



# **2021 PRELIMINARY OPERATING BUDGET**

## **Local Boards**



## 2021 NET OPERATING BUDGET SUMMARY

	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
LOCAL BOARDS				
BIA	-	-	-	-
BRANT COUNTY HEALTH UNIT	2,520,691	2,739,995	219,304	8.7 %
BRANTFORD PUBLIC LIBRARY	4,777,600	4,868,750	91,150	1.91 %
JOHN NOBLE HOME	1,757,682	1,960,239	202,557	11.52 %
POLICE SERVICES	35,873,122	39,687,174	3,814,052	10.63 %
<b>TOTAL LOCAL BOARDS</b>	<b>44,929,095</b>	<b>49,256,158</b>	<b>4,327,063</b>	<b>9.63 %</b>



## **2021 OPERATING BUDGET**

The 2021 Operating Budget was approved by members at the annual general membership meeting held on December 17, 2020

### **SERVICES PROVIDED**

To oversee the improvement, beautification and maintenance of municipally owned land, buildings and structures in the Downtown area beyond what is provided by the municipality

To promote the area as a business and shopping district

## 2021 NET OPERATING BUDGET SUMMARY

	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
<b>BIA</b>	-	-	-	0.00%

**2020 City Council Approved Budget** **0**

Changes to Revenue	(23,949)
Efficiencies	0
Employee Compensation	1,405
Inflationary	0
Contractual	1,350
Covid-19 Impacts	2,500
Other	18,694
<b>2021 Adjusted Base Budget</b>	<b>0</b>

## Business Unit Financial Summary

	2019 Actual	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
<b>Revenue</b>					
Levy	(202,000)	(202,000)	(202,000)	-	0.00%
Supplementaries and Deficiencies	(1,965)	100,000		(100,000)	-100.00%
Rental Income	(4,400)	(4,800)		4,800	100.00%
Interest Income	(422)			-	0.00%
Transfer from Surplus		(121,251)	(50,000)	71,251	58.76%
<b>Total Revenue</b>	<b>(208,787)</b>	<b>(228,051)</b>	<b>(252,000)</b>	<b>(23,949)</b>	<b>-10.50%</b>
<b>Expenditures</b>					
Beautification and Maintenance	26,271	27,000	27,000	-	0.00%
Clean and Safe Project	5,000	6,000	-	(6,000)	-100.00%
Marketing and Promotion	55,974	76,410	47,104	(29,306)	-38.35%
Memberships and Conferences	715	3,150	650	(2,500)	-79.37%
Office and General	39,299	41,680	107,030	65,350	156.79%
Salaries and Benefits	65,520	63,811	65,216	1,405	2.20%
Special Projects	11,000	10,000	5,000	(5,000)	-50.00%
<b>Total Expenditures</b>	<b>203,779</b>	<b>228,051</b>	<b>252,000</b>	<b>23,949</b>	<b>10.50%</b>
<b>Net (Revenues) Expenses</b>	<b>(5,008)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>

# DOWNTOWN BRANTFORD

BUSINESS IMPROVEMENT AREA

DISCOVER YOUR OWN EXPERIENCE.

January 29, 2021

Joelle Daniels, City Treasurer  
City of Brantford  
100 Wellington Street  
Brantford, ON N3T 2M2

Dear Ms. Daniels,

On October 19, 2020, at a Special Meeting of the Downtown Brantford BIA Board of Management, the following motion was approved:

THAT the DBBIA Board of Management APPROVE the recommendation from the DBBIA Executive Committee that the 2021 Levy remain the same as 2020 at \$202,000 and that the Budget be as follows:


Administration/Management Expenses etc)	\$172,246 (includes a projected \$68,000 deficiency due to appeals
Memberships and Conferences	\$650.00
Marketing/Promotional/Events/Beautification	\$ 47,104
Maintenance/Decorations	\$ 27,000
Clean and Safe Project	\$ 0
Special Projects	\$ 5,000

Then, as per our Policies and Procedures, our membership was notified via a mailing of the proposed 2021 Budget/Levy and it was then presented to our membership at our Annual General Meeting held on December 17, 2020 via ZOOM.

