



**BUILDING DEPARTMENT – COMMUNITY DEVELOPMENT**

**MOVING PERMIT APPLICATION**

A Moving permit is required to move a building in whole or in sections on any municipal roadway whether moving into, through or out of the City of Brantford. By-law 10-94, 17 January, 1994.

**Owner of property:** \_\_\_\_\_  
Address: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Applicant:** \_\_\_\_\_  
Address: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Contractor:** \_\_\_\_\_  
Address: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

Application is hereby made for the removal of: \_\_\_\_\_  
Type of building

Size: \_\_\_\_\_ ft. x \_\_\_\_\_ ft.      Height: \_\_\_\_\_ ft. (when loaded)

Moving from \_\_\_\_\_ to \_\_\_\_\_  
Municipal address      Municipal address

I agree to move the above mentioned building along the following streets within the City of Brantford:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I further agree to notify the Chief Building Official, the Chief of the Fire Department, the Chief of the Police Department and the Director of Parks Services, forty-eight (48) hours prior to such removal. I further agree to be responsible for the making good of any damages to streets, walks, crossings, conduits, lights, trees or any other damages arising from such removal, and to guard buildings and place lights at night. No ropes or chains are to be put around any trees on City streets. I also agree to notify all companies whose wires will be interfered with and to arrange with them for their removal and replacing. I agree to cross no railway tracks or provincial highways without obtaining permission from the appropriate authorities and arranging with them the time(s) of crossing.

I agree to complete said removal in \_\_\_\_\_ day(s).

If the building will be placed on a lot within the City of Brantford I agree to place it in conformance with the requirements of City of Brantford Zoning Bylaws and will be completed in accordance with the requirements of the Building Code Act, R.S.O. 1992 and amendments thereto on or before \_\_\_\_\_ (date). Before commencing any construction on this proposed site of the building, I agree to obtain from the Building Department the necessary permit for such work.

In the event that all the provisions of this application are not carried out by the above-mentioned date, I agree to notify all of the agencies listed on this form that the work has not been completed.

Permit Fee: \$ \_\_\_\_\_ Receipt No. \_\_\_\_\_  Cash     Cheque     Debit

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

# MOVING PERMIT APPLICATION (page 2)

Current Building Address: \_\_\_\_\_

Proposed Building Address: \_\_\_\_\_

Proposed Moving Date: \_\_\_\_\_

The following information and proof of notification is to be submitted prior to a permit being issued.

***The undersigned hereby verifies they have been notified of the building move and are satisfied that any conditions required by their respective department will be addressed.***

<i>Signature</i>	<i>Date</i>	
_____	_____	<b>Fire Department</b> 60 Clarence St. (519) 752-0540
_____	_____	<b>Police Department</b> Wayne Gretzky Pkwy & Elgin St. (519) 756-7050
_____	_____	<b>Director of Parks Services</b> 1 Sherwood Dr. (519) 756-1500
_____	_____	<b>Brantford Power Inc.</b> 220 Colborne St. (519) 751-3522
_____	_____	<b>City of Brantford Customer Services - Utilities</b> 220 Colborne St. (519) 756-1360
_____	_____	<b>Brantford Transit</b> 60 Darling St. (519) 753-3847
_____	_____	<b>Rogers Cable (Kitchener)</b> Email: RCSTechConciergeMailbox@rci.rogers.com
_____	_____	<b>Bell Canada</b> 86 Market St. (519) 751-3055
_____	_____	<b>Engineering Services – Public Works</b> City Hall, 100 Wellington Sq. (519) 759-4150
_____	_____	<b>Brantford Clerks Department – Insurance &amp; Risk Management</b> City Hall, 100 Wellington Sq. (519) 759-4150 (note: copy of liability insurance required, see below)
_____	_____	The required proof of insurance has been reviewed and is acceptable to the City Clerk

**Applicant must provide a copy of the mover’s Commercial General Liability insurance and a copy of their Automobile Liability insurance in a form acceptable the City Clerk. Please see that attached “Insurance Recommendation – Moving Permits” document for specific requirements.**

This application is approved subject to any conditions noted above:

\_\_\_\_\_  
Chief Building Official

\_\_\_\_\_  
Date

**CITY OF BRANTFORD, BUILDING DEPARTMENT**  
100 Wellington Square, Brantford, ON N3T 2M3 Telephone: (519) 759-4150 Fax: (519) 752-1874  
Mailing Address: P.O. Box 818, Brantford, ON N3T 5R7



## City of Brantford Insurance Recommendations – Moving Permits

July 19, 2019

### Commercial General Liability Insurance

Commercial General Liability, underwritten by an insurer licensed to conduct business in the Province of Ontario, for a limit of not less than \$5,000,000 per occurrence, an aggregate limit of not more than \$10,000,000, within any policy year with respect to completed operations and a deductible of not more than \$25,000. The policy shall include an extension for a standard provincial and territorial form of non-owned automobile liability policy. This policy shall include but not be limited to:

- (a) Name the Corporation of the City of Brantford as an additional insured
- (b) Cross-liability and severability of interest
- (c) Blanket Contractual
- (d) Products and Completed Operations
- (e) Premises and Operations Liability
- (f) Personal Injury Liability
- (g) Contingent Employers Liability
- (h) Owners and Contractors Protective
- (i) Broad Form Property Damage
- (j) The policy shall include 30 days' notice of cancellation.
- (k) Attached Machinery
- (l) Non-owned automobile coverage with a limit not less than \$5,000,000 and shall include contractual non-owned coverage (SEF 96)

To achieve the desired limits, umbrella or excess liability insurance may be used.

### Automobile Liability

Standard Form Automobile Liability Insurance that complies with all requirements of the current legislation of the Province of Ontario, having an inclusive limit of not less than \$5,000,000 per occurrence for Third Party Liability, in respect of the use or operation of vehicles owned, operated or leased by the Contractor.

To achieve the desired limits, umbrella or excess liability insurance may be used.

### Primary Coverage

The proponent's insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to the municipality.

### Certificate of Insurance

The proponent shall provide a Certificate of Insurance evidencing coverage in force at least 10 days prior to contract commencement.