

PUBLIC WORKS

SCHEDULE 2 - PUBLIC WORKS - ENVIRONMENTAL SERVICES (Water)					
Statutory Authority for Fee or Charge - Part XII of Municipal Act, 2001					
(see additional information for other By-law reference if applicable)					

	2019 RATE/FEE	2020 RATE/FEE	+	HST	Additional Information
Service Charge per Month					This charge covers part of cost of having the water distribution system available for use. The costs include the operation and maintenance of the water distribution system and the preparation and processing of bills. The amount of water a customer uses does not affect this charge.

Meter Size (mm)					
15 (5/8")	\$9.22	\$9.22		Exempt	
20 (3/4")	\$9.32	\$9.32		Exempt	
25 (1")	\$9.66	\$9.66		Exempt	
40 (1 1/2")	\$10.21	\$10.21		Exempt	
50 (2")	\$11.32	\$11.32		Exempt	
75 (3")	\$21.25	\$21.25		Exempt	
100 (4")	\$24.56	\$24.56		Exempt	
150 (6")	\$33.39	\$33.39		Exempt	
200 (8")	\$41.12	\$41.12		Exempt	

Minimum Bill per Month

Meter Size (mm)					
15 (5/8")	\$9.22	\$9.22		Exempt	
20 (3/4")	\$10.82	\$10.82		Exempt	
25 (1")	\$13.53	\$13.53		Exempt	
40 (1 1/2")	\$43.72	\$43.72		Exempt	
50 (2")	\$74.52	\$74.52		Exempt	
75 (3")	\$149.60	\$149.60		Exempt	
100 (4")	\$336.74	\$336.74		Exempt	
150 (6")	\$553.15	\$553.15		Exempt	
200 (8")	\$940.12	\$940.12		Exempt	

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Water Consumption Rate - per m³	\$2.12	\$2.17	+	Exempt	2019 rate is proposed to increase by 5 cents or 2.4% as per Council approved 2015 Water and Wastewater Financial Plan. Proposed increase in annual revenue reflects approximately 1% increase in new water accounts. In the past 5 years, rate increase of 3-6% did not show consistent revenue increase. Revenue generation depends on summer weather conditions. This charge is for actual water used (as per water meter reading). It covers the cost of treating the water and the repair and replacement of water mains and treatment plant equipment.
Miscellaneous Billing Charges					Note: Normal working hours for the water department are between 8:00am - 4:00pm, Monday to Friday
Reconnection for Arrears					This charge covers cost of turning water off/on for arrears.
Normal Hours	\$109.00	\$110.00	+	Exempt	Adjusted the fee to reflect the current labour and material costs
After Hours	\$225.00	\$231.00	+	Exempt	Adjusted the fee to reflect the current labour and material costs
Arrears Certificate/Lawyers Inquiry Form	\$20.00	\$20.00		Included	This fee is charged to respond to lawyers' requests for outstanding amounts owing on the water/wastewater accounts.
Account Setup/Change of Occupancy - per reading	\$30.00	\$30.00		Exempt	This charge is for reading the water meter when customers move in or out of the location.
Residential/Small Commercial Security Deposit Required for New Tenant Accounts	1.75 x average bi-monthly bill	1.75 x average bi-monthly bill		Exempt	Deposit may be waived subject to proof of good credit history in Brantford or previous municipality
Large Commercial/Industrial (ICI) Security Deposit Required for New Tenant Accounts	2 x average monthly bill	2 x average monthly bill		Exempt	Deposit may be waived subject to proof of good credit history in Brantford or previous municipality
Request for copies of bills or account statements	\$15.00	\$15.00		Exempt	

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Delivery of Disconnection Notice	\$30.00	\$30.00		Exempt	This fee is to cover the cost of staff to hand deliver the final 48-hour water shut off notice.
Returned Cheque Fee	\$40.00	\$40.00		Exempt	This charge is to recover the cost for returned cheques, consistent with other departments.
Late Payment In Water					
per month	1.5%	1.5%		Exempt	
per annum	19.56%	19.56%		Exempt	
Miscellaneous Accounts Receivable Recovery	Actual percentage of collection agency fee, but shall not exceed more than 30% of total amount owing to the municipality	Actual percentage of collection agency fee, but shall not exceed more than 30% of total amount owing to the municipality			
Missed Appointment Fee	\$109.00	\$110.00	+	Exempt	
Frozen Meter					Fee includes cost of water meter installation. If water meter must be replaced, cost of water meter will be added to the water meter installation fee.
Normal Hours - plus cost of new meter	\$109.00	\$110.00	+	Exempt	Hourly Rate increased slightly but meter cost stayed the same
After Hours - plus cost of new meter	\$225.00	\$231.00	+	Exempt	Hourly Rate increased slightly but meter cost stayed the same
Frozen Water Service					
Thawing of frozen water service pipe	\$170.00 (1hr min. charge) If time exceeds one hour, Actual Cost for Labour & Material including contractor charges	\$175.00 (1hr min. charge) If time exceeds one hour, Actual Cost for Labour & Material including contractor charges	+	Exempt	Minimum charge is for one hour. If job takes more than one hour, then actual cost for labour & materials, including contractor charges will apply.