A copy of the Proposed 2021 Budget/Levy breakdown was sent to Amy Lin, Financial Analyst at the City of Brantford on October 30, 2020.

Please let me know if you require any other information.

Regards,



Annette Wawzonek  
DBBIA Executive Director

TEL: 519 753 6644, EMAIL: [info@downtownbrantford.ca](mailto:info@downtownbrantford.ca)

FAX: 519 753 1939, WEB: [www.downtownbrantford.ca](http://www.downtownbrantford.ca)

INFO OFFICE: 163 Market Street, Brantford, ON N3T 3A6

# BRANT COUNTY HEALTH UNIT

## 2021 OPERATING BUDGET

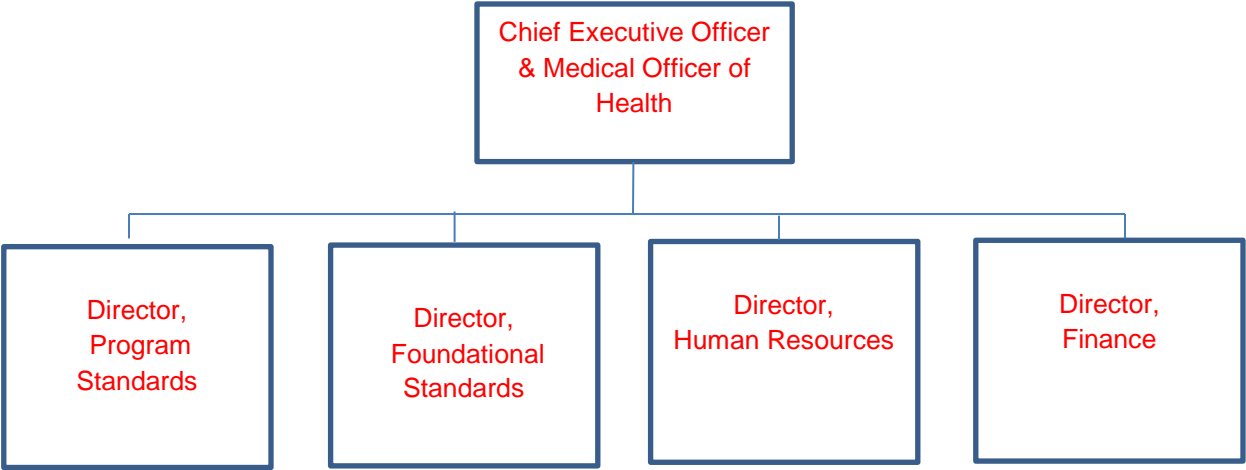
The 2021 Operating Budget was approved by the Brant County Board of Health on December 1<sup>st</sup>, 2020.

### SERVICES

The Brant County Health Unit delivers health promotion, health protection and disease prevention programs and services to the community in accordance with the *Health Protection and Promotion Act* and the *Ontario Public Health Standards*. The Health Unit works with individuals, families, coalitions, and partner agencies to help achieve and maintain optimal health. Programs and services are delivered in a variety of settings including workplaces, day care and education settings, homes, health care settings and community spaces.

The Board of Health is the governing body of the Health Unit. The Board delegates responsibility to deliver the programs to the Chief Executive Officer and the Medical Officer of Health.

# ORGANIZATIONAL CHART





# BRANT COUNTY

## HEALTH UNIT

### City Share - Financial Summary

	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
<b>Total Net City Budget</b>	<b>2,520,691</b>	<b>2,739,995</b>	<b>219,304</b>	<b>8.70%</b>

**2020 City Council Approved Budget** **2,520,691**

Changes to Revenue	18,265	
Efficiencies	(30,973)	
Employee Compensation	146,358	
Provincial Budget Impacts	9,815	
COVID-19 impact *	-	
Other	75,839	Increase of \$83,398 for New Programs and Services offset by reduction of \$7,559 due to change in cost share, City share decreased from 72.7% to 72.5%
<b>2021 Adjusted Base Budget</b>	<b>2,739,995</b>	

\* The BCHU financial information is structured consistent with the Health Protection and Promotion Act and the Ontario Public Health Standards provincial funding model for mandated programs and services. The expectation is that, consistent with 2020, a significant portion of provincially and municipally funded resources will be redeployed to respond to the ongoing global pandemic and the mass immunization.



