



# Bulk Water Filling Station Reference Guide

A BULK WATER STATION is now available in the City of Brantford for use by customers to fill their water trucks



A. Fill Station Key Pad.  
B. Fill Station Attachment Couplings

## FILLING INSTRUCTIONS:

1. Shut off vehicle's engine and set parking break when filling the tank.
2. Connect 80 mm (3 inch) (male) adaptor from filling station to (female) coupler on vehicle connection.
3. Insert SMART CARD into transaction terminal with the microchip face up and with microchip end closest to card reader.
4. Enter P.I.N. number.
5. Enter the desired volume in litres on the numeric keypad. Press ENT

**If you make a mistake, press CLR and re-enter the correct amount.**

**To stop the flow of water at anytime, hit the RED STOP/RESET button.**

Note: To convert to litres, multiply the volume of your tank in Imperial Gallons by 4.54. Conversions for the most common tank sizes are listed here:

IMP. GALLONS	LITRES
100	454
200	908
300	1362
500	2272
1000	4540
1500	6810
3000	13620
3500	15890



# WHAT IS A BULK WATER FILLING STATION ?

In order to make water more conveniently available to customers with water-hauling trucks, a Bulk Water Station has been established to meet this demand. BULK WATER can be pre-purchased from the City of Brantford's Customer Services Department and accessed from one central City location. A pre-paid "SMART CARD" is coded with a minimum dollar value, of \$100.00 and is then used by the customer to access water at the bulk water station. More dollar value can be purchased and added to the card at any time. All water-hauling trucks must now use this station for all water filling needs.

## LOCATION OF BULK WATER STATION:

The Bulk Water Station is centrally located just before the main gates to the City of Brantford's Works Yard at the end of Earl Avenue.



[www.brantford.ca/environmental](http://www.brantford.ca/environmental)

# HOURS OF OPERATION:

**The Bulk Water Station is accessible with your Smart Card, 24 hours a day, 7 days a week.**

Should any administrative problem arise, please report to the City's Customer Services Department. Any problems encountered after business hours will be dealt with on the next business day.

**Normal Business Hours: 519-756-1360 or 519-752-9283.**  
**After Bus. Hours (emergency only): 519-752-1031**

## HOW TO APPLY:

Apply **IN PERSON** to the City of Brantford's Customer Services Department for a "Smart Card" access card:

1. Submit application, attached,
2. Pay administrative fee of \$20.00 for each account set up,
3. Pay a \$20.00 deposit for each access card, (refunded if card is returned in working condition),
4. Provide water-filling vehicle license number(s),
5. Prepay a minimum dollar value to be coded on each card for water purchased.
6. Choose your card P.I.N. number.

**Water purchase price shall be two (2) times the water consumption rate charged to City residents**

- Application must be signed by person responsible for payment.
- If card is reported lost, or stolen, it will be inactivated, and the unused portion may be refunded or credited to a new card.
- If pin number is forgotten, you can get it from the Customer Services Office located at 50 Wellington St. Brantford, by showing proper I.D.

## HOW TO WITHDRAW WATER

The Bulk Water Station is equipped with a control unit, which allows you to select the volume of water to be dispensed. The control unit can be activated with your SMART CARD access card to allow you to withdraw water. You will need a SMART CARD with sufficient dollar value remaining for the amount to be purchased in order to activate the unit.

Please continue reading on to the back panel of this brochure.



# APPLICATION FOR BULK WATER STATION ACCESS CARD

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Number of Cards Requested: \_\_\_\_\_ Phone: \_\_\_\_\_

Vehicle License Numbers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_