

# **BOARD - COMMITTEE**

## **Chapter 49 HERITAGE COMMITTEE BRANTFORD - ESTABLISHED**

### **CHAPTER INDEX**

#### **Article 1**

#### **LOCAL ARCHITECTURAL CONSERVATION ADVISORY COMMITTEE**

- 49.1.1 Established
- 49.1.2 Composition - resolution
- 49.1.3 Term - citizen representatives - three years
- 49.1.4 Term - staggered system - implementation
- 49.1.5 Term - other representatives - one year
- 49.1.6 Term - Council representative - one year
- 49.1.7 Quorum - five members

#### **Article 2**

#### **AUTHORITY - DUTIES**

- 49.2.1 Advice - assistance - parts 4 and 5
- 49.2.2 City Heritage Study - evaluation - recommendations
- 49.2.3 Neighbourhood planning studies - assistance
- 49.2.4 Preservation - alteration - evaluation
- 49.2.5 Protection - enhancement - program
- 49.2.6 Advisory position - on-going
- 49.2.7 Meeting - regular - annual report
- 49.2.8 Budget - annual - preparation - submission

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**Article 1**  
**LOCAL ARCHITECTURAL CONSERVATION**  
**ADVISORY COMMITTEE**

**49.1.1 Established**

The Corporation of the City of Brantford hereby establishes the Local Architectural Conservation Advisory Committee of the City of Brantford for, and during the pleasure of Council, to be known as the Brantford Heritage Committee. By-law 18-79, 12 February, 1979.

**49.1.2 Composition - resolution**

The Local Architectural Conservation Advisory Committee of the City of Brantford shall be composed of the following persons appointed by resolution of Council, consisting of: one member of Council and alternate, nine citizens, and one representative from each of the following:

- Architectural Conservancy of Ontario
- Brant County Museum and Gallery Association
- Brant Historical Society
- Business Improvement Area Board of Management
- Myrtleville House Museum

By-law 148-93, 13 December, 1993.

**49.1.3 Term - citizen representatives - three years**

The citizen representatives on the Committee shall be appointed for a three year term of office with approximately one-third of the terms expiring each year.

**49.1.4 Term - staggered system - implementation**

In order to implement the system set out in Section 49.1.3, Council shall, in 1989, appoint two citizen representatives for a term of one year, three citizen representatives for a term of two years, and three citizen representatives for a term of three years. Thereafter, upon the expiration of these terms, all appointments of citizen representatives shall be for a term of three years.

**49.1.5 Term - other representatives - one year**

The representatives from the Brant Historical Society, the Architectural Conservancy of Ontario, and the Business Improvement Area Board of Management shall be appointed for a term of one year.

**49.1.6 Term - Council representative - one year**

The Council representative shall be appointed for a term of one year. By-law 278-89, 11 December, 1989.

**49.1.7 Quorum - five members**

Any five of the members shall constitute a quorum.

**Article 2  
AUTHORITY - DUTIES****49.2.1 Advice - assistance - parts 4 and 5**

The duties of the Local Architectural Conservation Advisory Committee shall be to advise and assist the Council of the Corporation of the City of Brantford generally on all matters relating to parts 4 and 5 of the *Ontario Heritage Act*, R.S.O. 1980, c. 337 and specifically as set out in Sections 49.2.2 through 49.2.8 inclusive of this Chapter.

**49.2.2 City Heritage Study - evaluation - recommendations**

The Local Architectural Conservation Advisory Committee shall provide advice and assistance to the City of Brantford in the commencement and completion of a City Heritage Study. This advice shall include the principles for the evaluation of significance, the designation of heritage properties, and areas, the relationships with other planning requirements, policy recommendations, implementation programs, and all matters requiring study and recommendation for further protection and enhancement of the heritage of the City of Brantford.

**49.2.3 Neighbourhood planning studies - assistance**

If required, the Local Architectural Conservation Advisory Committee shall advise and assist the City of Brantford in the development and completion of the heritage components of the neighbourhood planning studies. This assistance shall be undertaken in cooperation with the Planning Board of the City of Brantford.

**49.2.4 Preservation - alteration - evaluation**

The Local Architectural Conservation Advisory Committee shall advise and assist the City of Brantford in the evaluation of the merit of preserving properties of heritage interest which are threatened with demolition or alteration and to recommend appropriate action, and further to evaluate and comment on the merit of proposals received for the alteration of properties of heritage interest.

**49.2.5 Protection - enhancement - program**

The Local Architectural Conservation Advisory Committee shall advise and assist the City of Brantford in the development and formulation and implementation of programs for protection and enhancement of Brantford's heritage.

**49.2.6 Advisory position - on-going**

The Local Architectural Conservation Advisory Committee shall provide to the City of Brantford a continuing advisory role for the on-going protection, conservation, regulation and enhancement of all aspects of heritage throughout the City of Brantford. By-law 89-77, 6 June, 1977.

**49.2.7 Meeting - regular - annual report**

The Local Architectural Conservation Advisory Committee shall meet regularly, and shall keep minutes of its meetings, and shall each year on or before the 1st day of February, submit to the Council of the Corporation of the City of Brantford an annual report of the activities of the said Committee in the previous year.

**49.2.8 Budget - annual - preparation - submission**

The Local Architectural Conservation Advisory Committee shall in each year prepare a budget of the funds estimated to be required for the said year, and such budget shall be submitted to Council for its consideration on or before the 1st day of February in each and every year. By-law 89-77, 6 June, 1977; By-law 18-79, 13 February, 1979.

**49.2.9 Task forces - sub-committees - established**

The Local Architectural Conservation Advisory Committee may establish task forces or sub-committees of its members in order to carry out any of the duties assigned to it by the Council of the Corporation of the City of Brantford. By-law 278-89, 11 December, 1989.