## **BRANTFORD PUBLIC LIBRARY**

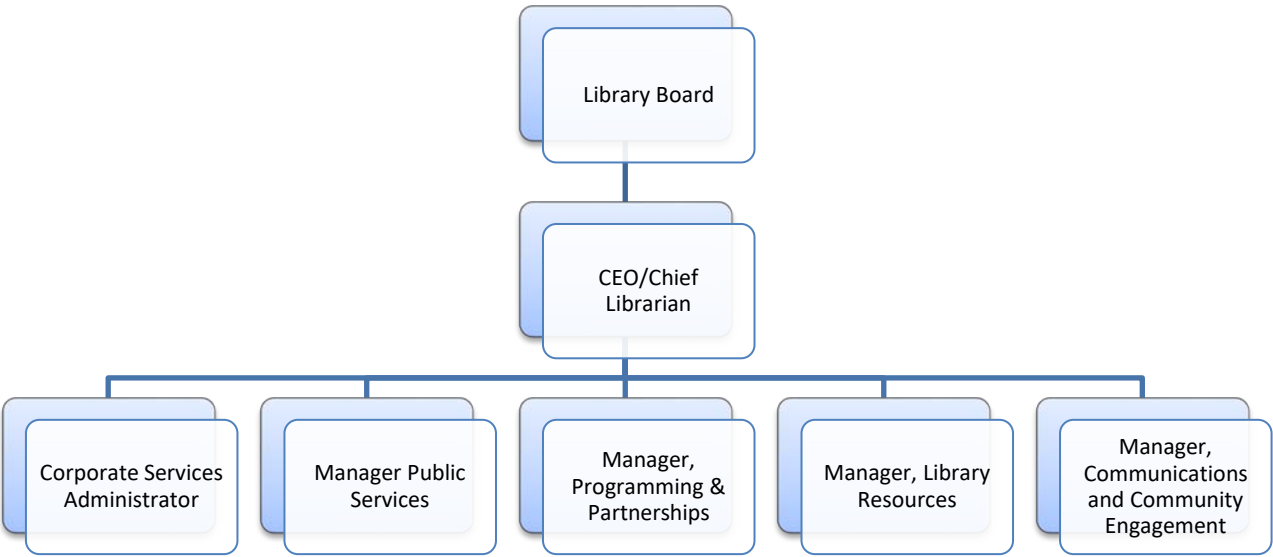
### **2021 OPERATING BUDGET**

The 2021 Operating Budget was approved by the Brantford Public Library Board on December 17<sup>th</sup>, 2020.

#### **SERVICES PROVIDED**

- Two accessible Library branches
- Physical collections in multiple formats, for all ages, to support recreational interests and lifelong learning opportunities
- A website with digital access to:
  - eBooks and Audiobooks
  - Local history tools and resources
  - Movie and music streaming
  - Skills and language learning services
  - Digital magazines
  - Databases for family history, fundraising and general research
- Programming for all ages
- Support for nearly 40 community organizations and committees
- Public computers, WiFi, printing and photocopying
- A MakerSpace area that supports creativity and digital literacy
- Meeting and group study rooms
- Common areas for social meet-ups
- Library services for Wilfrid Laurier University and Conestoga College students
- In-person and online reference services

# ORGANIZATIONAL CHART





## Brantford Public Library

### City Share - Financial Summary

	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
<b>Total Net City Budget</b>	<b>4,777,600</b>	<b>4,868,750</b>	<b>91,150</b>	<b>1.91%</b>