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	2019 RATE/FEE	2020 RATE/FEE	+	HST	Additional Information
Pool Fill					
Normal Hours	\$502.00	\$521.00	+	Exempt	Reflects increase in the water rate
After Hours	\$714.00	\$736.00	+	Exempt	Reflects increase in the water rate
Turn on hydrant during normal hours and turn off	\$621.00	\$642.00	+	Exempt	Reflects increase in the water rate
Customer Service Requests					Calls regarding water quality, leaks, low pressure complaints, testing water, and inquiries, etc.
Normal Hours	Actual Cost for Labour & Material including contractor charges	Actual Cost for Labour & Material including contractor charges		Exempt	Normal hours is defined as work completed between hours of 8am-4pm, Mon.-Fri. Modified the fee to show cost of equipment and labour.
After Hours	Actual Cost for Labour & Material including contractor charges	Actual Cost for Labour & Material including contractor charges		Exempt	Reflects actual cost of labour and material
Turn Water Off and On					
Normal Hours	\$109 for turn on and \$109 for turn off	\$180 to turn off and turn on	+	Exempt	Fee for turning water off and on during normal hours for activities such as repairs, replacement or construction. (arrears-related water turn-off will have no fee, but to turn back on will be subject to a fee). Consolidated the fee for water turn on and turn off into one fee and adjusted based on the past history.
After Hours	Actual cost for materials and \$225.00 for labour and equipment	\$231 to turn off and turn on	+	Exempt	Reflects actual cost of labour and material within a 2 hour time frame to turn water off and on. If turning water off or on outside the 2 hour time frame, an additional after hours fee will be charged.
Return visit when site or customer not ready					
Normal Hours	\$109.00	\$110.00	+	Exempt	Reflects actual cost of labour and material
After Hours	\$225.00	\$231.00	+	Exempt	Reflects actual cost of labour and material

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Hydrant use for construction					Customer will have the unused balance of the deposit refunded after all charges have been deducted.
Deposit for all service fees and the water meter and the backflow prevention device (balance refundable)	\$7,000.00	\$7,500.00	+	Exempt	Balance refundable minus (-) costs for water usage and service calls, (installation, removal and testing of device). Deposit amount has doubled in 2019 to reflect the cost and testing of the backflow prevention device.
Test backflow device	\$130.00	\$130.00		Exempt	
Service calls	\$140.00	\$140.00		Exempt	
Water usage	Bulk water rate -(twice the consumption rate)	Bulk water rate -(twice the consumption rate)		Exempt	Reflects increase in the water rate
Water Meter for Construction					
Deposit for 50mm water meter, flanges, gaskets & bolts	\$750.00	\$800.00	+	Exempt	This is to cover the cost of the meter, parts if it is not returned.
Water usage	Bulk water rate -(twice the consumption rate)	Bulk water rate -(twice the consumption rate)		Exempt	Reflects increase in the water rate

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New Water Service Connection Fee					Formerly titled as: "New Water Meters and Service Connection Fee", Fee reflects the actual cost of meter, remote and meter installation per meter size. Meters larger than 2 inches will vary depending on size and type of meter required. Cost of new meter, remote and installation are now combined to show one cost for services sized 2" (50 mm) or less
15mm (5/8")	\$232.00	\$252.00	+	Exempt	Reflects price in meter contract and annual renewal increases covering the cost as per our contract
19mm (3/4")	\$290.00	\$308.00	+	Exempt	
25mm (1")	\$369.00	\$397.00	+	Exempt	
38mm (1.5")	\$770.00	\$1,062.00	+	Exempt	
50mm (2")	\$1,186.00	\$1,217.00	+	Exempt	
Larger than 50mm	Actual Cost for Labour & Material including contractor charges	Actual Cost for Labour & Material including contractor charges		Exempt	
Specialized meter and/or devices such as a transmitter to suit above mentioned sizes	Actual Cost for Labour & Material including contractor charges	Actual Cost for Labour & Material including contractor charges		Exempt	For instances where a request is for an alternate meter than what is contracted
Inspection fee for multiple retrofitted water meters and remote read-out devices at multi-residential and multi-tenant industrial, commercial and institutional properties.	\$109.00 / hour plus current cost of meters and remote read-out devices.	\$110.00 / hour plus current cost of meters and remote read-out devices.	+	Exempt	Hourly fee to account for added time on site to inspect multiple meters

