



**CLOTHING DONATION BIN BUSINESS LICENCE APPLICATION
MUNICIPAL CODE CHAPTER 326 A-12**

COMPLETE DEFINITIONS AND LICENCE FEES ARE AVAILABLE ON THE CITY OF BRANTFORD WEBSITE AT WWW.BRANTFORD.CA

NEW APPLICATION

 RENEWAL APPLICATION

<input type="checkbox"/> For-Profit Operator New - \$457.00 Renew - \$208.00
<input type="checkbox"/> For-Profit Location - per bin New - \$100.00 Renew - \$50.00

<input type="checkbox"/> Bona Fide Charitable Non-Profit-Operator (one-time) New - \$100.00 Renew - Exempt
<input type="checkbox"/> Bona Fide Charitable & Non-Profit Location-per bin (one-time) New - \$25.00 Renew - Exempt

NAME OF APPLICANT (LICENCE GRANTED TO)		NAME OF BUSINESS (OPERATING AS)	
MAILING ADDRESS		BUSINESS ADDRESS; FOR LOCATION(S) TO BE LICENSED PLEASE COMPLETE THE REVERSE OF THE APPLICATION*	
CITY	POSTAL CODE	CITY	POSTAL CODE
HOME PHONE	CELL PHONE	BUSINESS PHONE	FAX
E-MAIL ADDRESS (For Correspondence Purposes)			

*Every licensee shall be permitted up to three (3) clothing donation bins per ward to a maximum total of fifteen (15) clothing donation bins per license. If more than one location is to be licensed please complete the form on the reverse of this application.

ADDITIONAL REQUIREMENTS:

- Written letter of consent from each private property owner providing express permission for the placement of the clothing donation bin on the private property ;
- A site plan or sketch identifying the proposed location of the clothing donation bin(s);
- The current zoning for the proposed location of the clothing donation bin(s);
- A written description and photo and photo (or sketch) of the proposed clothing donation bin(s);
- Proof of corporate status, including, for every bona-fide charitable organization and non-profit organization, the applicable registration number; and
- A list containing the locations of all clothing donation bins of the Applicant/Licensee within the City.

I hereby authorize the Chief of Police to forward a security clearance to the City of Brantford for use in connection with my application for a business licence, as required.

SIGNATURE <i>I have the authority to bind the business/corporation</i>	TITLE	DATE (M/D/Y)
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NAME IN FULL (PLEASE PRINT)

PLEASE COMPLETE THE FORM ON THE REVERSE OF THIS APPLICATION

Please direct any inquiries regarding this form or licence fees to the Clerk's Department 519-759-4150.

Clothing Donation Bins
 Means any receptacle used, or intended to be used, in whole or in part, for the purpose of collecting clothing donated by the public.
"Non-profit organization" means a corporation without share capital, or an organization, whether or not incorporated, that exists solely for the relief of poverty, the advancement of education, the advancement of religion, or other charitable purpose, where no part of the profits earned by the organization or corporation are payable to or otherwise available for the benefit of any owner, member, director or shareholder thereof, except where the shareholder is also a non-profit or bona-fide charitable organization.

RETURN COMPLETED FORM WITH APPLICABLE LICENCE FEE TO CITY CLERK'S DEPARTMENT,
100 WELLINGTON SQUARE, PO BOX 818, BRANTFORD, ON N3T 5R7

Information on this form is collected under the authority of Section 10(2) 11 of the Municipal Act, 2001, as amended and Chapter 326 of the City of Brantford Municipal Code, and will be used in the approval process for obtaining a Business Licence. This information is subject to the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection of personal information should be directed to the Manager of Licensing & Administrative Services, 100 Wellington Square, Brantford, Ontario N3T 2M2 (519)759-4150.

Every licensee must ensure the following information is displayed on each clothing donation bin in lettering no smaller than 100 millimeters x 75 millimeters, which lettering must be of a contrasting colour to the background of the information:

Name, address and telephone number of the licensee and the operator (must be current and active information)	
Type of organization, if the licensee or the operator is a bona-fide charitable organization or non-profit organization	
Registration number, if the licensee or the operator is a bona-fide charitable organization or non-profit organization	
Schedule of times for pick-up of donated clothing	
Location of any alternative clothing bins of the same licensee	
The applicable confirmation of license issued by the Issuer of Licenses, which must be displayed in a prominent location	

Signature: _____

Date: _____

Please Place Sample Label Here

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