### 2020 City Council Approved Budget 4,777,600

Changes to Revenue	27,800	Decrease to Fine Revenue, Adjustments to actual where applicable		
Contractual	3,100	Unified Communication System, various minor		
Covid-19 Impact	133,000	Decrease to revenues, Supplies, materials, PPE, cleaning chemicals		
Efficiencies	(29,950)	Materials, elimination of software/subscription		
Employee Compensation	95,700	Negotiation contingency, CPP		
One-Time	(5,500)	removal of one-time 2020 expenditure for locks		
Other	(133,000)	Anticipated Reserve Transfer to offset Covid-19 Impacts		
<b>2021 Adjusted Base Budget</b>	<b>4,868,750</b>			



## Brantford Public Library

### Business Unit Financial Summary

	2019 Actual	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
<b>Revenue</b>					
Federal Grants	(39,306)	(23,800)	(28,600)	(4,800)	-20.17%
Provincial Grants	(157,481)	(155,800)	(155,800)	-	0.00%
Library Services - WLU	(132,540)	(132,500)	(132,500)	-	0.00%
Fines & Lost Material Recovery	(50,143)	(53,400)	(8,300)	45,100	84.46%
Fees, Sales, Misc. Revenue	(321,094)	(86,400)	(84,700)	1,700	1.97%
Contribution from Reserves	(340,672)	(24,600)	(62,800)	(38,200)	-155.28%
<b>Total Revenue</b>	<b>(1,041,236)</b>	<b>(476,500)</b>	<b>(472,700)</b>	<b>3,800</b>	<b>0.80%</b>
<b>Expenditures</b>					
Library Materials Acquisition	541,543	605,750	580,000	(25,750)	-4.25%
Public Service	884,675	861,900	876,200	14,300	1.66%
Library Administration	1,141,232	871,100	769,300	(101,800)	-11.69%
Communications & Community Engagement			219,700	219,700	N/A
Grant Opportunities	57,452	50,300	50,300	-	0.00%
Children & Youth Services	588,831	532,800	498,000	(34,800)	-6.53%
Adult & Senior Services	202,122	415,500	424,600	9,100	2.19%
Technologies	716,279	625,100	424,600	(200,500)	-32.07%
Library Resources	794,697	738,500	907,900	169,400	22.94%
Library Facilities	748,314	553,150	590,850	37,700	6.82%
Children's Area Upgrade	43,765	-	-	-	0.00%
<b>Total Expenditures</b>	<b>5,718,910</b>	<b>5,254,100</b>	<b>5,341,450</b>	<b>87,350</b>	<b>1.66%</b>
<b>Net Budget - City of Brantford</b>	<b>4,677,674</b>	<b>4,777,600</b>	<b>4,868,750</b>	<b>91,150</b>	<b>1.91%</b>



