



**PERSONAL SERVICE SETTING
BUSINESS LICENCE APPLICATION
MUNICIPAL CODE CHAPTER 326 A-8**

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| COMPLETE DEFINITIONS AND LICENCE FEES ARE AVAILABLE ON THE CITY OF BRANTFORD WEBSITE AT WWW.BRANTFORD.CA | | | |
| <input type="checkbox"/> NEW APPLICATION - \$450.00 | | <input type="checkbox"/> RENEWAL APPLICATION - \$224.00 | |
| <input type="checkbox"/> BODY PIERCING | <input type="checkbox"/> ELECTROLYSIS | <input type="checkbox"/> SCARIFICATION | <input type="checkbox"/> TATTOO |
| NAME OF APPLICANT (LICENCE GRANTED TO) | | NAME OF BUSINESS (OPERATING AS) | |
| MAILING ADDRESS | | BUSINESS ADDRESS (LOCATION TO BE LICENSED) | |
| CITY | POSTAL CODE | CITY | POSTAL CODE |
| HOME PHONE | CELL PHONE | BUSINESS PHONE | FAX |
| E-MAIL ADDRESS (For Correspondence Purposes) | | | |
| SIGNATURE | | TITLE | DATE (M/D/Y) |
| <i>I have the authority to bind the business/corporation</i> | | | |
| NAME IN FULL (PLEASE PRINT) | | | |
| FOR OFFICE USE ONLY | | | |
| LICENCE FEE | PAYMENT METHOD CASH <input type="checkbox"/> DEBIT <input type="checkbox"/> MASTER CARD <input type="checkbox"/> VISA <input type="checkbox"/> CHEQUE <input type="checkbox"/> | | |
| | DATE CIRCULATED | INFORMATION RECEIVED | |
| BUILDING DEPT Zoning Only | | | |
| HEALTH UNIT | | | |
| FIRE DEPARTMENT | | | |
| COMMENTS | | | |
| DATE RECEIVED | CUSTOMER NUMBER | DATE ISSUED | |

**Please direct any inquiries regarding this form or licence fees to the Clerk's Department 519-759-4150.
RETURN COMPLETED FORM WITH APPLICABLE LICENCE FEE TO CITY CLERK'S DEPARTMENT,
100 WELLINGTON SQUARE, PO BOX 818, BRANTFORD, ON N3T 5R7**

Information on this form is collected under the authority of Section 10(2) 11 of the Municipal Act, 2001, as amended and Chapter 326 of the City of Brantford Municipal Code, and will be used in the approval process for obtaining a Business Licence. This information is subject to the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection of personal information should be directed to the Manager of Licensing & Administrative Services, 100 Wellington Square, Brantford, Ontario N3T 2M2 (519)759-4150.



Business Licensing Municipal Code Chapter 326

Tattooing means the practice of permanently depositing pigments into the skin by the use of needles or other implement.

Scarification means the practice of cutting or abrading the skin in order to bring about permanent scarring and may include implants beneath the skin.

Body piercing business means any premise where the practice of inserting jewelry into tissue, including the ear, with a needle, ear-piercing gun or other implement is performed.

Electrolysis business is any premise which practices the removing of hair by conducting an electric current through a needle that has been inserted into the hair follicle.

A separate licence is required for each premises. The location of the business to be licensed must be operated within the provisions of the City's Zoning Bylaw 160-90. Applications are circulated to the respective department(s) as per the associated Bylaw for comment and/or inspection.

On November 18, 2013, City Council passed a revised Business Licensing bylaw. As a result of this bylaw, the annual expiration date has been changed from December 31st to March 31st.

A few key highlights of the changes in Business Licensing bylaws and the **Tattoo/Body Piercing/Electrolysis/Scarification** schedule are as follows:

- A change in name to Personal Service Setting licence
- The establishment of a late fee for failing to renew your Business licence prior to the expiration effective April 1st annually
- Creation of standard application requirements including the addition of the following:
 - Every application for a licence shall contain all of the following information:
 - the name of the applicant, along with a copy of the applicant's identification;
 - if a corporation, a copy of the constating documents of the corporation and a copy of the master business licence of the corporation;
 - Every licensee shall keep posted, in a conspicuous place clearly visible to members of the public, at or near the entrance of the premises, the most recent inspection notice and report issued by the Medical Officer of Health for the premises.