineer, including a statement the proposed discharge can be accommodated by the water pollution control plant.

#### **158.1.6 Sewage service rate rebate agreements**

The Mayor and Clerk are hereby authorized to execute under seal sewage service rate rebate agreements upon the written recommendation of the City Engineer, including a statement that the rebate is being determined in accordance with the provisions of the regulating by-law. By-law 8-94, 17 January, 1994.

**Article 2**  
**AUTHORITY - CLERK - SEAL**

**158.2.1 OHRP liens - confirmation -required**

The Clerk is hereby authorized to execute under seal:

- (a) Ontario Housing Renewal Program liens upon written confirmation from the Housing Co-ordinator that the money to be loaned under the program has been dispensed; and
- (b) discharges of Ontario Housing Renewal Program liens upon written confirmation by the Housing Co-Ordinator that all sums owing under the lien have been satisfied.

**158.2.2 Discharges - Property Standards Orders**

The Clerk is hereby authorized to execute under seal discharges of Property Standards Orders upon written confirmation from the Chief Building Official or the Property Standards Officer that the order has been complied with.

**Article 3**  
**GENERAL PROVISIONS**

**158.3.1 Approval - City solicitor**

Prior to executing any of the aforementioned documents the Mayor and Clerk shall insure that the City solicitor or in his/her absence, his/her designate, has approved the form of the said document.

**158.3.2 Report - to Council**

The documents and agreements executed pursuant to this Chapter shall be reported as an information item at the next appropriate Council meeting.

**Article 4**  
**ENACTMENT**

**158.4.1 Effective date**

This Chapter shall come into full force and effect after the passing thereof. By-law 20-86, 17 February, 1986.