## **2021 OPERATING BUDGET**

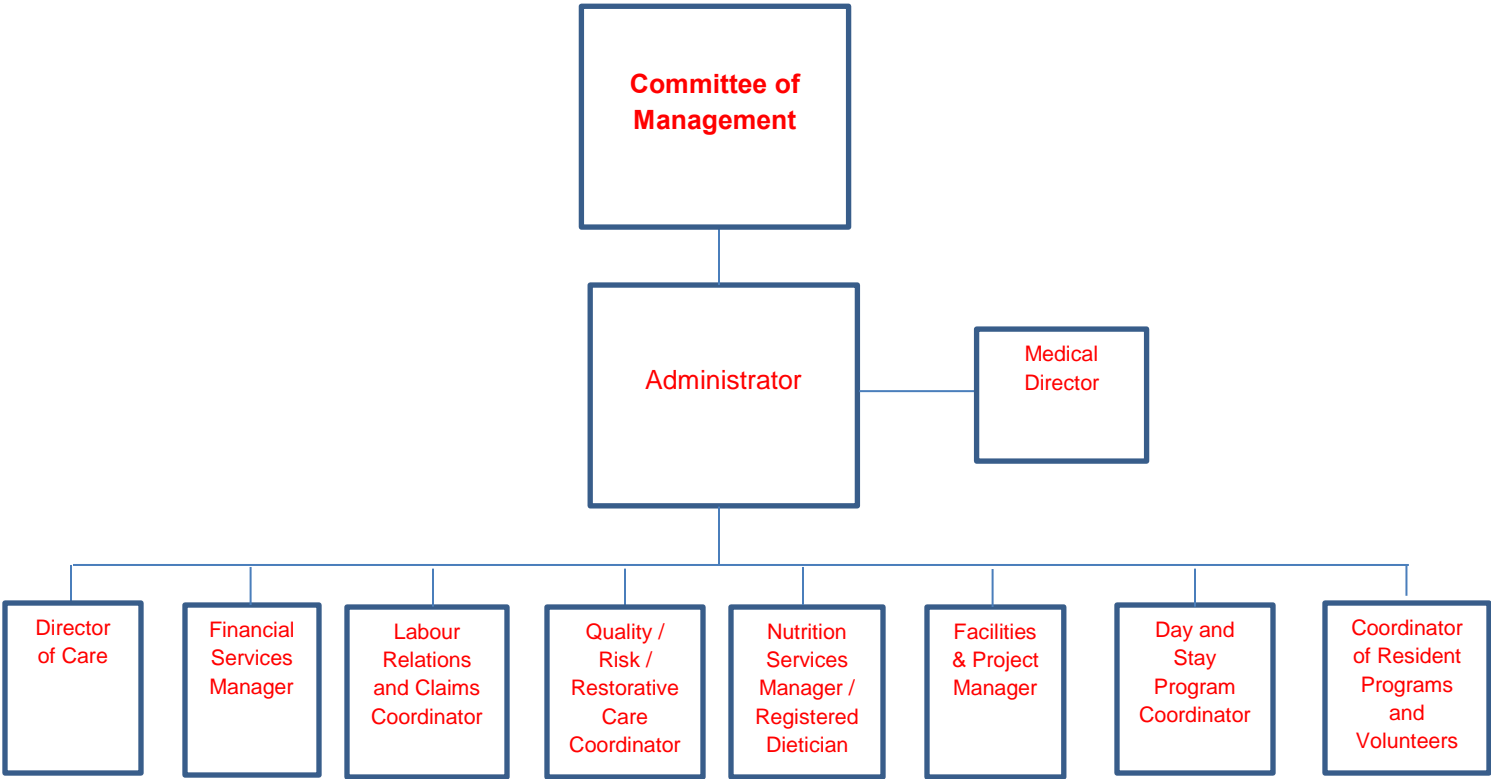
The 2021 Operating Budget was approved by the Committee of Management on December 9<sup>th</sup>, 2020.

### **SERVICES PROVIDED**

#### **A Campus of Care:**

- 156 Long Term Care beds (3 priority beds for veterans) within modern state of the art facility
- Day & Stay Program, a community program operating within provincial guidelines to provide safe, social distanced respite services for persons living with dementia.
- 26 Seniors Apartments (Bell Lane Terrace)

# ORGANIZATIONAL CHART





## City Share - Financial Summary

	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
Long-Term Care	1,758,409	1,960,724	202,315	11.51%
Bell Lane	(727)	(485)	242	33.32%
Day and Stay	-	-	-	0.00%
<b>Total Net City Budget</b>	<b>1,757,682</b>	<b>1,960,239</b>	<b>202,557</b>	<b>11.52%</b>

**2020 City Council Approved Budget** **1,757,682**

Changes to Revenue (176,311)

