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C H A M B E R S

Integrity Commissioner Office
for the City of Brantford

MARVIN J. HUBERMAN
Integrity Commissioner
City of Brantford
Email: integrity@adr.ca

March 28, 2024

Sent by e-mail to:

Chris Gauthier
City Clerk/Director of Clerk's Services
58 Dalhousie Street
Brantford, Ontario N3T 2J2
cgauthier@brantford.ca

Re: File No.: IC-30125-0324: City of Brantford Integrity Commissioner Annual Report for the operating period of February 5, 2023 to February 4, 2024

Dear Mr. Gauthier:

Thank you for the opportunity to act as the Integrity Commissioner for the City of Brantford (the "City") over the past year. In accordance with the terms of the agreement with the City, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of February 5, 2023 to February 4, 2024.

As you know, the Integrity Commissioner's role is to help Members of Council ("Members") ensure that they are performing their functions in accordance with the City's Code of Conduct (the "Code") and the *Municipal Conflict of Interest Act* (the "MCIA"). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the *MCI*A.

Requests for Advice

During this operating period, the Integrity Commissioner received and responded to one request for advice.

Code of Conduct Complaints

The Integrity Commissioner received eight Code of Conduct complaints during this operating period. Seven complaints resulted in findings of no breach of the Code and were thus, dismissed. One complaint was received at the end of the operating period and the findings from those investigations will be reported in the next annual report.

Education Session

During this operating period, the Integrity Commissioner presented one education seminar to City Council about the Code of Conduct and the role of the Integrity Commissioner.

Billing

A summary of billing for the year is included in this report as Appendix 1.

Final Comments

We look forward to assisting the City and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,



Marvin J. Huberman
Office of the Integrity Commissioner for the City of Brantford

APPENDIX 1
Summary of Billing

Billing for this operating period has totaled **\$33,222.00** as detailed below.

Invoice Number	Date	Fees	HST	Total
8557	03/09/2023	\$2,800.00	\$364.00	\$3,164.00
8690	06/08/2023	\$350.00	\$45.50	\$395.50
8957	01/10/2024	\$26,250.00	\$3,412.50	\$29,662.50
TOTAL		\$29,400.00	\$3,822.00	\$33,222.00