

PROTECTION

Chapter 522 FIRE DEPARTMENT - ESTABLISHED

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Article 1
INTERPRETATION

522.1.1 Council - defined

“Council” means the Municipal Council of The Corporation of the City of Brantford.

522.1.2 CAO - defined

“CAO” means the Chief Administrative Officer in the City of Brantford.

522.1.3 Department - defined

“department” means the Brantford Fire Department.

522.1.4 Member - defined

“member” means an employee of the department and includes an officer.

Article 2

GENERAL PROVISIONS

522.2.1 Staffing - determined by Council

The Fire Department of the City of Brantford shall consist of a Chief, one or more Deputy Chiefs, and such other officers and firefighters as shall be deemed necessary from time to time, to maintain the efficiency of the fire department as determined by the Council.

522.2.2 Chief - Community Fire Safety Officer - appointed

The Chief of the department shall be appointed by by-law of The Corporation of the City of Brantford as the Chief and as the Community Fire Safety Officer for the City and shall report to the CAO, holding of office during the pleasure of Council.

522.2.3 Department member - hired administratively

All other members of the department shall be hired administratively and need not be appointed by Council to their positions.

522.2.4 Chief - authority - reprimand - suspended - dismiss

The Chief of the department shall have full power to reprimand, demote, suspend without pay, or recommend dismissal for infractions of the rules and regulations or orders that, in opinion of the Chief, would be detrimental to the discipline and efficiency of the department.

522.2.5 Applications for employment - preference - residents

Preference will be given to applicants for positions in the Brantford Fire Department's Fire Suppression Division below the rank of first class firefighter who are residents of Brant County at the time applications are being accepted or supply documented proof that they were residents during the previous twenty-four months for a minimum of ninety days.

522.2.6 Chief - absence - inability - delegation of authority

In the absence of the Chief from the City, or where the Chief is unable to attend to his or her duties, a Deputy Chief or any other member of the department designated as Acting Chief shall have the full authority of and shall perform the duties of the Chief.

522.2.7 Chief - control - management of department

The whole of the apparatus and equipment and management of the fire department shall be under the direction and control of the Chief, subject to the lawful direction of the City Engineer and Council and subject to all applicable law.

522.2.8 Chain of command - apparatus - equipment

The Chief and the Deputy Chiefs, or other officers or member of the department in charge from time to time, shall have full command of all members, apparatus and equipment at all times.

522.2.9 Activities - affecting department - submitted to Chief

All matters affecting the department other than those covered in the agreement between The Corporation of the City of Brantford and the Brantford Professional Firefighters Association, proposed or contemplated by members thereof, must be submitted to the Chief or his designate before action is taken, and members are forbidden to take part in any activity that may affect the department or its operation except with the permission of the Chief.

522.2.10 Name - uniform - equipment - use - restricted

In any activities where the name of the department or the wearing of the uniform is necessary, or the use of any equipment is required, permission of the Chief or his designate must be first obtained.

Article 3**FIRE CHIEF - COMMUNITY FIRE SAFETY OFFICER****522.3.1 Summary**

The Fire Chief is responsible for the administration and technical work in planning, organizing and directing the department and firefighting, fire prevention activities and all other related duties of the municipality. The Fire Chief is responsible for staff, training, budgeting and all other administrative matters, and for the development and improvement of the department to changes in firefighting and fire prevention. The Fire Chief shall be the Community Fire Safety Officer for the City of Brantford.

522.3.2 Chief Executive Officer - department property

The Chief shall be the Chief Executive Officer of the fire department and shall have supervision of all the property of the department. The Chief shall have full control and management of the members of the fire department and shall assign to them their respective duties.

522.3.3 Department - rules - regulations - to prescribe - enforce

The Chief may prescribe rules and regulations applicable to the department. The enforcement of such rules and regulations shall be effected by the Chief.

522.3.4 Conduct - discipline - efficiency - responsible for

The Chief shall be responsible to the Council for the general conduct, good order and discipline of all members, and for the efficiency of the department.

522.3.5 Inspection - stations - make reports

The Chief shall inspect the stations and other department buildings at intervals, making such reports regarding them as he shall deem necessary to Council.

522.3.6 Operating procedures - development - implementation

The Chief may develop and implement standard operating procedures that will provide direction and instructions for department members to follow in the performance of their duties.

522.3.7 Job descriptions - rules - development - implement

The Chief may develop and implement written job descriptions and duties for all members and general instructions or house rules for the governing of the department, providing that such documentation does not conflict with any applicable law or with the current agreement between the Council and the Brantford Professional Firefighters' Association.

522.3.8 Records - maintained - other duties

The Chief shall maintain such records, as required by any regulating legislation, and shall generally perform such duties pertaining to his office as may be required of him by said Council.

522.3.9 Submission of estimates - costs of department

The Chief shall submit to Council, as required, estimates of the cost and expense of providing and maintaining the Fire Department.

522.3.10 Leave of absence - granting

The Chief may grant leave of absence to members of the department in such a manner as shall not be detrimental to the service.

522.3.11 Order - able-bodied member - on duty

The Chief may order on duty any officer or member where a doctor's certificate proves that he or she is able to perform his or her duties.

Article 4**REPEAL - ENACTMENT****522.4.1 Effective date**

This Chapter shall come into effect immediately upon the passing of the enabling by-law. By-law 78-2002, 13 May, 2002.