Efficiencies -

Employee Compensation 294,047 Base wage and benefit increase

Inflationary 34,826 Utilities, facility costs, food costs, supplies

COVID-19 impact 55,404

Other (5,409) Change in cost share, City share decreased from 72.7% to 72.5%

**2021 Adjusted Base Budget** **1,960,239**





## Business Unit Financial Summary

	2019 Actual	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
<b>Long-Term Care</b>					
<b>Revenue</b>					
Provincial Funding	(11,636,741)	(11,589,793)	(11,833,307)	(243,514)	-2.10%
Preferred Accommodation Rev.	(518,022)	(445,000)	(445,000)	-	0.00%
<b>Total Revenue</b>	<b>(12,154,763)</b>	<b>(12,034,793)</b>	<b>(12,278,307)</b>	<b>(243,514)</b>	<b>-2.02%</b>
<b>Expenditures</b>					
Nursing & Personal Care	7,767,430	7,932,175	8,174,505	242,330	3.06%
Raw Food	554,210	551,355	562,382	11,027	2.00%
Program & Support Services	795,343	691,519	729,782	38,263	5.53%
Other Accommodation Costs	5,280,813	5,278,464	5,516,085	237,621	4.50%
<b>Total Expenditures</b>	<b>14,397,796</b>	<b>14,453,513</b>	<b>14,982,754</b>	<b>529,241</b>	<b>3.66%</b>
<b>Net Budget - Combined Municipal Share</b>	<b>2,243,033</b>	<b>2,418,720</b>	<b>2,704,447</b>	<b>285,727</b>	<b>11.81%</b>
Less: County Share @ 27.5%	(605,619)	(660,311)	(743,723)	(83,412)	-12.63%
<b>City Share @ 72.5%</b>	<b>1,637,414</b>	<b>1,758,409</b>	<b>1,960,724</b>	<b>202,315</b>	<b>11.51%</b>
<b>Bell Lane - Affordable Housing</b>					
Rent Revenue	(240,566)	(243,321)	(243,321)	-	0.00%
Operating Expenses	119,420	122,175	122,175	-	0.00%
Debenture (Fixed) City share 72.1%	87,346	87,346	87,346	-	0.00%
Debenture (Fixed) County share 27.9%	33,800	33,800	33,800	-	0.00%
<b>Net Budget - Combined Municipal Share</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
County Share @ 27.5%	1,091	727	485	(242)	-33.32%
<b>City Share @ 72.5%</b>	<b>121</b>	<b>(727)</b>	<b>(485)</b>	<b>242</b>	<b>33.32%</b>
<b>Day and Stay Program</b>					
Provincial Funding	(416,712)	(417,749)	(417,749)	-	0.00%
Client Fees & Misc. Revenue	(284,675)	(261,000)	(261,000)	-	0.00%
Operating Expenses	701,387	678,749	678,749	-	0.00%
<b>Net Budget - Combined Municipal Share</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Grand Total - City of Brantford</b>	<b>1,637,535</b>	<b>1,757,682</b>	<b>1,960,239</b>	<b>202,557</b>	<b>11.52%</b>

2020 cost share ratio City 72.7%, County 27.3%

2019 cost share ratio City 73.0%, County 27.0%



## **POLICE SERVICES**

### **2021 OPERATING BUDGET**

The 2021 Operating Budget was approved by the Police Services Board on December 8<sup>th</sup>, 2020 and amended on January 14<sup>th</sup>, 2021.

The Police Services Board is the legal entity and authority for the Brantford Police Service and is ultimately accountable for the proper conduct of the organization's business. The Board is further responsible for the provision of police services and for law enforcement and crime prevention, determined after consultation with the Chief of Police.

The Brantford Police Services Board consists of two (2) Council Members appointed by resolution of the Municipal Council, one (1) Community Member appointed by Municipal Council and two (2) members appointed by the Lieutenant Governor in Council and a Board Secretary.

## **LEGISLATED SERVICES PROVIDED**

### **Police Services Act of Ontario**

- Crime prevention
- Law enforcement
- Assistance to victims of crime
- Public order maintenance
- Emergency response



## 2021 NET OPERATING BUDGET SUMMARY

	2020 Budget	2021 Budget	2020/2021 Variance	Percentage Variance
Base Budget	35,873,122	38,177,628	2,304,506	6.42 %
Add: 2021 Unmet Needs		1,509,546		
<b>Total Police Services</b>	<b>35,873,122</b>	<b>39,687,174</b>	<b>3,814,052</b>	<b>10.63 %</b>

### Approved Unmet Needs:

- 1 FTE Chief Financial Officer
- 1 FTE IT technician
- 1 FTE Police Clothes Contable
- 4 FTE Communicators
- 6 FTE Directed Engagment Special Contables
- 10 FTE 4th Class Constables