

SCHEDULE "A" – PERMIT APPLICATION FORM

**APPLICATION FOR SITE ALTERATION**

CORPORATION OF THE CITY OF BRANTFORD – Development Engineering Department  
58 Dalhousie St, Brantford, Ontario, N3T 2J2 ▪ (519) 759-4150

Rev. 0-2011	Under By-Law <b>28-2011</b>	Permit No.
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**THE APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING:**

- TWO COPIES OF A PLAN CERTIFIED BY A PROFESSIONAL ENGINEER, SURVEYOR OR ARCHITECT.
- THE APPLICATION FEE PER THE APPROPRIATE BY-LAW.
- IRREVOCABLE LETTER OF CREDIT (APPROVED COST ESTIMATE).

<b>WORK PROPOSED</b>	<input type="checkbox"/> RESIDENTIAL – NEW <input type="checkbox"/> COMM/INDUS. – NEW <input type="checkbox"/> DEMOLITION <input type="checkbox"/> RESIDENTIAL – ADDITION <input type="checkbox"/> COMM/INDUS. – ADDITION <input type="checkbox"/> LANDSCAPING <input type="checkbox"/> FILLING/EXCAVATION <input type="checkbox"/> SUBDIVISION/MULTI RES <input type="checkbox"/> INGROUND POOL <input type="checkbox"/> ABOVEGROUND/ONGROUND POOL <input type="checkbox"/> OTHER
<b>LOCATION</b>	SITE NAME: _____ CONSTRUCTION ADDRESS: _____ LOT/BLOCK #: _____ PLAN #: _____
<b>SCHEDULING</b>	ANTICIPATED CONSTRUCTION START DATE: _____ CONSTRUCTION PERIOD (WEEKS): _____
<b>APPLICANT (IF NOT OWNER)</b>	NAME OF FIRM: _____ MAILING ADDRESS: _____ E-MAIL ADDRESS: _____ CONTACT PERSON: _____ PHONE: _____
<b>CONTRACTOR</b>	NAME OF FIRM: _____ MAILING ADDRESS: _____ CONTACT PERSON: _____ PHONE: _____
<b>OWNER</b>	NAME OF OWNER: _____ MAILING ADDRESS: _____ E-MAIL ADDRESS: _____ CONTACT PERSON: _____ PHONE: _____
<b>FILL SOURCE (IF APPLICABLE)</b>	NAME OF SUPPLIER: _____ SOURCE LOCATION ADDRESS: _____ CONTACT PERSON: _____ PHONE: _____

1. DOES THE SUBJECT PROPERTY RESIDE NEXT TO PUBLIC OWNED LANDS?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. HAVE YOU CHECKED FOR UTILITY LOCATIONS IN THE AREA OF WORK?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3. HOW WOULD YOU LIKE TO RECEIVE THE PERMIT?	<input type="checkbox"/> MAIL	<input type="checkbox"/> PICK-UP
4. HAVE YOU ENQUIRED WHETHER THE WORK PROPOSED REQUIRES SITE PLAN APPROVAL?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
5. ARE THERE TREES LOCATED ON/ADJACENT TO MUNICIPAL LANDS?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
6. WILL THE PROPOSED CONSTRUCTION ACTIVITY IMPACT ANY ABUTTING LANDS EITHER PUBLIC OR PRIVATE? <b><u>IF YES, PLEASE INCLUDE DETAILS IN WRITING WITH THIS APPLICATION.</u></b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
7. IS THIS APPLICATION TO SUPPORT A BUILDING/DEMOLITION PERMIT? <b><u>(NOTE: THIS PERMIT IS FOR RELATED GRADING ONLY. A BUILDING PERMIT IS REQUIRED FOR THE ACTUAL DEMOLITION).</u></b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
8. ARE THE SUBJECT LANDS BEING DEVELOPED FOR 'MORE SENSITIVE' USE AS DEFINED UNDER THE NEW SECTIONS OF THE ENVIRONMENTAL PROTECTION ACT? <b><u>IF 'YES' A RECORD OF THE SITE CONDITION (RSC) IS REQUIRED TO SUPPORT THIS APPLICATION.</u></b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO

I HEREBY GRANT THE CITY OF BRANTFORD PERMISSION TO ENTER THE SUBJECT LANDS TO INSPECT THE PROPOSED WORK FOR WHICH THIS PERMIT APPLIES TO.

OWNERS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICE USE ONLY	
REFUNDABLE DEPOSIT AMOUNT: \$ _____	RECEIPT #: _____
PERMIT FEE: \$ _____	RECEIPT #: _____