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Inspection of Water Services 2" or less	\$109.00	\$110.00	+	Exempt	Fee for inspection of water service installation, renewal or repair.
Inspection of Water Services greater than 2"	Actual cost for review and inspection	Actual cost for review and inspection		Exempt	Fee for inspection of water service installation, renewal or repair.
Return visit to install meter	\$20.00			Exempt	Contracted cost plus administration fee.
Meter Testing - includes cost of meter testing, new meter and meter installation					
15mm (5/8")	\$316.00	\$81.36 for meter testing plus the cost of new water service connection fee	+	Exempt	Adjusted the meter testing charge as per the current contract prices. Additional costs may apply if a confined space entry is required for testing, and parts/material is extra.
19mm (3/4")	\$370.00	\$81.36 plus the cost of new water service connection fee	+	Exempt	
25mm (1")	\$441.00	\$81.36 plus the cost of new water service connection fee	+	Exempt	
40mm (1.5")	\$847.00	Actual Cost for Labour & Material including contractor charges	+	Exempt	*New contractor for meter testing. Additional costs may apply if a confined space entry is required for testing, and parts/material is extra.
50mm (2")	\$1,015.00	Actual Cost for Labour & Material including contractor charges	+	Exempt	
40mm (1.5") (on-site testing cost only)	\$196.00	Actual Cost for Labour & Material including contractor charges	+	Exempt	
50mm (2") - (on-site testing cost only)	\$208.00	Actual Cost for Labour & Material including contractor charges	+	Exempt	
75mm (3") - (on-site testing cost only)	\$290.00	Actual Cost for Labour & Material including contractor charges	+	Exempt	
100mm (4") - (on-site testing cost only)	\$317.00	Actual Cost for Labour & Material including contractor charges	+	Exempt	
Irrigation Administration Fee	\$15.00	\$15.00		Exempt	Customer service fee for setting up and administering account each year.
Irrigation Meter Removal and Reinstallation					

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Normal Hours	\$170.00	\$220.00	+	Exempt	Reflects actual cost of labour, equipment and material
Upsizing Meters					New meter cost minus the cost of the returned meter, plus installation cost. Customers will have to absorb all costs for increasing meter sizes.
Fee for Inspection of multiple retrofitted water services at multi-residential and multi-tenant industrial, commercial and institutional properties - plus cost difference between meters	\$109 / hour + cost difference between old meter and new meter	\$110 / hour + cost difference between old meter and new meter	+	Exempt	Reflects actual cost of labour, equipment and material
Downsizing Meters					
Fee for Inspection of multiple retrofitted water services at multi-residential and multi-tenant industrial, commercial and institutional properties.	\$109 / hour	\$110 / hour + cost of new meter	+	Exempt	Reflects actual cost of labour and equipment

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Service Removal					
Residential					
deposit for service against the actual cost of removal plus inspection fee	\$3,500.00	\$5,000.00	+	Exempt	Cost of construction, materials and road restoration have increased. Adjusted the deposit to recover actual costs.
Commercial/Industrial				Exempt	
Security deposit for service against the actual cost of removal plus inspection fee	Deposit determined at time of demolition based on actual cost of labour and material including contractor charges	Deposit determined at time of demolition based on actual cost of labour and material including contractor charges			
Fire Hydrant Flow Test	\$109.00	\$110.00	+	Exempt	Minimum staff time per hydrant is one hour
Fire Hydrant Relocation					
Security Deposit	\$17,500.00	\$17,500.00		n/a	Security deposit - based on estimated cost to physically relocate a hydrant, including inspection - construction and material costs have increased
Inspection fee	Actual cost for inspection	Actual cost for inspection			Time on site for inspection of installation
Application fee	\$300.00	\$300.00		Exempt	2 hours of review time and site visit - inflationary increase
Bulk Water Purchase Fee (Water Filling Station-Operational Services Dept.)					Cost of water is two times the water consumption rate charged to the residents.
New Account setup	\$20.00	\$20.00		Exempt	
Deposit for each access card (refunded if card is returned in working condition)	\$20.00	\$20.00		Exempt	
Minimum credit added on card	\$100.00	\$100.00		Exempt	
Source Protection Fees					
Restricted Land Use (RLU)					
Provide letter stating section 57 and/or 58 of the CWA applies.	\$55	\$55		Exempt	Development application review in source protection area by Risk Management Official (RMO)

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Risk Management Plan (RMP)					
Review and approval of a RMP for new and existing activities	Actual Cost for Labour & Material including consultant charges, if applicable	Actual Cost for Labour & Material including consultant charges, if applicable		Exempt	
Review and approval of a RMP amendment for existing				Exempt	
Review and approval of a Risk Assessment (RA) Plan				Exempt	
Initial site inspection for activity verification				Exempt	
Follow up site inspections post-RMP implementation				Exempt	
Work caused to be done	Actual Cost for Labour & Material including consultant charges, if applicable	Actual Cost for Labour & Material including consultant charges, if applicable		Exempt	Cost recovery as authorized under Section 64 of the Clean Water Act
Consultant fees for RMP and Risk Assessment	Consultant fees	Consultant fees		Included	Cost recovery as authorized under Section 64 of the Clean Water Act
Backflow Prevention Fees					
Backflow By-Law Administration					
Perform inspection due to non-compliance	\$100	\$100		Exempt	Written notice of impending inspection due to non-compliance will be sent to customer prior to inspection date.

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